

MINUTES
SAM REGULAR BOARD MEETING
July 26, 2010

1. CALL TO ORDER: Chair Fraser called the meeting to order at 7:00 P.M. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Woren, Muller, Harvey
Absent: Lohman, Boyd
Alternate Present: Clark, Slater-Carter

STAFF PRESENT: Interim Manager Pullin, General Counsel Copeland, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

General Counsel Copeland suggested that Chair Fraser appoint a Secretary Pro-Tem in the absence of the Secretary, Director Lohman. Chair Fraser appointed Director Muller as Secretary Pro-Tem.

3. CLOSED SESSION

- A. Public Employee Employment - Title: Manager - Government Code 54957
- B. Labor Negotiations: Unrepresented Employees - Title: Manager - Government Code 54957.6
- C. Conference with Legal Counsel - Anticipated Litigation - Government Code Section 54956.9(b) - One Matter
- D. Conference with Legal Counsel - Existing Litigation - Government Code 54956.9(a) – Barton

At 7:04 P.M., the Board went into closed session for the purpose of discussing Agenda item 3A – Public Employment – Title Manager – Government Code 54957, Agenda Item 3B – Labor Negotiations: Unrepresented Employees – Title: Manager – Government Code 54957.6, Agenda Item 3C – Conference with Legal Counsel – Anticipated Litigation – Government Code Section 54956.9(b) – One Matter, and Agenda Item 3D – Conference with Legal Counsel – Existing Litigation – Government Code 54956.9(a).

The Board came out of closed session at 7:50 P.M. General Counsel Copeland advised that it would be appropriate for the Board to adopt a motion to approve the employment agreement for General Manager with Steven Leonard and authorize it's execution by the Chairman and Secretary.

Director Woren moved and Director Slater-Carter seconded the motion to approve and authorize the employment agreement for General Manager with Steven Leonard.

Woren/Slater-Carter/ Roll Call Vote: Muller Aye/Clark Aye/Fraser Aye/Harvey Aye/Slater-Carter Aye/Woren Aye/8 Ayes/0 Noes. The motion passed.

Chair Fraser announced that Steven Leonard has been selected as the new General Manager. Chair Fraser reported that Mr. Leonard has a vast amount of water and waste water experience and will start his employment on August 2, 2010. Chair Fraser thanked Mr. Copeland and staff for their help.

4. CONSENT AGENDA

Director Woren requested that agenda item 4Ba – Monthly Flow Report be pulled for discussion.

Director Slater-Carter moved and Director Harvey seconded the motion to approve the following consent agenda items as presented:

A. Approve Minutes – June 28, 2010 SAM Special Board Meeting, June 28, 2010 SAM Regular Board Meeting, and July 6, 2010 SAM Special Board meeting

B. Receive and File Manager's Monthly Report for May 2010, including:

b. Financial Statement

c. Monthly NPDES Data

d. Collections System Data

e. WWFMP Project Funding Opportunities

f. Recycled Water Project Funding Opportunities

C. Approve Disbursements for June 2010

D. Authorize Interim Manager to Purchase Digester Exhaust Fan

Slater-Carter/Harvey/8 Ayes/0 Noes. The motion passed.

Director Woren requested that staff get numbers from Half Moon Bay and the Granada Sanitary District, sum up the billings for both member agencies and compare them on a percentage basis for this year and the previous year to see if the relative proportions are changing.

Director Woren moved and Director Clark seconded the motion to approve agenda item 4Ba - Monthly Flow Report.

Woren/Clark/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Discuss and Possibly Take Action on Recycled Water

Chair Fraser reported that there was no new information on recycled water.

a. Recycled Water Facilities Planning Study Report Update – Presentation

Interim Manager Pullin reviewed the staff report and advised that Tanya Yurovsky of SRT Consultants was available to answer any questions. Tanya addressed the Board and reviewed the grant process and the steps needed to complete the grant process. Chair Fraser requested that Ms. Yurovsky present the final report at the next SAM Board meeting. Chair Fraser thanked Ms. Yurovsky for her update.

5B. Wet Weather Flow Management Program (WWFMP)

Director Woren informed the Board that there was no new information to report.

Director Muller and Director Woren discussed identification of the parcel that was purchased by Granada Sanitary District for the WWFMP. No Board action was taken.

6. NEW BUSINESS - NONE

7. INTERIM MANAGERS INFORMATIONAL REPORT

Interim Manager Pullin informed the Board that SAM has received its sixth consecutive Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the fiscal year ended June 2009. He also informed the Board that the Seventh Amendment to the SAM JPA should be brought to the Board for final approval next month.

Chair Fraser, on behalf of the Board, thanked Interim General Manager Pullin for taking the responsibility as SAM Interim General Manager during the hiring process of a new Manager. She also thanked Jeannette Tracy, Supv of Admin Services and all staff for their support over the last couple of months.

8. ATTORNEY'S REPORT - NONE

9. DIRECTORS' REPORT

Director Muller discussed the new walkway/bike path that runs along Frontage Road and recommended further discussion on big rigs turning into the SAM plant via Bev Cunhas Country Road. Director Woren commented on possibly having a bypass. Director Slater-Carter suggested looking into what the road right of way is. She also congratulated the City of Half Moon Bay on the new walk way/bike path for making the roads safer for drivers and pedestrians.

10. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

11. ADJOURNMENT

The meeting was adjourned at 8:06 P.M., to the next regular Board meeting, scheduled for August 23, 2010, at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,

Recording Secretary
Susan Turbay

APPROVED BY:

BOARD SECRETARY