

MINUTES
SAM REGULAR BOARD MEETING
February 23, 2015

1. CALL TO ORDER: Chair Lohman called the meeting to order at 7:04 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Ruddock, Harvey, Boyd, Woren, Lohman
Absent: Kowalczyk
Alternate: Muller (for Kowalczyk)

STAFF PRESENT: General Manager Hopkins, General Counsel Copeland, Supervisor of Operations Tim Costello, Supv. of Admin. Svcs. Jeannette Tracy, and Recording Secretary Susan Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - NONE

3. CONSENT AGENDA

Director Boyd moved and Director Ruddock seconded the motion to approve the following Consent Agenda items as presented.

- A. Approve Minutes of January 23, 2015 Board Meeting
- B. Receive and File Manager's Monthly Reports for January 2015, including:
 - a. Monthly Flow Report
 - b. Financial Statement
 - c. Monthly NPDES Report
 - d. Collection System Data
- C. Approve Disbursements for February 2015

Boyd/Ruddock/8 Ayes/0 Noes. The motion passed.

4. OLD BUSINESS

- A. Update on Recycled Water Ad-Hoc Committee Meeting of February 12, 2015

Director Boyd reviewed the matters discussed at the ad-hoc Recycled Water Committee meeting held on February 12, 2015. He stated that the next step is for the Committee to draft wording that will be brought back to the Board and then to the Coastside County Water District (CCWD). Director Harvey stated that he would like to see the project move along and contract negotiations with CCWD start in a timely fashion.

5. NEW BUSINESS

- A. Discussion and Possible Action – Formation of an Ad-Hoc Committee to discuss issues concerning the SAM Parcel and the Kehoe Watercourse Easement

General Manager Hopkins recapped the issue of the Kehoe Watercourse erosion and the residents whose homes are backed against it. He requested the Board appoint an ad-hoc Committee to assist the General Manager in meeting with the City of Half Moon Bay regarding the future of the Kehoe Watercourse and the SAM parcel.

Minutes

SAM Regular Board Meeting 2-23-15

Page 2 of 3

Jimmy Benjamin, resident at 400 Pilarcitos Avenue, addressed the Board regarding the presentation of plans for the watercourse from the City of Half Moon Bay and offered to work with the ad-hoc Committee on the erosion and other issues of concern to the community. Mike Ferreira, resident of the Kehoe neighborhood discussed plans for construction of a by-pass from 10 years ago and what prospective plans are now.

Following discussion, Director Boyd moved and Director Woren seconded the motion to direct the Manager to meet with the City staff regarding the necessary consultants, legal and otherwise, deemed necessary, and return to the Board with a set of next steps that would contemplate collaboration between SAM and the City; and to request that SAM be notified of any community meetings and discussions of technical issues having to do with the use of the property, legal and otherwise.

Boyd/Woren/8 Ayes/0 Noes. The motion passed.

- B. Discussion and Possible Action – Authorize Manager to expend an amount not-to-exceed \$10,000 on legal and other services in order to draft documents and agreements related to the SAM Recycled Water Project

General Manager Hopkins discussed the priority of securing funds to cover the legal fees related to drafting operating agreements and developing the contractual obligations between the parties in order to have the funding source identified. He requested a transfer of \$10,000 from the Legal Services Budget into a separate Recycled Water Account that will provide money needed in order to move the project from a concept to a reality. A discussion ensued. Following discussion, Director Woren moved and Director Ruddock seconded the motion to authorize the General Manager to transfer from the Legal Services Budget into a separate Recycled Water Account the amount of not to exceed \$10,000 for legal and other services in order to draft documents and agreements related to the SAM Recycled Water Project.

Woren/Ruddock/8 Ayes/0 Noes. The motion passed.

6. GENERAL MANAGER'S REPORT

General Manager Hopkins updated the Board on recent activities during the month of January 2015 as set forth in his Written Report to the Board. A discussion ensued. Director Woren requested that a 5 year flow data table be included in the Board packet every month. Director Boyd requested that, if possible, updated flow data and rain gauge tables be added to the SAM website. Director Woren requested precise maps from CCWD and MWSD as to where their facilities are located. Director Woren also requested data on the replacement and rebuilding of the Portola Pump Station.

7. ATTORNEY'S REPORT

General Counsel Copeland reviewed the request from a Director at the last Board meeting to obtain information regarding the boundaries of the Landstra property as related to the Kehoe watercourse. He informed the Board that he had obtained and provided to the General Manager a recorded copy of the Grant Deed pursuant to which the Landstra property was conveyed to SAM, a copy of the conveyance by which the parcels referenced in the Grant Deed were excepted from that conveyance, and a recorded record of survey. He stated that this information should be useful to SAM and the City, and to any surveyor retained to physically locate the boundaries of the Landstra property.

- A. CASA Attorneys Committee Meeting Report, January 23, 2015

General Counsel Copeland reviewed his written report to the Board, including enacted legislation, proposed legislation, litigation and amended FPPC regulations.

8. DIRECTOR'S REPORT – NONE

9. PUBLIC COMMENT/ORAL COMMUNICATION

Director Woren requested that the Board return to Agenda Item 3A in order to allow for a correction to those minutes. He suggested that the sentence in the minutes of January 26, 2015, page four, item B, paragraph 2, "Following discussion, Director Woren moved and Director Ruddock seconded the motion that, following completion of the FY 2013-14 audit, any excess operating revenue for FY 2013-14 be returned to the Member Agencies in accordance with each agency's percentage of the FY 2013-14 operating budget" did not reflect the precise motion that he made. He requested that the sentence be corrected to "Following discussion, Director Woren moved and Director Ruddock seconded the motion that, following completion of the FY 2013-14 audit, any excess operating revenue for FY 2013-14 be returned to the Member Agencies in accordance with each agency's percentage paid of the operating budget for FY 2013-14."

Director Woren moved and Director Ruddock seconded the motion to approve the minutes of the January 26, 2015 Board meeting as amended.

Woren/Ruddock/8Ayes/0 Noes. The motion passed.

10. CLOSED SESSION

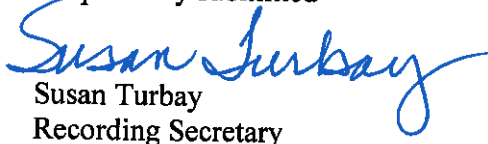
**A. Public Employee Performance Evaluation – Title: General Manager –
Government Code 54957**

The Board went in to Closed Session at 8:23 P.M. The Board came out of Closed Session at 9:14 P.M. Chair Lohman announced that he had appointed an ad hoc Personnel Committee, consisting of Directors Boyd, Kowalczyk, and Woren, for the purpose of providing directions to the General Manager on any staffing issues that arise during the current period of recruitment for an engineering and construction manager position.

11. ADJOURNMENT

Chair Lohman adjourned the meeting at 9:15 P.M., to the SAM Budget Workshop meeting, scheduled for March 16, 2015, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted


Susan Turbay
Recording Secretary

APPROVED BY:


BOARD SECRETARY