

MINUTES
SAM REGULAR BOARD MEETING
November 17, 2014

1. CALL TO ORDER: Chair Harvey called the meeting to order at 7:04 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Kowalczyk, Alifano, Harvey, Boyd, Woren, Lohman
Absent: None

STAFF PRESENT: General Manager Hopkins, General Counsel Copeland, Acting Tech Svcs. Supv. Tim Costello, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

- A. **SPECIAL ORDER OF THE DAY:** Receive and File SAM FY2013-2014 Audited Financial Statements – Review by Jennifer Dermon, Director, C.G. Uhlenberg, LLP with Kevin Andersen, CPA, Principal, Parsons Andersen, Certified Public Accountants.

Jennifer Dermon, Manager of C.G. Uhlenberg, reviewed the SAM FY2013-14 Audited Financial Statements. She reported there were no significant discrepancies, misstatements, or disagreements with Management. She also informed the Board that, as of June 30, 2015, the Board will need to record its unfunded pension liabilities.

Director Lohman moved and Director Alifano seconded the motion to Receive and File SAM FY 201-2014 Audited Financial Statements.
Lohman/Boyd/8 Ayes/0 Noes. The motion passed.

- B. **SPECIAL ORDER OF THE DAY:** Plaque Commemorating Tony Pullin for 31 years, 8 months of dedicated service at Sewer Authority Mid-Coastside.

General Manager Hopkins presented Technical Services Supervisor Tony Pullin with a plaque commending his 31 years and 8 month of selfless service and dedication to the Sewer Authority Mid-Coastside.

Members of the Board extended their appreciation.

3. CONSENT AGENDA

Director Alifano requested that Agenda Item 4Ba – Monthly Flow Report, be pulled for discussion.

Director Alifano moved and Director Boyd seconded the motion to approve Consent Agenda Items 4A – Approve Minutes of August 25, 2014 Board meeting , 4Bb – Financial Statement,

Minutes

SAM Regular Board Meeting 11-17-14

Page 2 of 4

4Bc - Monthly NPDES Report, and 4Bd - Collection Systems Data, and 4C – Disbursements, as presented.

- A. Approve Minutes of October 27, 2014 Board Meeting
- B. Receive and File Manager's Monthly Reports for October 2014, including:
 - b. Financial Statement
 - c. Monthly NPDES Report
 - d. Collection System Data
- C. Approve Disbursements for November 2014

Alifano/Boyd/8 Ayes/0 Noes. The motion passed.

Ba. Monthly Flow Report

Director Alifano reviewed the Half Moon Bay flow data, stated that overall 12 months period, the flows seemed to be within range. He also suggested adding the data to future reports. Director Woren requested putting the data into a graph format. General Manager Hopkins suggested doing the graph for each member agency.

Director Alifano moved and Director Lohman seconded the motion to approve Agenda Item 4Ba – Monthly Flow Report for October 2014.

Alifano/Boyd/8 Ayes/0 Noes. The motion passed.

4. OLD BUSINESS

A. Receive Update from Ad-Hoc Recycled Water Committee

Director Alifano expressed his hope that the draft of the "*Guiding Principles for Recycled Water Project*" will be reviewed by the member agencies by December and comments provided to SAM in time for the SAM January 2015 Board meeting.

B. Discussion and Possible Action – SAM Member Agency Flow Data 2009 - 2014

Chair Harvey noted that this agenda item had been discussed under Consent Agenda Item 4Ba.

5. NEW BUSINESS

A. Adopt Resolution 6-2014 "A Resolution for Paying and Reporting the Value Of Employer Paid Member Contributions"

General Manager Hopkins discussed the current MOU, and new stipulations for SAM paying and reporting the value of employer paid member contributions of 4%, effective July 1, 2014. He also indicated that CalPERS mandates that a confirming resolution be adopted by the SAM Board of Directors. A discussion ensued. Director Alifano requested that the second bullet, word "five" needed to be corrected to "four" and the "(5%)" be changed to "(4%)".

Minutes

SAM Regular Board Meeting 11-17-14

Page 3 of 4

Director Woren moved and Director Boyd seconded the motion to adopt Resolution 6-2014, "A Resolution for Paying and Reporting the Value of Employer Paid Member Contribution" with corrections as discussed.

Woren/Boyd/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

B. Adopt SAM Resolution 7-2014, A Resolution Recognizing Anthony Pullin, Technical Services Supervisor, Upon His Retirement for 31 Years, 8 Months of Dedicated Service to the Sewer Authority Mid-Coastside

Following a brief discussion, Director Alifano suggested doing a press release in the Half Moon Bay Review acknowledging Tony's many accomplishments during his years at SAM.

Director Woren moved and Director Boyd seconded the motion to adopt Resolution 7-2014, A Resolution Recognizing Anthony Pullin, Technical Services Supervisor, Upon His Retirement for 31 Years, 8 Months of Dedicated Service to the Sewer Authority Mid-Coastside.

Woren/Boyd/8 Ayes/0 Noes. The motion passed by unanimous vote and the resolution was adopted.

6. GENERAL MANAGER'S REPORT

General Manager Hopkins updated the Board on recent activities over the month of October as set forth in his Written Report to the Board.

7. ATTORNEY'S REPORT

General Counsel Copeland recognized staff for their excellent work leading to the clean FY 2013-2014 Audit.

8. DIRECTOR'S REPORT

Director Woren indicated he would like to meet with the General Manager and General Counsel following the meeting regarding a past discussion related to non-represented employees.

Director Lohman thanked Director Alifano for all his contributions to the Board. Director

Alifano stated that he wants to see the Recycled Water project continue forward with Phase 1.

Director Woren acknowledged that the Board has worked well together over the last three years.

9. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

10. ADJOURNMENT

Chair Harvey adjourned the meeting at 7:49 P.M., to the next regular SAM Board meeting, scheduled for January 26, 2015, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Minutes
SAM Regular Board Meeting 11-17-14
Page 4 of 4

Respectfully submitted



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY