



**SEWER AUTHORITY MID-COASTSIDE**  
**Board Operations Committee Meeting Agenda**  
***Regular Meeting***  
***4 PM – 6 PM, Tuesday, February 1, 2022***

Directors will attend the meeting through teleconferencing pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20 and the San Mateo County Health Officer shelter in place order issued on March 16, 2020, members of the public may observe and participate in the open session portions of the meeting electronically by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81643981532?pwd=bIZtVHpmUXJibXNCUmYrY0ZsR0EzUT09>

Meeting ID: 816 4398 1532

Passcode: 721667

One tap mobile

+16699006833,,81643981532#,,,,\*721667# US (San Jose)

Dial by your location

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If you have a disability and require special assistance related to participating in this teleconference meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at [kishen@samcleanswater.org](mailto:kishen@samcleanswater.org).

**1. CALL TO ORDER**

A. Roll Call

Deborah Penrose (HMB)

Matthew Clark (GCSD)

Kathryn Slater-Carter (MWSD)

**2. APPROVAL OF MINUTES – December 28, 2021**

**3. SUCCESSION PLANNING**

**4. CONVENE IN CLOSED SESSION (Items discussed in Closed Session comply with the Ralph M. Brown Act.)**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code 54957- Title: General Counsel

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code 54957- Title: General Manager

**5. NEXT MEETING**

Next Board Operations Committee Meeting: March 1, 2022

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**INFORMATION FOR THE PUBLIC**

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will call forward those wishing to speak on a matter listed on the Agenda at the appropriate time.

Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority's office.

Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.

**Minutes**  
**Board Operations Committee Meeting Agenda**  
***Regular Meeting***  
**December 28, 2021**

**1. CALL TO ORDER**

The meeting was called to order at 9 a.m. via Zoom.

A. Roll Call

Directors Penrose, Clark, and Slater-Carter were present. Also present were General Manager Prathivadi, and Special Counsel Christopher Boucher.

**2. APPROVAL OF MINUTES – December 28, 2021**

A. Approval of Minutes of December 28, 2021

Director Penrose moved, and Director Clark seconded the motion to approve the minutes as presented. Minutes were approved as presented.

**3. CONVENE IN CLOSED SESSION (Items discussed in Closed Session Comply with the Ralph M. Brown Act)**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code 54957 – Title: General Manager

B. CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code 54957.6 – Unrepresented Employee – General Manager

The Committee came out of Closed Session at 6:20 p.m. Director Penrose reported there was no reportable action.

**4. NEXT MEETING**

February 1, 2022, 9 am to 10 am

**5. ADJOURNMENT**

The meeting was adjourned at 6.20 a.m.

Respectfully Submitted,

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Suzie Turbay  
Administrative Assistant