

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SEWER AUTHORITY MID-COASTSIDE**

RESOLUTION NO. 11 - 2016

AMENDING THE CONFLICT OF INTEREST CODE

The Board finds that:

Government Code Section 87306.5 requires that in each even-numbered year local agencies having Conflict of Interest Codes are required to review the codes for updating.

The Board has reviewed the recommended amendments for compliance with the Fair Political Practice Commission requirements.

Therefore, the Board of Directors of the Sewer Authority Mid-Coastside amends the SAM Conflict of Interest Code attached to this Resolution.

* * *

I HEREBY CERTIFY that this resolution was duly passed and adopted by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, at a regular meeting held on the 14th day of November, 2016, by the following vote:

AYES: Ruddock, Slater-Carter, Woren, Lohman, Boyd, Penrose

NOES: None

ABSENT: None



Secretary of the Board of Directors
Sewer Authority Mid-Coastside
San Mateo County, California

**SEWER AUTHORITY OF MID-COASTSIDE
CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Sewer Authority Mid-Coastside (Authority).

Individuals holding designated positions shall file their statements of economic interests with the Authority, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements for the Sewer Authority Mid-Coastside Directors, General Manager, and Legal Counsel, the Authority shall make and retain copies and forward the originals to the code reviewing body. Original statements for all other designated positions will be retained by the Authority.

**APPENDIX A
DESIGNATED OFFICIALS AND EMPLOYEES**

<u>Designated Position(s)</u>	<u>Disclosure Category</u>	<u>Status</u>
Director ¹	Section 87200	CC
Legal Counsel	Section 87200	CC
Treasurer ¹	Section 87200	CC
Manager General Manager ¹	Section 87200	R
Supervisor of Administrative Services	1, 2, 5	CC
Technical Services Supervisor	All Categories	A
Supervisor of Treatment/Field Operations	1, 2, 5	R
Engineering & Construction Contracts Manager	1, 2, 5	N
Consultants ²		

¹ It has been determined that these positions manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200.

² Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation. The General Manager may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and thus is not required to comply or fully comply with the disclosure requirements described in this Appendix. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

KEY

A – Abolished Position (position no longer used)

D – Deleted Position (position has been removed from PRA disclosures)

M – Moved

N – New

NC – No Change

R – Renamed or Reclassified

CC – Category Change

APPENDIX B
DISCLOSURE CATEGORIES

1. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the Authority.
2. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources (including business entities, governmental entities and non-profits) for which the agency has oversight authority. Sources include those subject to regulation, permits, fines or citations.
3. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that engage in the acquisition, appraisal, disposal, or development of real property within the Authority.
4. Investments and business positions in business entities, and sources of income, including receipt of loans, gifts, and travel payments, from sources that regularly engage in the preparation of environmental impact statements or reports.
5. Interests in real property located within the jurisdiction of the Authority or within two miles of the boundaries of the jurisdiction of the Authority, or within two miles of any land owned or used by the Authority.
6. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division.