

MINUTES
SAM BOARD OF DIRECTORS MEETING
July 13, 2020

1. CALL TO ORDER

Chair Slater-Carter called the meeting to order at 7:02 p.m. from her residence. Directors attended the meeting through teleconferencing pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20, the San Mateo County Health Officer Shelter-In-Place order issued on March 16, 2020, members of the public were able to observe the open session portions of the meeting electronically by using the link that was provided on the agenda for the July 13, 2020 meeting.

A. Roll Call

Directors Penrose, Dye, Lohman, Blanchard, Ruddock, and Slater-Carter, were present. Also present via teleconferencing were General Manager Kishen Prathivadi, General Counsel Jeremy Jungreis, Financial Officer George Evans, and Supervisor of Treatment/Field Operations Tim Costello.

2. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

3. CONSENT AGENDA *(single motion and vote approving all items)*

(Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the public or Board)

- A. Approve Minutes of June 22, 2020 Regular Board Meeting.
- B. Approve Disbursements for July 13, 2020

Director Ruddock moved, and Director Dye seconded the motion to approve the Consent Agenda items as presented.

Ruddock/Dye/Roll Call Vote: Dye Aye/Penrose Aye/Lohman Aye/Ruddock Aye/Blanchard Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

4. REGULAR BUSINESS

- A. Authorize the General Manager to Issue a Purchase Order in an Amount Not to Exceed \$34,619.00 to GSE Construction for Installation of Scum Pipe and Replace the Corroded Baffle Supports

General Manager Prathivadi reviewed the staff report and recommended that the Board of Directors authorize the General Manager to issue a purchase order in an amount not

to exceed \$34,619.00 to GSE Construction for installation of the Scum Pipe and replace the corroded Baffle Supports. Chair Slater-Carter and Director Dye thanked the General Manager for sending out the report earlier so it could be seen separately as well as part of the agenda. Director Dye moved, and Director Ruddock seconded the motion to authorize the General Manager to issue a purchase order in an amount not to exceed \$34,619.00 to GSE Construction for installation of the Scum Pipe and replacement of the corroded Baffle Supports.

Dye/Ruddock/Roll Call Vote: Penrose Aye/Dye Aye/Lohman Aye/Ruddock Aye/Blanchard Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

B. Amend 2020 Collections Contract with the City of Half Moon Bay to Extend the Period of Performance from July 1, 2020 through August 31, 2020 per Section 8.2 of the Current Agreement

General Manager Prathivadi reviewed the staff report and recommended that the Board of Directors amend the 2020 Collections Contract with the City of Half Moon Bay to extend the period of performance from July 1, 2020 through August 31, 2020 per Section 8.2 of the current agreement. A discussion ensued. Director Dye asked for more information to have a better understanding of what was going on. Chair Slater-Carter suggested an agenda item with a history of the collection contracts, so the public will know the distinction and evolution of what SAM is doing. Following discussion, Director Blanchard moved, and Director Ruddock seconded the motion to extend the period of performance from July 1, 2020 through August 31, 2020 per Section 8.2 of the current agreement.

Blanchard/Ruddock/Roll Call Vote: Penrose Aye/Dye Aye/Lohman Aye/Ruddock Aye/Blanchard Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

C. Authorize the General Manager to Share Costs of Repair to the Access Road at Montara Pump Station with Montara Water and Sanitary District in an Amount Not to Exceed \$100,000.00

General Manager Prathivadi reviewed the staff report and recommended the Board of Directors authorize the General Manager to share the cost of repairs to the access road at the Montara Pump Station with the Montara Water & Sanitary District (MWSD) in an amount not to exceed \$100,000.00. Director Dye moved, and Director Blanchard

seconded the motion to authorize the General Manager to share the costs of repairing the access road with MWSD in an amount not to exceed \$100,000.00.

Dye/Blanchard/Roll Call Vote: Penrose Aye/Dye Aye/Lohman Aye/Ruddock Aye/Blanchard Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

5. GENERAL MANAGERS REPORT

A. Receive Report from Wastewater Management Specialists on the Status of Work Organizational Management Improvement Program

Dan Child of Wastewater Management Specialists addressed the Board and reviewed the progress on the status of work on the organizational management improvement project. He discussed odor and corrosion control, wastewater odor compounds, and treatment alternatives. A discussion ensued, Following discussion, there was no action taken with this agenda item.

B. Receive Status Report from Ameresco on the Development for Energy Efficiency Projects

Paul Douglas and Warren Van Risen of Ameresco addressed the Board and gave a project update. They discussed activities completed, recent activity, and timing. They stated they are working to prepare and present final numbers and financing options to present to SAM Management in August.

6. ATTORNEY'S REPORT

General Counsel Jungreis ask the Board while in closed session to review the employee closed session items first. He also stated the COVID-19 pandemic is not going away any time soon.

7. DIRECTOR'S REPORT - NONE

8. TOPICS FOR FUTURE BOARD CONSIDERATION

Chair Slater-Carter suggested an agenda item with a history of the collection contracts as a topic for future discussion, so the public will know the distinction and evolution of what SAM is doing.

9. CONVENE CLOSED SESSION AND REGULAR CLOSED SESSION (*Items discussed in Closed Session comply With the Ralph M. Brown Act*)

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Paragraph (2) of Subdivision (d) of Section 54956.9 (Beverli Marshall Dispute)
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9 (Two potential cases)
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: (Half Moon Bay v. Granada CSD, Montara WSD & Sewer Authority Mid-Coastside)
- D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: (Ecological Rights Foundation vs. Sewer Authority Mid-Coastside)
- E. CONFERENCE WITH LABOR NEGOTIATORS (54957.6) – SAM
Designated Representative: General Manager – Unrepresented Employees

The Board went in to Closed Session at 8:15 p.m.

10. CONVENE TO OPEN SESSION

The Board came out of Closed Session at 8:40 p.m. Chair Slater-Carter reported that there was no reportable action.

11. ADJOURNMENT

Chair Slater-Carter adjourned the meeting at 8:40 p.m.

Respectfully Submitted,

Approved By:

Suzie Turbay
Administrative Assistant

Board Secretary