

MINUTES
SAM BOARD OF DIRECTORS MEETING
Regular Board Meeting 7:00 PM, Monday January 8, 2024

1. CALL TO ORDER

Chair Slater-Carter called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

A. Roll Call

Directors Penrose, Dye, Ruddock, Dekker, Clark, and Slater-Carter were present. Also, present were General Manager Prathivadi, Finance Officer George Evans, Plant Superintendent Tim Costello, General Counsel Jeremy Jungreis.

B. Special Order of the Day - Election of SAM Board Officers

Chair Slater-Carter called for nominations for SAM Chair. Director Clark nominated Director Dye. Director Penrose seconded the motion. Hearing no further nominations, Chair Slater-Carter closed the nominations.

Director Slater-Carter called for nominations for SAM Vice-Chair. Director Penrose nominated Director Ruddock. and Director Slater-Carter seconded the motion. Hearing no further nominations, Director Slater-Carter closed the nominations.

Director Slater-Carter called for nominations for Secretary/Treasurer and nominated Director Dekker. Director Slater-Carter also stated that she would like to assist Director Dekker with the Secretary part of the position.

By Roll Call Vote: Penrose Aye/Dye Aye/Dekker Aye/Slater-Carter Aye/Clark Aye/Ruddock Aye/8 Ayes/0 Noes. The motion passed.

2. PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

Carlisle Ann Young, resident of Moss Beach, commented on the meeting audio stating that it is much better. She also expressed her concern regarding the newly purchased Bay City Nursery, and the sewage flow on the 50 acres of property for the new housing development. Director Ruddock stated there is a sewer hookup on site, and it could be accessed from Miramontes Point Road, and Highway 1.

3. CONSENT AGENDA *(Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board)*

- A. Approve Minutes of December 11, 2023, Regular Board Meeting
- B. Approve Disbursements for January 8, 2024
- C. Monthly Revenue and Expense Report for Period Ending November 30, 2023

Director Slater-Carter moved, and Director Penrose seconded the motion to approve all Consent Agenda items as presented.

Slater-Carter/Penrose/8 Ayes/0 Noes. The motion passed.

4. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

- A. Establish Board Operations Committee and Finance Committee as standing Committees, set time and place for the meeting, and appoint Directors.

General Manager Prathivadi reviewed the staff report and recommended that the Board of Directors establish the Board Ops Committee, and the Finance Committee as standing committees, set the time and place for the meetings, and appoint directors. He stated that the Board Ops Committee has requested changing their meetings to the second Wednesday of every month at 11:00. Director Slater-Carter stated that she would like Director Dekker to take her place on the Finance Committee. Director Dye requested that the time of the Finance Committee meetings be changed to 11:00 a.m. The Finance Committee concurred to have their meetings on the third Thursday of every month at 11:00 a.m., and Director Dekker taking the place of Director Slater-Carter. Director Slater-Carter moved, and Director Dekker seconded the motion to change the Board Ops Committee meetings to the second Wednesday of every month at 11:00 a.m., and the Finance Committee meetings remain the third Thursday of every month starting at 11:00 a.m. instead of 10 a.m., with Director Dekker replacing Director Slater-Carter on the Finance Committee.

Slater-Carter/Dekker/Roll Call Vote: Clark Aye/Penrose Aye/Dye Aye/Ruddock Aye/Dekker Aye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

5. GENERAL MANAGER'S REPORT

A. Managers' Monthly Report – November 2023

General Manager Prathivadi presented the General Managers report for November 2023 to the Board for review and approval. He also discussed two power outages that occurred at the SAM Plant at the end of December 2023, beginning of January 2024. A discussion ensued. Following Discussion, the Board concurred to approve the General Managers Report for November 2023.

6. ATTORNEY'S REPORT - NONE

7. DIRECTOR'S REPORT - NONE

8. TOPICS FOR FUTURE BOARD CONSIDERATION

9. CONVENE IN CLOSED SESSION (items discussed in Closed Session comply with the Ralph M. Brown Act.)

The Board went into Closed Session at 7:37 p.m.

10. CONVENE IN OPEN SESSION (Report Out on Closed Session Items)

11. ADJOURNMENT

Chair Dye adjourned the meeting at 8:05 p.m. to the next Regular meeting on January 22, 2023, at 7:00 p.m., held at the Sewer Authority Mid-Coastside, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019

Respectfully Submitted,

Approved By:

Lorri Rovai
Administrative Assistant

Board Secretary