

**SAM MEMBER AGENCY MANAGER'S
GENERAL OPERATING BUDGET V3.0
FISCAL YEAR 2013-14**

SEWER AUTHORITY MID-COASTSIDE

FY2013-14 JPA/O&M Budgeted Assessments

	<u>HMB</u>		<u>GSD</u>		<u>MWSD</u>		<u>Total</u>
JPA/O&M Distribution	50.0%		28.7%		21.3%		100.0%
 <u>Annual Assessments</u>							
Admin General	\$ 540,671	\$	309,595	\$	230,099	\$	1,080,365
Treatment General	\$ 1,003,564	\$	574,652	\$	427,097	\$	2,005,314
NDWSCP General	\$ -	\$	-	\$	-	\$	-
 Annual JPA/O&M Total	 \$ 1,544,236	 \$	 884,247	 \$	 657,197	 \$	 3,085,679
 Monthly JPA/O&M Total	 \$ 128,686	 \$	 73,687	 \$	 54,766		

* Non-Domestic Waste Source Control Program (NDWSCP) costs are not included in assessment allocations because, except for some administrative costs, this program is funded entirely by commercial users and not the member agencies.

SEWER AUTHORITY MID-COASTSIDE

JPA/O&M Assessment Comparison

	Actual FY2011-12	FY2012-13 Budgeted Assessments	FY2013-14 Proposed Assessments	Change from FY 2012-13	
				\$	%
Admin	\$ 1,007,134	\$ 1,088,176	\$ 1,080,365	\$ (7,811)	-0.72%
Treatment	\$ 1,833,863	\$ 1,986,963	\$ 2,005,314	\$ 18,351	0.92%
NDWSCP	\$ -	\$ -	\$ -	\$ -	0.00%
Total	\$ 2,840,997	\$ 3,075,139	\$ 3,085,679	\$ 10,540	0.34%

JPA/O&M Expenditure Comparison

	Actual FY2011-12	FY2012-13 Budgeted Expenditures	FY2013-14 Proposed Expenditures	Change from FY 2012-13	
				\$	%
Admin	\$ 1,072,081	\$ 1,135,047	\$ 1,120,204	\$ (14,843)	-1.31%
Treatment	\$ 1,827,163	\$ 2,011,964	\$ 2,017,314	\$ 5,350	0.27%
NDWSCP	\$ 31,979	\$ 36,693	\$ 47,499	\$ 10,806	29.45%
Total	\$ 2,931,223	\$ 3,183,704	\$ 3,185,017	\$ 1,313	0.04%

SEWER AUTHORITY MID-COASTSIDE

FY 2013-14

Member Agency **JPA/O&M** Assessment Comparison

City of Half Moon Bay					
	Actual	Current	Proposed	Change from FY 2012-13	
	FY2011-12	FY2012-13	FY2013-14	\$	%
Admin	\$ 463,991	\$ 507,090	\$ 540,671	\$ 33,581	6.6%
Treatment	\$ 844,868	\$ 925,925	\$ 1,003,564	\$ 77,639	8.4%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 1,308,859	\$ 1,433,015	\$ 1,544,236	\$ 111,221	7.8%
Monthly Total	\$ 109,072	\$ 119,418	\$ 128,686	\$ 9,268	7.8%

Granada Sanitary District					
	Actual	Current	Proposed	Change from FY 2012-13	
	FY2011-12	FY2012-13	FY2013-14	\$	%
Admin	\$ 336,118	\$ 352,569	\$ 309,595	\$ (42,974)	-12.2%
Treatment	\$ 612,031	\$ 643,776	\$ 574,652	\$ (69,124)	-10.7%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 948,149	\$ 996,345	\$ 884,247	\$ (112,098)	-11.3%
Monthly Total	\$ 79,012	\$ 83,029	\$ 73,687	\$ (9,342)	-11.3%

Montara Water and Sanitary District					
	Actual	Current	Proposed	Change from FY 2012-13	
	FY2011-12	FY2012-13	FY2013-14	\$	%
Admin	\$ 207,025	\$ 228,517	\$ 230,099	\$ 1,582	0.7%
Treatment	\$ 376,964	\$ 417,262	\$ 427,097	\$ 9,835	2.4%
NDWSCP	\$ -	\$ -	\$ -	\$ -	
Total	\$ 583,989	\$ 645,779	\$ 657,197	\$ 11,418	1.8%
Monthly Total	\$ 48,666	\$ 53,815	\$ 54,766	\$ 951	1.8%

Total	\$ 2,840,997	\$ 3,075,139	\$ 3,085,679	\$ 10,540	0.3%
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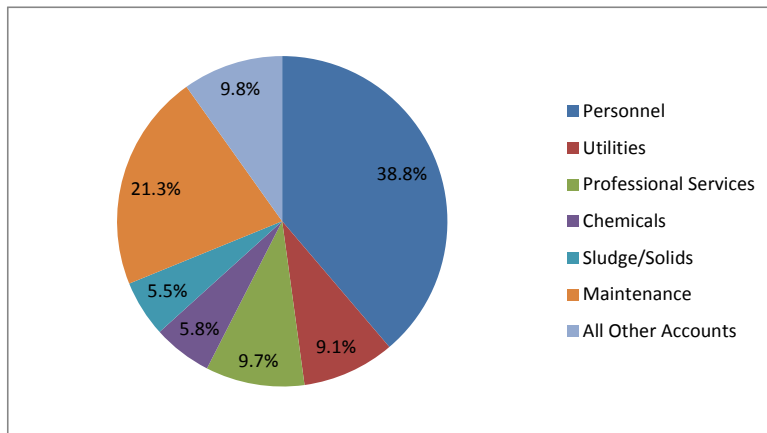
* Non-Domestic Waste Source Control Program (NDWSCP) costs are not included in assessment allocations because, except for some administrative costs, this program is funded entirely by commercial users and not the member agencies.

SEWER AUTHORITY MID-COASTSIDE

General Operating Budget - Cost Center Roll-Up

Grouped Categories	Actual FY2011-12	FY2012-13 Budgeted Assessments	FY2013-14 Proposed Assessments	Change from FY 2012-13		Distributic
				\$	%	
Personnel	1,236,648	1,261,762	1,235,061	\$ (26,701)	-2.1%	38.8%
Utilities	258,251	286,443	288,857	\$ 2,414	0.8%	9.1%
Professional Services	293,524	317,932	308,096	\$ (9,836)	-3.1%	9.7%
Chemicals	174,288	172,390	184,825	\$ 12,435	7.2%	5.8%
Sludge/Solids	164,452	166,334	175,510	\$ 9,176	5.5%	5.5%
Maintenance	380,192	687,215	679,215	\$ (8,000)	-1.2%	21.3%
All Other Accounts	283,095	291,629	313,454	\$ 21,825	7.5%	9.8%
Passthrough Accounts	140,773	-	-	\$ -	0.0%	
Total	2,931,223	3,183,704	3,185,017	1,313	0.0%	

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General Operating Budget

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	1,370,234	1,308,859	1,433,015	716,508	50.0%	1,433,016	100.0%	1,544,236	111,221	7.8%
4011002	Operating Fund Admin Operating GSD	859,573	948,149	996,345	498,174	50.0%	996,348	100.0%	884,247	-112,098	-11.3%
4011003	Operating Fund Admin Operating MWSD	593,330	583,989	645,779	322,890	50.0%	645,780	100.0%	657,197	11,418	1.8%
Total	Assessments	2,823,137	2,840,997	3,075,139	1,537,572	50.0%	3,075,144	100.0%	3,085,679	10,540	0.3%
		0	0	0	0		0		0	0	
4043001	NDWSCP Revenue-Operating	21,036	23,920	36,693	0	0.0%	0	0.0%	47,249	10,556	
4043003	NDWSCP Revenue - Late Fee	511	933	250	0		0		250	0	
4081001	Treatment Trucked Waste	24,110	30,808	25,000	5,945	23.8%	11,890	47.6%	12,000	-13,000	-52.0%
40810	Misc. Revenue	8,616	3,547	500	1,806	361.1%	443	88.6%	500	0	0.0%
40850	Grant Revenue	0	37,500	0	0		0		0	0	
41110	Leachate Revenue	15,482	5,753	0	0		0		0	0	
40610	Insurance Dividend	20,677	24,128	25,000	9,150	36.6%	18,300	73.2%	25,000	0	0.0%
40910	Interest Revenue Operating	28,630	16,550	21,371	8,487	39.7%	16,973	79.4%	14,339	-7,032	-32.9%
Total	Other Income	119,062	143,140	108,814	25,387	23.3%	47,606	43.8%	99,338	-9,476	-8.7%
Total Income		2,942,199	2,984,137	3,183,953	1,562,959	49.1%	3,122,750	98.1%	3,185,017	1,064	0.0%

Expense Accounts											
50110	Directors Fees	8,600	7,400	10,200	4,600	45.1%	9,200	90.2%	14,400	4,200	41.2%
5021001	Productive Payroll	762,397	793,849	785,037	340,093	43.3%	680,186	86.6%	775,439	-9,598	-1.2%
5021002	Overtime	24,417	25,764	22,885	9,464	41.4%	18,928	82.7%	20,117	-2,768	-12.1%
5021003	Restricted Standby Pay	0	0	0	0		0		0	0	
5021004	Benefits-Admin	305,978	313,737	349,357	144,543	41.4%	289,086	82.7%	342,861	-6,496	-1.9%
5021006	Overtime Meals	19	106	200	0	0.0%	0	0.0%	200	0	0.0%
5021007	Temporary	53,090	46,904	52,768	11,697	22.2%	23,394	44.3%	41,940	-10,828	-20.5%
5021008	Retire Benefits	24,343	22,981	24,343	12,142	49.9%	24,284	99.8%	22,981	-1,362	-5.6%
5031002	Fingerprinting	0	0	0	0		0		0	0	
5031003	Employee Physicals	0	0	2,750	0	0.0%	0	0.0%	2,973	223	8.1%
5041001	Personnel Assistance	10,500	10,500	10,500	5,250	50.0%	10,500	100.0%	10,812	312	3.0%
5041002	Audit Fees	27,000	27,538	30,300	3,550	11.7%	7,100	23.4%	29,050	-1,250	-4.1%
5041003	Engineering Fees	85,727	82,767	75,000	132,206	176.3%	264,413	352.6%	85,000	10,000	13.3%
5041004	Legal Fees	119,708	74,596	101,100	26,083	25.8%	52,166	51.6%	78,550	-22,550	-22.3%
5041005	Payroll Costs	6,308	5,491	6,708	2,335	34.8%	4,671	69.6%	5,500	-1,208	-18.0%
5041006	Other Professional Services	54,031	77,267	76,024	31,382	41.3%	62,764	82.6%	75,684	-340	-0.4%
5051001	Janitorial	11,362	10,100	13,396	5,877	43.9%	11,754	87.7%	13,780	384	2.9%
5052002	Laundry Service	14,150	17,030	14,437	8,173	56.6%	16,345	113.2%	14,437	0	0.0%
5052003	Outside Lab Analysis	38,044	49,240	32,559	7,193	22.1%	14,386	44.2%	45,627	13,068	40.1%
5052004	Inspections	51,247	68,408	65,015	22,182	34.1%	44,364	68.2%	65,015	0	0.0%
5052005	Calibration	2,752	7,976	6,000	1,537	25.6%	3,075	51.2%	13,000	7,000	116.7%
5054006	Outside Service- HMB	0	0	0	0		0		0	0	

General Operating Budget

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5054007	Outside Service- GSD	0	0	0	0		0		0	0	
5052009	Solid Waste	157,792	164,452	166,334	65,941	39.6%	131,883	79.3%	175,510	9,176	5.5%
5052013	Maintenance Project Management	107	19,500	15,000	4,875	32.5%	9,750	65.0%	500	-14,500	-96.7%
5054004	Technical/Consulting Services	13,535	15,366	18,300	4,075	22.3%	8,150	44.5%	10,200	-8,100	-44.3%
5054005	Video Services	0	0	0	0		0		3,300	3,300	
50610	Memberships and Dues	16,089	14,556	16,190	12,951	80.0%	25,901	160.0%	16,530	340	2.1%
50710	Printing and Publications	2,412	1,475	4,100	1,318	32.1%	2,636	64.3%	4,100	0	0.0%
50810	Skills Improvements	5,095	7,597	6,300	5,240	83.2%	10,480	166.3%	6,300	0	0.0%
50910	Meetings and Travel	3,057	2,017	4,172	2,288	54.8%	4,576	109.7%	4,100	-72	-1.7%
5101004	Safety Physicals	0	0	0	0		0		0	0	
5102001	Safety Training	2,960	16,292	3,750	2,130	56.8%	4,260	113.6%	3,750	0	0.0%
5102002	Safety Shoes	1,378	1,507	1,320	0	0.0%	0	0.0%	1,320	0	0.0%
5102003	Personal Safety Equipment	1,403	1,082	1,500	6,715	447.7%	13,431	895.4%	3,000	1,500	100.0%
5102005	Safety Equipment	4,077	3,285	1,540	4,762	309.2%	9,525	618.4%	1,875	335	21.7%
5102006	Safety Program Administration	0	0	0	0	0.0%	0	0.0%	10,000	10,000	
5111001	Postage	3,773	2,117	3,000	184	6.1%	368	12.3%	3,000	0	0.0%
5111002	Equipment Rental	69,903	79,598	66,000	26,944	40.8%	53,888	81.6%	66,000	0	0.0%
5111003	Office Supplies	4,029	4,444	4,893	1,656	33.9%	3,313	67.7%	4,893	0	0.0%
5111004	Computer/Supplies	8,662	7,957	8,563	1,912	22.3%	3,823	44.6%	8,563	0	0.0%
5111005	General Supplies	4,088	5,966	5,253	2,174	41.4%	4,347	82.8%	5,253	0	0.0%
5111006	Bad Debt Expense	0	0	0	1,139		2,278		0	0	
5121002	Liability Insurance	34,593	28,553	37,152	9,703	26.1%	19,406	52.2%	34,347	-2,805	-7.6%
5121003	Property Insurance	18,821	20,632	21,147	11,291	53.4%	22,583	106.8%	23,147	2,000	9.5%
5121006	Claims	0	20,943	20,000	1,385	6.9%	2,770	13.9%	25,000	5,000	25.0%
5121007	Dishonesty Bond Insurance	337	337	354	168	47.6%	337	95.2%	354	0	0.0%
5132001	Telephone	14,370	15,058	12,200	7,417	60.8%	14,834	121.6%	12,200	0	0.0%
5132002	Electric	265,158	240,029	260,397	109,317	42.0%	218,633	84.0%	260,397	-0	0.0%
5132003	Natural Gas	1,468	1,428	1,893	281	14.8%	562	29.7%	1,893	-0	0.0%
5132004	Water	19,512	16,795	24,152	9,995	41.4%	19,990	82.8%	26,567	2,415	10.0%
5141002	Mailing Machine	438	0	0	0		0		0	0	
5141003	Copy Machine	5,714	6,510	5,415	2,863	52.9%	5,726	105.7%	6,432	1,017	18.8%
5142005	Pagers	837	552	549	0	0.0%	0	0.0%	0	-549	-100.0%
5142006	Alarm System	1,740	1,840	4,340	2,831	65.2%	5,662	130.5%	4,340	0	0.0%
5142007	Radio System	0	2,400	2,900	0	0.0%	0	0.0%	2,900	0	0.0%
5142008	Permits, Licenses and Fees	25,625	30,085	38,550	19,879	51.6%	39,759	103.1%	44,284	5,734	14.9%
5152001	Diesel	6,325	8,700	11,858	6,507	54.9%	13,015	109.8%	11,858	-0	0.0%
5152002	Gasoline	4,467	5,183	8,065	1,603	19.9%	3,207	39.8%	8,065	-0	0.0%
5152003	Lubricants	4,312	13	2,450	0	0.0%	0	0.0%	2,450	0	0.0%
5162001	Chemical-General	967	1,316	2,450	797	32.5%	1,594	65.1%	2,450	0	0.0%
5162002	Maintenance	95	0	2,250	0	0.0%	0	0.0%	2,250	0	0.0%
5162003	General	0	0	0	0		0		0	0	
5162004	Chemicals-Hypoclorite-Plant	62,347	47,630	56,700	25,353	44.7%	50,707	89.4%	56,700	0	0.0%

General Operating Budget

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5162005	Chemicals-Bisulfite	43,060	50,028	30,866	20,726	67.1%	41,452	134.3%	35,505	4,639	15.0%
5162006	Chemicals-NaOCL-Pump Station	30,466	30,255	38,270	15,623	40.8%	31,245	81.6%	38,270	0	0.0%
5162007	Chemicals-Polymer	24,223	28,632	21,704	17,627	81.2%	35,255	162.4%	29,500	7,796	35.9%
5162008	Chemicals-FeCl3	22,273	16,426	22,400	5,274	23.5%	10,548	47.1%	22,400	0	0.0%
5162010	Chemicals-NaOH-Plant	0	0	0	0		0		0	0	
5172001	Lab Chemicals	788	1,063	1,500	1,426	95.0%	2,851	190.1%	1,500	0	0.0%
5172002	Lab Maintenance Supplies	634	25	1,500	0	0.0%	0	0.0%	1,000	-500	-33.4%
5172003	Lab General	10,569	8,130	7,750	2,554	33.0%	5,109	65.9%	7,750	0	0.0%
5172004	Public Outreach Gen Supplies	11,943	868	4,200	901	21.4%	1,802	42.9%	4,200	0	0.0%
5181001	Office Equipment	9,022	5,375	6,798	199	2.9%	397	5.8%	2,700	-4,098	-60.3%
5182002	Vehicles	2,822	2,963	6,000	1,518	25.3%	3,036	50.6%	6,000	0	0.0%
5182003	Building and Grounds	7,964	13,706	10,000	5,587	55.9%	11,174	111.7%	10,000	0	0.0%
5182004	Pump Station	85,369	54,844	195,000	58,396	29.9%	116,791	59.9%	195,000	0	0.0%
5182005	Plant Equipment	180,555	133,159	298,000	162,626	54.6%	325,253	109.1%	298,000	0	0.0%
5182013	Facility Painting	0	0	20,000	6,225	31.1%	12,450	62.3%	20,000	0	0.0%
5182014	Instrumentaion	0	0	0	0		0		0	0	
5184020	Leahate Delivery Expenses	0	6,180	0	1,340		2,680		0	0	
5184006	Sewer Line - HMB	0	1,600	0	0		0		0	0	
5184007	Sewer Line-GSD	0	0	0	0		0		0	0	
5184008	Sewer Line - MWSD	0	3,351	0	0		0		0	0	
5184009	Lift Station - HMB	0	61,373	0	0		0		0	0	
5184010	Lift Station - GSD	0	5,016	0	0		0		0	0	
5184011	Lift Station-MWSD	0	69,433	0	0		0		0	0	
5184012	SAM Collection Equipment	0	0	0	0		0		0	0	
52310	Service/Bank Charges	3	0	100	0	0.0%	0	0.0%	0	-100	-100.0%
52410	Interest Expense	0	0	0	0		0		0	0	
52510	Depreciation Expense	0	0	0	0		0		0	0	
5202001	Mechanical Tools	2,894	1,483	1,000	243	24.3%	486	48.6%	1,000	-0	0.0%
5202002	General Tools	1,542	444	1,000	134	13.4%	268	26.8%	1,000	0	0.0%
53210	Fines and Penalties	0	0	0	0		0		0	0	
Total Expenses		2,799,284	2,931,223	3,183,704	1,422,402	44.68%	2,844,804	89.36%	3,185,017	1,313	0.0%

Sewer Authority Mid-Coastside

General Budget - Administration

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	504,335	463,991	507,090	253,548	50.0%	507,096	100.0%	540,671	33,581	6.6%
4011002	Operating Fund Admin Operating GSD	316,383	336,118	352,569	176,286	50.0%	352,572	100.0%	309,595	-42,974	-12.2%
4011003	Operating Fund Admin Operating MWSD	218,388	207,025	228,517	114,258	50.0%	228,516	100.0%	230,099	1,582	0.7%
Total	Assessments	1,039,106	1,007,134	1,088,176	544,092	50.0%	1,088,184	100.0%	1,080,365	-7,811	-0.7%
4043001	NDWSCP Revenue-Operating										
4043003	NDWSCP Revenue - Late Fee										
4081001	Treatment Trucked Waste										
40810	Misc. Revenue	2,110	3,326	500	222	44.3%	443	88.6%	500	0	0.0%
40850	Grant Revenue										
41110	Leachate Revenue										
40610	Insurance Dividend	20,677	24,128	25,000	9,150	36.6%	18,300	73.2%	25,000	0	0.0%
40910	Interest Revenue Operating	28,630	16,550	21,371	8,487	39.7%	16,973	79.4%	14,339	-7,032	-32.9%
Total	Other Income	51,416	44,005	46,871	17,858	38.1%	35,717	76.2%	39,839	-7,032	-15.0%
Total Income		1,090,522	1,051,139	1,135,047	561,950	49.5%	1,123,901	99.0%	1,120,204	-14,843	-1.3%
Expense Accounts											
50110	Directors Fees	8,600	7,400	10,200	4,600	45.1%	9,200	90.2%	14,400	4,200	41.2%
5021001	Productive Payroll	416,372	421,960	420,141	201,486	48.0%	402,972	95.9%	428,728	8,587	2.0%
5021002	Overtime	1,626	1,501	2,000	946	47.3%	1,892	94.6%	2,000	0	0.0%
5021003	Restricted Standby Pay										
5021004	Benefits	151,628	154,886	161,441	77,684	48.1%	155,368	96.2%	163,906	2,465	1.5%
5021006	Overtime Meals	0	62	100		0.0%	0	0.0%	100	0	0.0%
5021007	Temporary	53,090	46,904	52,768	11,697	22.2%	23,394	44.3%	41,940	-10,828	-20.5%
5021008	Retire Benefits	13,770	12,450	13,770	6,360	46.2%	12,720	92.4%	12,450	-1,320	-9.6%
5031002	Fingerprinting										
5031003	Employee Physicals			500	0	0.0%	0	0.0%	723	223	44.6%
5041001	Personnel Assistance	10,500	10,500	10,500	5,250	50.0%	10,500	100.0%	10,812	312	3.0%
5041002	Audit Fees	27,000	27,538	30,300	3,550	11.7%	7,100	23.4%	29,050	-1,250	-4.1%
5041003	Engineering Fees	83,452	82,767	75,000	132,206	176.3%	264,413	352.6%	85,000	10,000	13.3%
5041004	Legal Fees	119,708	74,596	101,100	26,083	25.8%	52,166	51.6%	78,550	-22,550	-22.3%
5041005	Payroll Costs	6,308	5,491	6,708	2,335	34.8%	4,671	69.6%	5,500	-1,208	-18.0%
5041006	Other Professional Services	52,763	77,267	76,024	31,382	41.3%	62,764	82.6%	75,684	-340	-0.4%
5051001	Janitorial	11,362	10,100	13,396	5,877	43.9%	11,754	87.7%	13,780	384	2.9%
5052002	Laundry Service										
5052003	Outside Lab Analysis										
5052004	Inspections										
5052005	Calibration										
5054006	Outside Service- HMB										

Sewer Authority Mid-Coastside

General Budget - Administration

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5054007	Outside Service- GSD										
5052009	Solid Waste										
5052013	Maintenance Project Management										
5054004	Technical/Consulting Services	12,885	15,366	18,300	4,075	22.3%	8,150	44.5%	10,200	-8,100	-44.3%
5054005	Video Services	0	0	0	0	0.0%	0	0.0%	3,300	3,300	
50610	Memberships and Dues	15,957	14,556	16,190	12,511	77.3%	25,021	154.5%	16,530	340	2.1%
50710	Printing and Publications	2,412	1,475	2,500	1,199	48.0%	2,398	95.9%	2,500	0	0.0%
50810	Skills Improvements	1,068	1,475	1,200	110	9.2%	220	18.3%	1,200	0	0.0%
50910	Meetings and Travel	2,852	2,017	3,072	2,253	73.3%	4,506	146.7%	3,000	-72	-2.3%
5101004	Safety Physicals										
5102001	Safety Training	1,320	660	1,500		0.0%	0	0.0%	1,500	0	0.0%
5102002	Safety Shoes										
5102003	Personal Safety Equipment										
5102005	Safety Equipment										
5102006	Safety Program Administration										
5111001	Postage	3,773	2,117	2,750	184	6.7%	368	13.4%	2,750	0	0.0%
5111002	Equipment Rental										
5111003	Office Supplies	4,029	4,444	4,635	1,656	35.7%	3,313	71.5%	4,635	0	0.0%
5111004	Computer/Supplies	2,745	4,549	3,563	1,912	53.7%	3,823	107.3%	3,563	0	0.0%
5111005	General Supplies	4,005	5,629	4,223	1,713	40.6%	3,426	81.1%	4,223	0	0.0%
5111006	Bad Debt Expense										
5121002	Liability Insurance	34,593	28,553	37,152	9,703	26.1%	19,406	52.2%	34,347	-2,805	-7.6%
5121003	Property Insurance	18,821	20,632	21,147	11,291	53.4%	22,583	106.8%	23,147	2,000	9.5%
5121006	Claims	0	20,943	20,000	1,385	6.9%	2,770	13.9%	25,000	5,000	25.0%
5121007	Dishonesty Bond Insurance	337	337	354	168	47.6%	337	95.2%	354	0	0.0%
5132001	Telephone	14,370	3,785	12,200	7,417	60.8%	14,834	121.6%	12,200	0	0.0%
5132002	Electric										
5132003	Natural Gas										
5132004	Water										
5141002	Mailing Machine	438									
5141003	Copy Machine	5,714	6,510	5,415	2,863	52.9%	5,726	105.7%	6,432	1,017	18.8%
5142005	Pagers										
5142006	Alarm System										
5142007	Radio System										
5142008	Permits, Licenses and Fees										
5152001	Diesel										
5152002	Gasoline				84		167				
5152003	Lubricants										
5162001	Chemical-General										
5162002	Maintenance										
5162003	General										
5162004	Chemicals-Hypochlorite-Plant										
5162005	Chemicals-Bisulfite										

Sewer Authority Mid-Coastside

General Budget - Administration

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5162006	Chemicals-NaOCL-Pump Station										
5162007	Chemicals-Polymer										
5162008	Chemicals-FeCl3										
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals										
5172002	Lab Maintenance Supplies										
5172003	Lab General										
5172004	Public Outreach Gen Supplies										
5181001	Office Equipment	9,022	5,375	6,798	199	2.9%	397	5.8%	2,700	-4,098	-60.3%
5182002	Vehicles	0	237		52		104				
5182003	Building and Grounds										
5182004	Pump Station										
5182005	Plant Equipment										
5182013	Facility Painting				5,225		10,450				
5182014	Instrumentaion										
5184020	Leahate Delivery Expenses										
5184006	Sewer Line - HMB										
5184007	Sewer Line-GSD										
5184008	Sewer Line - MWSD										
5184009	Lift Station - HMB										
5184010	Lift Station - GSD										
5184011	Lift Station-MWSD										
5184012	SAM Collection Equipment										
52310	Service/Bank Charges	3		100			0		0	-100	-100.0%
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools										
5202002	General Tools										
53210	Fines and Penalties										
Total Expenses		1,090,522	1,072,081	1,135,047	573,456	50.5%	1,146,912	101.0%	1,120,204	-14,843	-1.3%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2013-2014 BUDGET
Class: ADMINISTRATION**

REVENUE

		Current Yr
40610	Insurance Dividend	\$ 25,000

SAM is a member of the California Sanitation Risk Management Authority, an insurance pool. Each year, depending on the pool's performance, CSRMA might issue dividends to pool members. Proposed anticipated dividend is approximately the 5 yr average.

40810	Misc. Revenue	\$ 500
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This is a generic revenue account for unanticipated revenue such as credits, refunds, public records fees. Proposed anticipated misc revenue is approximately the 5 yr average.

40910	Interest Revenue	\$ 14,339
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This is anticipated average 0.36% interest earned on SAM's Investment Funds, Local Agency Investment Fund (LAIF), and current rate of 0.45% interest earned on SAM's FNB Money Market account. Decrease in budget is due to reduced LAIF balance and reduced interest rate.

Item	Approx Balance	Revenue
LAIF Dec 2012	\$3,458,463	\$12,450
Money Market Dec 2012	\$419,744	\$1,889

TOTAL ADMINISTRATION OTHER INCOME		\$ 39,839
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EXPENSES

50110	Directors Fees	\$ 14,400
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Fees paid to SAM Directors for Board, Committee and Special meeting attendance. Increase due to 20 committee meetings vs. 6 committee meetings budgeted last FY.

Item	No	Rate	Cost
Regular Meetings	12	\$600	\$7,200
Committee Meetings	20	\$300	\$6,000
Special Meetings	2	\$600	\$1,200

5021001	Productive Payroll	\$ 428,728
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This salary is for one represented and three Mgmt staff in Admin Dept. This total reflects no continuation of a COLA. No step increase because represented employee in Admin is at top step.

Item	Cost
Salary	\$428,728
COLA	\$0
Step increase	\$0

5021002	Overtime	\$ 2,000
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This is for OT pay to represented employees. SAM has an MOU with Stationary Engineers Local 39, which ecifies the conditions and amounts for overtime pay. For this account class, \$1500-1600 in overtime is historically typical, and utilized by represented employee attendance at SAM Board, Workshop and Committee meetings, special projects, and other urgent needs.

5021004	Benefits	\$ 163,906
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This account is used for MOU-required benefits for represented and Mgmt staff in Admin. SAM provides CalPERS retirement (2%@55) for these "classic" employees. Also provides medical insurance as well as dental, vision insurance (not GM), ADD/Life Ins. for represented and Mgmt staff in Admin, and 457K matching contribution of 6K GM, 2K Supv. CalPERS retirement cost increase of 1.02%, Medical insurance cost increase 3 yr avg. is estimated at 8.41%; Dental increase estimated at 6.19%; ADD Life Insurance increase is estimated at 6.19%; Vision insurance increase is projected to 3.71%.

Item	Cost
CalPERS retirement	\$95,268
Medical	\$38,641
Workers Comp/Medicare	\$9,216
Dental/ADD/Life	\$10,354
Vision	\$427
457K Contrib	\$10,000

5021006	Overtime Meals	\$ 100
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This account is used for MOU-required overtime meal allowance for one represented employee in Admin (estimate of 5 overtime meals at \$20.00 ea).

5021007	Temporary Assistance	\$ 41,940
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SAM has a contract for the services of temporary employees. Typically this is for administrative support through improved records retention/retrieval/storage, filing, copying, pdfs, data entry for Collection Maintenance Mgmt and Collection work hrs, sick lv/vac lv coverage, and other special projects. Reduced from 8 hours of work to 6 hours a day for this FY. Also includes lower rate \$30 vs. \$34 per hour. Total of 1398 hours budgeted for, to include 2 weeks unpaid vacation, 13 unpaid holiday or 233 days of work, 6 hours each day.

Temp	Hrly Rate	Appx Hrs	Cost
1	\$30	1398	\$41,940

5021008	Retiree Benefits	\$ 12,450
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This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits. SAM provides the minimum required CalPERS medical cost contribution for its two (2) Admin retired employees at \$115 per month for the first six months of FY2012-13 and estimates a cost increase of 5 % for the remaining six months.

5031003	Employee Physicals	\$ 723
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Costs associated w/various medical/pre-employment exams

Descrip	Freq	Rate	Cost
Pre-Employment	2	\$220	\$440
Fit for Duty/Return to Work	2	\$113	\$226
Alcohol /Substance	1	\$57	\$57

5041001	Personnel Assistance	\$ 10,812
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For the services of day-to-day management consulting, labor relations, MOU negotiations, and grievances.

Item	Mos.	Monthly Fee	Cost
Consultant	12	\$901	\$10,812

5041002	Audit Fees	\$ 29,050
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Fees for SAM's FY 2013-14 Financial audit, CA State Controllers Annual Report, Statistical Reports, and application of new Statements on Auditing Standards (SASs).

Descrip	Cost
Audit	\$21,050
Audit Support from SAM Accountant	\$8,000

5041003 Engineering Fees \$ 85,000

Costs associated with engineering services. Typically these are unanticipated advisory reports or engineering studies. \$10,000 increase due to additional engineering assistance as needed.

Item	Cost
SSMP Review	\$0
Repair/replacement	\$50,000
Infrastructure inventory, condition assessment	\$25,000
Additional engineering assistance as needed	\$10,000

NOTE: Engineering fees associated with a project are not budgeted here, but are budgeted within the associated project.

5041004 Legal Fees \$ 78,550

These are costs associated primarily with the SAM Board's general counsel attendance at meetings and general advice to the Board, GM and Mgmt staff throughout the year. It also includes costs for a labor attorney and special counsel. Decrease in cost due to labor attorney hours reduced by 50 hours from last FY, Special Counsel hours reduced from 33 hours to 2.5 hours for Anti-Harrasment Training.

Item	Hrly Rate	Approx Hrs	Cost
General Counsel	\$250	290	\$72,500
Labor Attorney	\$265	20	\$5,300
Special Counsel	\$300	2.5	\$750

5041005 Payroll Costs \$ 5,500

These are costs associated with computer payroll process service at approx \$212 per pay-period, (26). Payroll process includes printed paychecks, tax services, quarterly payroll reports, annual W-2's, and other audited reports. Reduced costs from last FY budget due to actual costs, and no anticipated increase for FY2013-14.

Item	Periods	Period Fee	Cost
Payroll Service	26	\$212	\$5,500

5041006**Other Professional Services****\$ 75,684**

These expenses are for accounting services, website maintenance, and other services (other than legal, engineering, and technical services). Includes monthly and period acctng svcs for SAM, including monthly financial reports to the Board, budget support, NDWSCP and Member Agency billing, and other services as requested by GM and Mgmt staff. It also includes consultant for easement recordings, continued Integrated Watershed Management Plan support, records retrieval/storage, and web design support. Continued review/updates of SAM personnel, financial and safety policies, by experts on latest rules and regs. Financial consultant to address concerns identified by Board and MA's, including cost sharing, reserves, budget documentation, and other concerns.

Item			Cost
Accounting	12	\$2,709	\$32,500
IWMP support			\$7,000
Records Retention	12	\$307	\$3,684
Con't review/Prsnl, Fin & Safety Policy updates			\$25,000
Web design support			\$2,500
Financial Consultant			\$5,000

5051001**Janitorial****\$ 13,780**

These are costs associated with Janitorial service to SAM Plant Admin and Portola Pump Station buildings and for specialty cleanings.

Item	No	Rate	Cost
Janitorial Monthly fee	12	\$700	\$8,400
Qrtly Janitorial Portola P.S	4	\$250	\$1,000
Steam Clean Restroom Tile	12	\$165	\$1,980
Admin Carpet Cleaning	6	\$400	\$2,400

5054004 Technical/Consulting Services \$ 10,200

These expenses are for computer services, website maintenance, and other services (other than legal, engineering, and technical services). This includes monthly and period service to SAM's server, backup systems, email/spam, and repairs. Reduced cost due to video services being separated into a new account this FY (into account # 5054005).

Item	Cost
Computer/website services	\$10,200

5054005 Video Services \$ 3,300

This expense is for video recordings of board meetings. This year, video recording services are included for 12 meetings. This is a new account, as video costs formerly were in account # 5054004 (Technical/Consulting Services).

Item	Mtgs	\$/mtg	Cost
Video Recording services	12	275	\$3,300

50610 Memberships and Dues \$ 16,530

These are costs associated with SAM and employee membership in professional organizations. They include CASA, BACWA, WateReuse, CWEA, CSDA, USAA Alerts, GFOA, COSTO, AWWA and WEF.

Item	No	Rate	Cost
California Association of Sanitation Agencies			\$8,200
Bay Area Clean Water Agencies			\$2,500
WateReuse Foundation and Association			\$2,200
Ca Water Env. Assoc	13	\$140	\$1,820
CA Special District Association (CSDA)			\$950
Underground Services Alert			\$300
Government Finance Officers Association (GFOA)			\$200
Costco			\$55
AWWA			\$85
WEF			\$220

50710	Printing and Publications			\$ 2,500
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These are costs associated with printing. Includes SAM checks, envelopes, letterhead, public notices, Fed and State Mandatory posters, business forms, and other publications.

50810	Skills Improvements			\$ 1,200
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These are costs associated with employee skill improvements - sending employees to 1 or 2 day seminars or workshops.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various Courses	4	\$300	\$1,200

50910	Meetings and Travel			\$ 3,000
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These are costs associated with Admin employee meeting, conference, seminar costs and associated travel costs. In FY2013-14, budgeting for 6 meetings amongst CASA, WateReuse, CSDA, and CWEA.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Meetings	6	\$500	\$3,000

5102001	Safety Training			\$ 1,500
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These are costs associated with safety training.

<u>Item</u>	<u>No of staff</u>	<u>Rate</u>	<u>Cost</u>
Cintas Safety Training	4	\$375	\$1,500

5111001	Postage	\$	2,750
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These are costs associated with Admin, Treatment, and Collections departments postage, annual meter rental, reset fees, parts, shipping fees, postal rate changes, software and overnight mailings.

Item	Cost
Postage	\$1,141
Overnight	\$740
Meter Rental	\$449
Shipping	\$105
Meter Reset fees	\$80
Rate Change Software	\$235

5111003	Office Supplies	\$	4,635
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These are costs associated with office supplies - paper pens, clips etc.

5111004	Computer Supplies	\$	3,563
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These are costs associated with computer and computer printer supplies and software upgrades.

5111005	General Supplies	\$	4,223
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For shared supplies other than those specified elsewhere (sponges, plates, restroom, batteries, garbage liners, frames, hand sanitizer, coffee, and cleaning and other various supplies).

5121002	Liability Insurance	\$	34,347
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Liability insurance for SAM operations reduced based on 2013 actual expenditures plus avg anticipated 7.5% incr projected by insurance carrier, CSRMA for 2014.

5121003	Prop Ins	\$	23,147
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Property ins for SAM operations and mobile equipment ins based on 2013 actuals plus avg anticipated 12.5% incr for property ins and 0.5% incr projected for mobile equip ins for 2014 by CSRMA.

5121006	Claims	\$ 25,000
	<p>These are usually insurance deductibles associated with insurance claims. Increase \$5K per SAM Policy Deduction for an employee related claim.</p>	
5121007	Dishonesty Bond Insurance	\$ 354
	<p>This insurance is for protection against forgery, alteration of docs, inside /outside premises theft of monies, robbery, or safe burglary, or other property, computer fraud, funds transfer fraud.</p>	
5132001	Telephone	\$ 12,200
	<p>These are costs associated with SAM's telephone lines and equipment. These costs include alarm system lines, DSL line, Centrex Coastside emergency response system, incoming telephone lines and associated troubleshooting services.</p>	
5141003	Copy Machine	\$ 6,432
	<p>These are costs associated with SAM's newly leased photocopier, including costs for B&W and color copies, toner, and annual maintenance fees. Increase in cost is due to leasing a newer copier, the new copier having better technology, whereas before we were servicing the old purchased copier on a monthly basis.</p>	
5181001	Office Equipment	\$ 2,700
	<p>These are costs for the purchase and maintenance of small office equipment including chairs, tables, file cabinets, floor signs, recorders, microphones, water units and other misc items. Decrease from last FY due to no additional file cabinets, tables, chairs or water units this FY.</p>	
52310	Service/Bank Charges	\$ -
	<p>Costs for bank fees or charges</p>	
TOTAL ADMINISTRATION EXPENDITURES:		\$ 1,120,204

Sewer Authority Mid-Coastside

General Budget - Treatment

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB	865,899	844,868	925,925	462,960	50.0%	925,920	100.0%	1,003,564	77,639	8.4%
4011002	Operating Fund Admin Operating GSD	543,190	612,031	643,776	321,888	50.0%	643,776	100.0%	574,652	-69,124	-10.7%
4011003	Operating Fund Admin Operating MWSD	374,942	376,964	417,262	208,632	50.0%	417,264	100.0%	427,097	9,835	2.4%
Total	Assessments	1,784,031	1,833,863	1,986,963	993,480	50.0%	1,986,960	100.0%	2,005,314	18,351	0.9%
4043001	NDWSCP Revenue-Operating										
4043003	NDWSCP Revenue - Late Fee										
4081001	Treatment Trucked Waste	24,110	30,808	25,000	5,945	23.8%	11,890	47.6%	12,000	-13,000	-52.0%
40810	Misc. Revenue	6,507	221		1,584						
40850	Grant Revenue	0	37,500								
41110	Leachate Revenue	15,482	5,753								
40610	Insurance Dividend										
40910	Interest Revenue Operating										
Total	Other Income	46,099	74,282	25,000	7,529	30.1%	11,890	47.6%	12,000	-13,000	-52.0%
Total Income		1,830,130	1,908,145	2,011,963	1,001,009	49.8%	1,998,850	99.3%	2,017,314	5,351	0.3%

Expense Accounts											
50110	Directors Fees										
5021001	Productive Payroll	326,241	349,886	342,508	127,437	37.2%	254,874	74.4%	315,634	-26,874	-7.8%
5021002	Overtime	22,791	24,263	20,885	8,518	40.8%	17,036	81.6%	18,117	-2,768	-13.3%
5021003	Restricted Standby Pay										
5021004	Benefits	143,528	149,287	175,022	61,762	35.3%	123,523	70.6%	163,945	-11,077	-6.3%
5021006	Overtime Meals	19	44	100		0.0%	0	0.0%	100	0	0.0%
5021007	Temporary										
5021008	Retire Benefits	10,161	10,119	10,161	5,578	54.9%	11,156	109.8%	10,119	-42	-0.4%
5031002	Fingerprinting										
5031003	Employee Physicals			2,250		0.0%	0	0.0%	2,250	0	0.0%
5041001	Personnel Assistance										
5041002	Audit Fees										
5041003	Engineering Fees	2,275									
5041004	Legal Fees										
5041005	Payroll Costs										
5041006	Other Professional Services	1,268									
5051001	Janitorial										
5052002	Laundry Service	14,150	17,030	14,437	8,173	56.6%	16,345	113.2%	14,437	0	0.0%
5052003	Outside Lab Analysis	38,044	49,240	32,559	7,193	22.1%	14,386	44.2%	45,627	13,068	40.1%
5052004	Inspections	51,247	68,408	65,015	22,182	34.1%	44,364	68.2%	65,015	0	0.0%
5052005	Calibration	2,752	7,976	6,000	1,537	25.6%	3,075	51.2%	13,000	7,000	116.7%

Sewer Authority Mid-Coastside

General Budget - Treatment

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5054006	Outside Service- HMB										
5054007	Outside Service- GSD	0									
5052009	Solid Waste	157,792	164,452	166,334	65,941	39.6%	131,883	79.3%	175,510	9,176	5.5%
5052013	Maintenance Project Management	107	19,500	15,000	4,875	32.5%	9,750	65.0%	500	-14,500	-96.7%
5054004	Technical/Consulting Services	650									
5054005	Video Services										
50610	Memberships and Dues	132			440		880				
50710	Printing and Publications			1,500	119	8.0%	239	15.9%	1,500	0	0.0%
50810	Skills Improvements	4,027	6,122	4,800	5,130	106.9%	10,260	213.8%	4,800	0	0.0%
50910	Meetings and Travel	205		1,000	35	3.5%	70	7.0%	1,000	0	0.0%
5101004	Safety Physicals										
5102001	Safety Training	1,640	15,632	2,250	2,130	94.7%	4,260	189.3%	2,250	0	0.0%
5102002	Safety Shoes	1,378	1,507	1,320			0	0.0%	1,320	0	0.0%
5102003	Personal Safety Equipment	1,403	1,082	1,500	6,715	447.7%	13,431	895.4%	3,000	1,500	100.0%
5102005	Safety Equipment	4,077	3,285	1,540	4,762	309.2%	9,525	618.4%	1,875	335	21.7%
5102006	Safety Program Administration	0	0	0	0	0.0%	0	0.0%	10,000	10,000	
5111001	Postage										
5111002	Equipment Rental	69,903	79,598	66,000	26,944	40.8%	53,888	81.6%	66,000	0	0.0%
5111003	Office Supplies			258			0	0.0%	258	0	0.0%
5111004	Computer/Supplies	5,917	3,408	5,000		0.0%	0	0.0%	5,000	0	0.0%
5111005	General Supplies	84	337	1,030	461	44.7%	921	89.5%	1,030	0	0.0%
5111006	Bad Debt Expense										
5121002	Liability Insurance										
5121003	Property Insurance										
5121006	Claims										
5121007	Dishonesty Bond Insurance										
5132001	Telephone		11,273								
5132002	Electric	265,158	240,029	260,397	109,317	42.0%	218,633	84.0%	260,397	-0	0.0%
5132003	Natural Gas	1,468	1,428	1,893	281	14.8%	562	29.7%	1,893	-0	0.0%
5132004	Water	19,512	16,795	24,152	9,995	41.4%	19,990	82.8%	26,567	2,415	10.0%
5141002	Mailing Machine										
5141003	Copy Machine										
5142005	Pagers	837	552	549		0.0%	0	0.0%	0	-549	-100.0%
5142006	Alarm System	1,740	1,840	4,340	2,831	65.2%	5,662	130.5%	4,340	0	0.0%
5142007	Radio System	0	2,400	2,900		0.0%	0	0.0%	2,900	0	0.0%
5142008	Permits, Licenses and Fees	25,625	30,085	38,550	19,879	51.6%	39,759	103.1%	44,284	5,734	14.9%
5152001	Diesel	6,325	8,700	11,858	6,507	54.9%	13,015	109.8%	11,858	-0	0.0%
5152002	Gasoline	4,467	5,183	8,065	1,520	18.8%	3,040	37.7%	8,065	-0	0.0%
5152003	Lubricants	4,312	13	2,450		0.0%	0	0.0%	2,450	0	0.0%
5162001	Chemical-General	967	1,316	2,450	797	32.5%	1,594	65.1%	2,450	0	0.0%
5162002	Maintenance	95		2,250	0	0.0%	0	0.0%	2,250	0	0.0%

General Budget - Treatment

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5162003	General										
5162004	Chemicals-Hypochlorite-Plant	62,347	47,630	56,700	25,353	44.7%	50,707	89.4%	56,700	0	0.0%
5162005	Chemicals-Bisulfite	43,060	50,028	30,866	20,726	67.1%	41,452	134.3%	35,505	4,639	15.0%
5162006	Chemicals-NaOCL-Pump Station	30,466	30,255	38,270	15,623	40.8%	31,245	81.6%	38,270	0	0.0%
5162007	Chemicals-Polymer	24,223	28,632	21,704	17,627	81.2%	35,255	162.4%	29,500	7,796	35.9%
5162008	Chemicals-FeCl3	22,273	16,426	22,400	5,274	23.5%	10,548	47.1%	22,400	0	0.0%
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals	788	1,063	1,500	1,426	95.0%	2,851	190.1%	1,500	0	0.0%
5172002	Lab Maintenance Supplies	634	25	1,500		0.0%	0	0.0%	1,000	-500	-33.4%
5172003	Lab General	10,569	8,130	7,500	2,554	34.1%	5,109	68.1%	7,500	0	0.0%
5172004	Public Outreach Gen Supplies	11,943	868	4,200	901	21.4%	1,802	42.9%	4,200	0	0.0%
5181001	Office Equipment										
5182002	Vehicles	2,822	2,727	6,000	1,466	24.4%	2,932	48.9%	6,000	0	0.0%
5182003	Building and Grounds	7,964	13,706	10,000	5,587	55.9%	11,174	111.7%	10,000	0	0.0%
5182004	Pump Station	85,369	54,844	195,000	58,396	29.9%	116,791	59.9%	195,000	0	0.0%
5182005	Plant Equipment	180,555	133,159	298,000	162,626	54.6%	325,253	109.1%	298,000	0	0.0%
5182013	Facility Painting			20,000	1,000	5.0%	2,000	10.0%	20,000	0	0.0%
5182014	Instrumentaion										
5184020	Leahate Delivery Expenses		6,180		1,340		2,680				
5184006	Sewer Line - HMB		1,600								
5184007	Sewer Line-GSD										
5184008	Sewer Line - MWSD		3,351								
5184009	Lift Station - HMB		61,373								
5184010	Lift Station - GSD		5,016								
5184011	Lift Station-MWSD		69,433								
5184012	SAM Collection Equipment										
52310	Service/Bank Charges										
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools	2,894	1,483	1,000	243	24.3%	486	48.6%	1,000	-0	0.0%
5202002	General Tools	1,542	444	1,000	134	13.4%	268	26.8%	1,000	0	0.0%
53210	Fines and Penalties								0	0	
Total Expenses		1,677,744	1,827,163	2,011,964	831,336	41.3%	1,662,672	82.6%	2,017,314	5,350	0.3%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2013-2014 BUDGET
Class: TREATMENT**

REVENUE

Current Yr

4081001 Treatment Trucked Waste \$12,000

SAM has a program to accept trucked waste and excess irrigation water. This program generates revenue based on the volume of product discharged into the treatment plant. Decrease is due to less anticipated revenue related to excess irrigation water, and no leachate revenue.

Item	kgal	\$/kgal	Revenue
Excess Irrigation Water	5217	1.15	\$6,000
Trucked wastes	60	100	\$6,000

TOTAL TREATMENT OTHER INCOME \$ 12,000

EXPENSES

5021001 Productive Payroll \$315,634

This is salary for employees in this account class. This total reflects no COLA for the fiscal year because the memorandum of understanding (MOU) expired at the end of the 2010 calendar year. The total also includes one 5% step increase. The decrease in FY 2012-13 is due to new employees with lower salaries. This could change based on collective bargaining with Local 39.

Item	
Salary	\$314,973
COLA	\$0
Est. Step Incr/Certifications	\$661

5021002	Overtime	\$18,117
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This is for overtime pay to represented employees. SAM has an MOU with Stationary Engineers Local 39. That MOU specifies the conditions and amounts for overtime pay. For this account class, we projected the FY 2012-13 total based upon the actuals thru December 2012. Overtime is used for SAM pump and lift station callouts, emergency response to alarm conditions and storm related staffing. There is a reduction in FY 2013-14 due to a lower projection of actual expenses in FY 2012-13

5021004	Benefits	\$163,945
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This account is used for MOU-required benefits. SAM provides CalPERS retirement at 2%@55 for "classic" employees and 2%@62 for new hires, medical, dental, vision, and ADD/Life Insurance for these employees. CalPERS retirement cost increase of 1.02%, Medical insurance cost increase 3 yr avg. is estimated at 8.41%; Dental increase estimated at 6.19%; ADD Life Insurance increase is estimated at 6.19%; Vision insurance increase is projected to 3.71%.

Item	Cost
CalPERS retirement	\$57,028
Medical	\$79,347
Workers Comp/Medicare	\$19,379
Dental/ADD/Life	\$7,518
Vision	\$673

5021006	Overtime Meals	\$100
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This account is used for MOU-required overtime meals.

Item	No	Rate	Cost
Instances per year	5	\$20	\$100

5021008	Retiree Benefits	\$10,119
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This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits. SAM provides the minimum required contribution for its two (2) Treatment retired employee at \$115 per month for the first six months of FY2013-14 and an estimated a cost increase of 5% for the remaining six months.

5031003	Employee Physicals	\$2,250
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Costs associated with various medical examinations and required inoculations.

Descrip	No	Rate	Cost
Hep B Series (3)	6	\$255	\$1,530
Respirator	6	\$120	\$720

5052002	Laundry Service	\$14,437
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These are costs associated with the laundering of MOU-required uniforms, safety mats, and shop rags.

Item	Units/Year	Rate	Cost
Uniform Service (per Ee)	52	\$278	\$14,437

5052003	Outside Lab Analysis	\$45,627
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These are costs associated with NPDES permit required lab analysis. Increase of \$13,068 due to the addition of Pacific Eco Risk (\$9,650) that was left out and an increase in required ammonia analysis.

Item	No	Rate	Cost
San Mateo County Labs	10	\$275	\$2,750
SBSA	12	\$2,200	\$26,400
Alpha Labs, Annual	1	\$3,473	\$3,473
First Flush	1	\$2,000	\$2,000
Pacific EcoRisk	5	\$1,930	\$9,650
Alpha Labs, Quarterly	4	\$251	\$1,004
Oil Wear Analysis	1	\$350	\$350

5052004	Inspections	\$65,015
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These are costs associated with required periodic inspections by third party experts of SAM facilities and equipment.

Item	Cost
Generators	\$22,915
Power Distribution	\$12,000
Boilers/Flare	\$8,000
Outfall	\$6,500
Pumps	\$5,000
Motor Control Centers	\$9,550
Cranes	\$525
Backflow Prevention	\$525

5052005	Calibration	\$13,000
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These are costs associated with regular/quarterly third party flow meter calibrations. This years budgeted amount has increased \$7,000 due to adding the Half Moon Bay meter calibrations. They are more costly due to the nature of their installation which requires confined space entry procedures be followed.

Item	No	Rate	Cost
Plant Influent Meter	4	\$250	\$1,000
Mid-Plant Meter	4	\$250	\$1,000
No 3 Water Meter	4	\$250	\$1,000
Portola	4	\$250	\$1,000
Montara	4	\$250	\$1,000
Princeton	4	\$250	\$1,000
HMB Meters	2	\$3,500	\$7,000

5052009	Solid Waste	\$175,510
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These are costs associated with disposal of Plant biosolids and solid waste. FY 2012-13 data contains a 6% increase in tipping fees.

Item	No	Rate	Cost
Biosolids	2011	\$82	\$164,138
Solid waste	12	\$948	\$11,372

5052013	Maintenance Management	\$	500
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These are costs associated with Plant and Pump Station Maintenance Management Software. The monies pay for the annual support of the software and include technical support and all upgrades. These costs have been reduced by \$14,500 for this budget. The reduction is a result of choosing another method for maintenance management software tracking. We will utilize an inhouse software rather than a subscription based solution.

50710	Printing and Publications		\$1,500
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These are costs associated with printing the SAM Newsletter.

Item	No	Rate	Cost
Newsletter	2	\$750	\$1,500

50810	Skills Improvements		\$4,800
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These are costs associated with employee skill improvements for six employees.

Item	No	Rate	Cost
Various Courses	12	\$400	\$4,800

50910	Meetings and Travel		\$1,000
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These are costs associated with employee meeting, conference, seminar costs and associated travel costs.

Item	No	Rate	Cost
Various	2	\$500	\$1,000

5102001	Safety Training		\$2,250
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These are costs associated with mandated safety training.

Item	No	Rate	Cost
Cintas Safety Training	6	\$375	\$2,250

5102002	Safety Shoes	\$1,320
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These are costs associated with MOU-required safety shoe reimbursement. Current annual reimbursement is \$220/ employee.

Item	No	Rate	Cost
Safety shoes	6	\$220	\$1,320

5102003	Personal Safety Equipment	\$3,000
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These are costs associated with personal safety equipment such as gloves, raingear, boots, safety vests, goggles. Amount increased for more protective outerwear, to a more visible type for on-road work. SAM has an excellent safety record and these funds will help keep it that way.

Item	No	Rate	Cost
Personal Safety items	12	\$250	\$3,000

5102005	Safety Equipment	\$1,875
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These are costs associated with safety equipment other than personal equipment. These include SCBAs, Air Detectors, etc. This account has been increased due to service costs for the SCBA and associated equipment.

Item	No	Rate	Cost
SCBA Units	3	\$232	\$695
Equipment Repair & Maint	1	\$906	\$906
Foul Air Detectors	1	\$125	\$125
SCBA Tanks	3	\$50	\$150

5102006	Safety Program Documentation	\$10,000
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These monies are for safety program documentation review and updating to keep current with changing regulations. This work is highly specialized and requires professional assistance.

5111002	Equipment Rental	\$66,000
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These are costs associated with rental cost for equipment such as wet weather storage tanks, portable backup generators. FY-2012-13 anticipates the operation of the WWFMP which eliminates the need for wet weather tanks at Portola Pump Station.

Item	No	Rate	Cost
Tank Systems	3	\$17,000	\$51,000
Generators/various	2	\$7,500	\$15,000

5111003	Office Supplies	\$258
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These are costs associated with office supplies - paper, pens, clips etc.

5111004	Computer/ Supplies	\$5,000
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These are costs associated with computers; two computers with software will be replaced.

Item	No	Rate	Cost
Computer replacements	2	\$2,500	\$5,000

5111005	General Supplies	\$1,030
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These costs are for various supplies used in the daily operation of the SAM Plant facilities. This includes nuts, bolts and other hardware, paints, brooms and cleaning supplies, etc.

5132002	Electric	\$260,397
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These are electricity service costs for the plant and the three pump stations. Unknown expected increase for FY2013-14.

Item	kWh	Rate	Cost
Plant	1,576,128	\$0.1228	\$193,549
Portola	258,564	\$0.1567	\$40,517
Princeton	70,464	\$0.1633	\$11,507
Montara	90,504	\$0.1638	\$14,825

5132003	Natural Gas		\$1,893
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These costs are for PG&E gas service. SAM uses natural gas for heating, hot water, and as back up to digester gas for heating the digesters at the SAM plant.

Item	BTU	Rate	Cost
Natural Gas	1236.96	\$1.53	\$1,893

5132004	Water		\$26,567
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These are potable water service costs. Potable water is used at the SAM plant and pump stations for domestic purposes, pump seal water, odor control street wash down and fire protection. Included is an estimated 10% rate increase indicated by the larger of the two water districts we work with.

Item	No Units	Rate	Cost
Plant	984	10.98	\$10,802
Plant (Standby Fire Protection)	0		\$792
Portola	1890	\$7.41	\$14,012
Princeton	1.8	\$86.47	\$156
Montara	32	\$25.16	\$805

5142005	Pagers		\$0
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This cost has been reduced to zero as we no longer use pagers. We are leaving this account to be used for future technology costs.

Item	No	Rate	Cost
Pager Service	0	\$46	\$0

5142006	Alarm Service		\$4,340
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Fees for emergency alarm service.

Item	No	Rate	Cost
Fire Alarm Monitoring	4	\$335	\$1,340
Monthly Alarm Monitoring	12	\$250	\$3,000

5142007	Radio System	\$2,900
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These are costs associated with the use and maintenance of SAM's radio systems.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Radio System Maintenance	1	\$2,400	\$2,400
Various repairs	1	\$500	\$500

5142008	Permits, Licenses and Fees	\$44,284
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These are costs associated with SAM's permits and licenses such as BAAQMD fees, NPDES fees, San Mateo County fees and other permits. Increase due to BACWA Annual Permit Renewal which was not included in last year's budget.

<u>Item</u>	<u>Cost</u>
Bay Area Air Quality Management District	\$16,000
CA State Water Resources Control Board	\$20,000
CA Department of Health Services	\$1,500
San Mateo County	\$600
Property Tax	\$50
BACWA Annual Permit Renewal	\$6,084
US Environmental Protection Agency	\$50

5152001	Diesel	\$11,858
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Diesel fuel costs. Diesel is used in emergency generators, pumps, and vehicles.

<u>Item</u>	<u>Gallons</u>	<u>Rate</u>	<u>Cost</u>
Diesel Fuel	2372	\$5.00	\$11,858

5152002	Gasoline	\$8,065
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Gasoline fuel costs for most of SAM's vehicles. Vehicles include one pickup for maintenance, two pickups for operations and one hybrid for administration.

<u>Item</u>	<u>Gallons</u>	<u>Rate</u>	<u>Cost</u>
Gasoline	1,612.90	\$ 5.00	\$8,065

5152003	Lubricants	\$2,450
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Cost of equipment lubricants including oils and greases for gear cases and bearings.

Item	Units	Rate	Cost
Oils (barrel)	2	\$725	\$1,450
Oils (bucket)	1	\$700	\$700
Greases	1	\$300	\$300

5162001	Chemical-General	\$2,450
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Costs for general chemicals other than those specified elsewhere. Included are potassium iodide, phenylarsine oxide, and buffer solutions for chlorine residual and other analyses.

5162002	Maintenance	\$2,250
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These are costs related to the equipment maintenance and enhancements. This includes small parts, cleaners, rags, etc.

5162004	Chemicals- Hypochlorite-Plant	\$56,700
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These are costs for the chemical used for plant effluent disinfection, sodium hypochlorite (industrial strength chlorine bleach).

Item	kgal/year	\$/kgal	Cost
NaOCl	70.00	\$810	\$56,700

5162005	Chemicals-Bisulfite	\$35,505
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These are costs for the chemical used for plant effluent dechlorination, sodium metabisulfite. These costs have increase primarily due to attached fees for fuel and delivery costs. There are no other venders in this area offering this chemical.

Item	lb/year	\$/lb	Cost
NaHSO ₃	26,300.00	\$1.35	\$35,505

5162006	Chemicals-NaOCl-Pump Stations	\$38,270
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These are costs for the chemical used for pump station odor control and disinfection, sodium hypochlorite (industrial strength chlorine bleach).

Item	kgal/year	\$/kgal	Cost
NaOCl	47.2	\$810	\$38,270

5162007	Chemicals-Polymer	\$29,500
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These are costs for solids dewatering chemicals used to thicken biosolids for disposal. The cost increase is based on usage. Staff will be looking for other vendors due to product inconsistency, which we believe caused the increase in usage.

Item	No	Rate	Cost
Polymer	10	\$2,950	\$29,500

5162008	Chemicals- FeCl₃	\$22,400
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These are costs for ferric chloride, used for hydrogen sulfide control and for prevention of ammonium magnesium phosphate (struvite) scaling.

Item	No	Rate	Cost
FeCl ₃	4	\$5,600	\$22,400

5172001	Lab Chemicals	\$1,500
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These are SAM plant laboratory costs, other than chemical and maintenance supplies, such as glassware, filter papers, sample bottles and equipment, gloves, soaps, and other supplies used in day to day lab operation.

Item	No	Rate	Cost
Various	12	\$125	\$1,500

5172002	Lab Maintenance Supplies	\$1,000
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These are costs associated with supplies used in the SAM plant laboratory. Staff has reduced this account to \$1,000 this year based on spending. Staff has been streamlining the inhouse laboratory functions.

Item	No	Rate	Cost
Various	12	\$83	\$1,000

5172003	Lab General	\$7,500
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These are SAM plant laboratory costs, other than chemicals and maintenance supplies. They include filter paper, test kits, containers, sampler repairs.

Item	No	Rate	Cost
Various	12	\$625	\$7,500

5172004	Public Outreach Gen. Supplies	\$4,200
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These are costs associated with supplies used in support of SAM's public outreach efforts. These include give-aways such as highlighter pens with our logo and outreach message, "Fat Trapper" bags, door hangers, etc.

Item	No	Rate	Cost
Supplies	6	\$700	\$4,200

5182002	Vehicles	\$6,000
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These are costs for accessories and repairs to vehicles.

Item	No	Rate	Cost
As needed	12	\$500	\$6,000

5182003	Building and Grounds	\$10,000
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These are costs associated with the maintenance of SAM building and grounds based on past years' monthly expenditure trends and expectations for FY2013-14.

Item	No	Rate	Cost
Various	12	\$833	\$10,000

5182004	Pump Station/Collection System	\$195,000
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These are costs associated with the major repair or minor replacement of SAM Pump Station equipment. Major repairs (planned / unplanned) include pump overhauls, generator repairs, electrical system repairs, structure and appurtenance repairs, all station equipment repairs. Also included is ongoing maintenance costs for all station equipment, tools and vendors used to perform the maintenance, changes to pumping systems including PLC programming, updates to make pumping process more reliable, etc.

Item	No	Rate	Cost
Various	12	\$10,000	\$120,000
IPS Repairs (as needed)	1	\$75,000	\$75,000

5182005	Plant Equipment	\$298,000
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These are costs associated with the major repair or minor replacement of SAM Plant equipment. Major repairs (planned and/or unplanned) include pump overhauls, generator repairs, electrical system repairs, tank and appurtenance repairs, all plant equipment repairs. Also included is ongoing maintenance costs for all plant equipment, tools and vendors used to perform the maintenance, changes to treatment systems including PLC programming, updates to make treatment process easier and/or more cost effective to operate, etc. The Digester Cleaning has been included as the work budgeted in FY2012-13 may not be accomplished by the end of this fiscal year.

Item	No	Rate	Cost
Various repairs/improvements	12	\$14,000	\$168,000
Digester cleaning	1	\$130,000	\$130,000

5182013	Facility Painting	\$20,000
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Costs for facility painting. This includes painting exposed metal surfaces on pumps and other equipment to prevent corrosion and extend the equipment life.

5202001	Mechanical Tools	\$1,000
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Costs for mechanic's tool - both acquisition and replacements.

Item	No	Rate	Cost
Various	12	\$83	\$1,000

5202002	General Tools			\$1,000
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Costs for tools other than mechanic's tools, such as tools used by operators, hand tool replacements, flashlights, cutting tools, greasing tools, and other small tools used in the day to day operation.

<u>Item</u>	<u>No</u>	<u>Rate</u>	<u>Cost</u>
Various	12	\$83	\$1,000

53210	Fines and Penalties			\$0
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Contingency costs for possible fines and penalties. SAM's NPDES permit program has a mandatory minimum penalty of \$3,000 per incident. Based on our last 5 year history, we have set the dollar amount at \$0

TOTAL TREATMENT EXPENDITURES:				\$ 2,017,314
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General Budget - NDWSCP

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
Income Accounts											
4011001	Operating Fund Admin Operating HMB										
4011002	Operating Fund Admin Operating GSD										
4011003	Operating Fund Admin Operating MWSD										
Total	Assessments										
4043001	NDWSCP Revenue-Operating	21,036	23,920	36,693		0.0%	0	0.0%	47,249	10,556	28.8%
4043003	NDWSCP Revenue - Late Fee	511	933	250		0.0%	0	0.0%	250	0	0.0%
4081001	Treatment Trucked Waste										
40810	Misc. Revenue										
40850	Grant Revenue										
41110	Leachate Revenue										
40610	Insurance Dividend										
40910	Interest Revenue Operating										
Total	Other Income	21,547	24,853	36,943	0	0.0%	0	0.0%	47,499	10,556	28.6%
Total Income		21,547	24,853	36,943	0	0.0%	0	0.0%	47,499	10,556	28.6%

Expense Accounts											
50110	Directors Fees										
5021001	Productive Payroll	19,784	22,003	22,388	11,170	49.9%	22,340	99.8%	31,077	8,689	38.8%
5021002	Overtime										
5021003	Restricted Standby Pay										
5021004	Benefits	10,822	9,564	12,893	5,097	39.5%	10,195	79.1%	15,010	2,117	16.4%
5021006	Overtime Meals										
5021007	Temporary										
5021008	Retire Benefits	412	412	412	204	49.5%	408	99.0%	412	0	0.0%
5031002	Fingerprinting										
5031003	Employee Physicals										
5041001	Personnel Assistance										
5041002	Audit Fees										
5041003	Engineering Fees										
5041004	Legal Fees										
5041005	Payroll Costs										
5041006	Other Professional Services										
5051001	Janitorial										
5052002	Laundry Service										
5052003	Outside Lab Analysis										
5052004	Inspections										

General Budget - NDWSCP

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5052005	Calibration										
5054006	Outside Service- HMB										
5054007	Outside Service- GSD										
5052009	Solid Waste										
5052013	Maintenance Project Management										
5054004	Technical/Consulting Services										
5054005	Video Services										
50610	Memberships and Dues										
50710	Printing and Publications	0	0	100	0	0.0%	0	0.0%	100	0	0.0%
50810	Skills Improvements	0	0	300	0	0.0%	0	0.0%	300	0	0.0%
50910	Meetings and Travel	0	0	100	0	0.0%	0	0.0%	100	0	0.0%
5101004	Safety Physicals										
5102001	Safety Training										
5102002	Safety Shoes										
5102003	Personal Safety Equipment										
5102005	Safety Equipment										
5102006	Safety Program Administration										
5111001	Postage	0	0	250	0	0.0%	0	0.0%	250	0	0.0%
5111002	Equipment Rental										
5111003	Office Supplies										
5111004	Computer/Supplies										
5111005	General Supplies										
5111006	Bad Debt Expense				1,139		2,278				
5121002	Liability Insurance										
5121003	Property Insurance										
5121006	Claims										
5121007	Dishonesty Bond Insurance										
5132001	Telephone										
5132002	Electric										
5132003	Natural Gas										
5132004	Water										
5141002	Mailing Machine										
5141003	Copy Machine										
5142005	Pagers										
5142006	Alarm System										
5142007	Radio System										
5142008	Permits, Licenses and Fees										
5152001	Diesel										
5152002	Gasoline										
5152003	Lubricants										
5162001	Chemical-General										

General Budget - NDWSCP

Acct #	Account Name	Actual '10-11	Actual '11-12	Budgeted Amount '12-13	Income / Expenditures to date	% to date	Projected	Projected as % of Budgeted	Budgeted Amount '13-14	Increase/ (decrease) from '12-13 Budget	Increase/ (decrease) %
5162002	Maintenance										
5162003	General										
5162004	Chemicals-Hypochlorite-Plant										
5162005	Chemicals-Bisulfite										
5162006	Chemicals-NaOCL-Pump Station										
5162007	Chemicals-Polymer										
5162008	Chemicals-FeCl3										
5162010	Chemicals-NaOH-Plant										
5172001	Lab Chemicals										
5172002	Lab Maintenance Supplies										
5172003	Lab General	0	0	250	0	0.0%	0	0.0%	250	0	0.0%
5172004	Public Outreach Gen Supplies										
5181001	Office Equipment										
5182002	Vehicles										
5182003	Building and Grounds										
5182004	Pump Station										
5182005	Plant Equipment										
5182013	Facility Painting										
5182014	Instrumentaion										
5184020	Leahate Delivery Expenses										
5184006	Sewer Line - HMB										
5184007	Sewer Line-GSD										
5184008	Sewer Line - MWSD										
5184009	Lift Station - HMB										
5184010	Lift Station - GSD										
5184011	Lift Station-MWSD										
5184012	SAM Collection Equipment										
52310	Service/Bank Charges										
52410	Interest Expense										
52510	Depreciation Expense										
5202001	Mechanical Tools										
5202002	General Tools										
53210	Fines and Penalties										
Total Expenses		31,017	31,979	36,693	17,610	48.0%	35,220	96.0%	47,499	10,806	29.4%

**SEWER AUTHORITY MID-COASTSIDE
PROPOSED FY2013-2014 BUDGET
Class: NDWSCP**

REVENUE

		Current Yr
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4043001	NDWSCP Operating Fee	\$ 47,249
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This is revenue for the Non-Domestic Waste Source Control Program (NDWSCP). This is a self-funding program. The revenue is adjusted to offset the expenses. FY 2013-14 increase is due to increased NDWSCP expenses.

4043003	NDWSCP Late Fee	\$ 250
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This is revenue from anticipated late-fees of the NDWSCP.

TOTAL NDWSCP OTHER INCOME		\$ 47,499
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EXPENSES

5021001	Productive Payroll	\$ 31,077
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This is salary for employees in this account class. This total reflects no continuation of a COLA for this fiscal year because the memorandum of understanding (MOU) expires at the end of the 2010 calendar year. The total includes no step increases. The increase is due to increase of employee allocation to NDWSCP.

Item	Cost
Salary	\$31,077
COLA	\$0
Step increases	\$0

5021004	Benefits	\$ 15,010
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This account is used for MOU-required benefits. SAM provides CalPERS retirement at 2%@55 for "classic" employees and 2%@62 for new hires, medical, dental, vision, and ADD/Life Insurance for these employees. The increase is due to increase of employee allocation to NDWSCP. CalPERS retirement cost increase of 1.02%, Medical insurance cost increase 3 yr avg. is estimated at 8.41%; Dental increase estimated at 6.19%; ADD Life Insurance increase is estimated at 6.19%; Vision insurance increase is projected to 3.71%.

Item	Cost
CalPERS retirement	\$6,408
Medical	\$6,533
Workers Comp/Medicare	\$1,365
Dental/ADD/Life	\$651
Vision	\$53

5021008	Retiree Benefits	\$ 412
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This account is for CalPERS and GASB 45 mandatory contribution towards current and future retiree medical benefits.

50710	Printing and Publications	\$ 100
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These are costs associated with printing items such as best business practices posters for permitted dischargers.

50810	Skills Improvements	\$ 300
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These are costs associated with one employee skill improvements.

50910	Meetings and Travel	\$ 100
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These are costs associated with employee meeting, conference, seminar costs and associated travel costs.

5111001	Postage	\$ 250
	These are costs associated with postage for NDWSCP publications.	
5172003	Lab General	\$ 250
	These are SAM plant laboratory costs, associated with the NDWSCP, other than lab chemicals and maintenance supplies.	
TOTAL NDWSCP EXPENDITURES:		\$ 47,499

SEWER AUTHORITY MID-COASTSIDE

JPA/O&M Flow Calculation (using 1 year average)

Admin/Treatment	<u>HMB</u>	<u>GSD</u>	<u>MWSD</u>	<u>Total</u>
FY 2013-14	50.0%	28.7%	21.3%	100.0%
FY 2012-13	46.6%	32.4%	21.0%	100.0%
Difference	7.4%	-11.6%	1.4%	

Flow Distribution								
	Plant	HMB	GSD	MWSD	Other	% HMB	% GSD	% MWSD
Jan 2012	1.510	0.619	0.502	0.336	0.053	42.5%	34.5%	23.1%
Feb 2012	1.568	0.767	0.467	0.334	0.000	48.9%	29.8%	21.3%
March 12	2.181	0.970	0.686	0.525	0.000	44.5%	31.5%	24.1%
April 12	2.061	0.914	0.658	0.489	0.000	44.3%	31.9%	23.7%
May 12	1.595	0.812	0.469	0.314	0.000	50.9%	29.4%	19.7%
June 12	1.546	0.802	0.450	0.294	0.000	51.9%	29.1%	19.0%
July 12	1.546	0.823	0.441	0.282	0.000	53.2%	28.5%	18.2%
August 12	1.519	0.824	0.403	0.292	0.000	54.2%	26.5%	19.2%
September 12	1.514	0.836	0.388	0.290	0.000	55.2%	25.6%	19.2%
October 12	1.518	0.835	0.363	0.320	0.000	55.0%	23.9%	21.1%
November 12	1.783	0.966	0.423	0.394	0.000	54.2%	23.7%	22.1%
December 12	2.709	1.340	0.767	0.602	0.000	49.5%	28.3%	22.2%
Jan 2012 thru Dec 2012	21.050	10.508	6.017	4.472	0.053	50.0%	28.7%	21.3%