

MINUTES
SAM REGULAR BOARD MEETING
May 19, 2014

1. CALL TO ORDER: Chair Harvey called the meeting to order at 7:05 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Alifano, Harvey, Lohman, Boyd, Woren, Kowalczyk (7:10)
Absent: None
Alternate Present: None

STAFF PRESENT: General Manager Hopkins, General Counsel Copeland, Technical Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy and Recording Secretary Turbay

MEMBERS OF THE PUBLIC PRESENT:

Vivian Housen, V.W. Housen & Associates

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren announced that on May 20, 2014 there will be a workshop on Coastal Erosion at the Half Moon Bay Yacht Club, 6:00 P.M to 8:00 P.M.

3. CONSENT AGENDA

Director Woren requested that Agenda Item 3Ba – Monthly Flow Report and Agenda Item 3C – Disbursements be held for discussion.

Director Woren requested that item 3Ba - Monthly Flow Report not be approved due to anomalies in the flow data. Staff will inspect SAM manholes for groundwater infiltration. Director Woren requested that SAM consider correcting GSD flow charges, reimbursing GSD for flow increases related to groundwater infiltration into the SAM IPS.

Director Boyd requested graphs showing monthly flow proportions and percentages for each member agency. General Manager Hopkins suggested that the Board may want to consider contracting out calibration and reading of SAM flow meters to a private contractor for a year or two as a third party check on accuracy. Chair Harvey suggested postponing approval of item 3Ba of the Manager's Monthly Report until staff checks out the infiltration problem and reports back to the Board.

Following discussion Director Woren moved and Director Boyd seconded the motion to approve agenda items 3A – Minutes April 28, 2014, and items 3Bb – Financial Statement, 3Bc – Monthly NPDES Data, and 3Bd – Collections System Data of the Manager's Monthly Report.

- A. Approve Minutes of April 28, 2014 Board Meeting
- B. Receive and File Manager's Monthly Report for April 2014, including:

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- b. Financial Statement
- c. Monthly NPDES Data
- d. Collection System Data

Woren/Boyd/6 Ayes/0 Noes. The motion passed.

Following a discussion on the disbursements for May 2014, Director Woren moved and Director Alifano seconded the motion to approve agenda Item 3C - Disbursements for May, 2014.

- C. Approve Disbursements for May 2014

Woren/Alifano/8 Ayes/0 Noes. The motion passed.

4. OLD BUSINESS

- A. Receive Update from SAM Ad-Hoc Code of Conduct Committee

Director Kowalczyk handed out a draft of a Sewer Authority Mid-Coastside Board of Directors Code of Responsible Practices for Board review, and asked that the Board come back with suggestions and edits. He asked that the General Manager distribute it electronically to the Directors.

- B. Receive Update from Recycled Water Committee

Director Alifano informed the Board that the committee will meet in the upcoming week. A discussion ensued. Following discussion, Director Alifano stated that he will put together a statement of intents and goals for the Recycled Water Committee.

- C. Receive Update on Cost Allocation – Agreement Between City of Half Moon Bay And Granada Sanitary District for Wastewater Flow Calculation

General Manager Hopkins reviewed the staff report and discussed the wastewater flow calculation agreement between Granada Sanitary District and the City of Half Moon Bay. Director Boyd suggested the GSD General Manager contact the City of Half Moon Bay staff to discuss the agreement between the two agencies.

Following discussion, Director Kowalczyk suggested basing flow calculations on a moving average. Director Woren suggested using either a moving average or directly metering Granada flows. Director Woren requested making this topic a future agenda item. Chair Harvey directed staff to look in to the costs and logistics involved in converting El Granada to direct metering, including Frenchman's Creek. Director Kowalczyk suggested updating SAM's flow meter location schematics.

5. NEW BUSINESS

- A. Adopt Resolution 2-2014, SAM Sewer System Management Plan (SSMP) and

SAM Overflow Emergency Action Plan (OEAP) Update

General Manager Hopkins acknowledged the professionalism of the SSMP and OEAP document that was done by Interim Manager Housen's engineering firm. Interim Manager Housen then addressed the Board and informed them that the document is a requirement of the Regional Water Quality Control Board and the State Water Resources Control Board. She also informed the Board that the document only applies to the SAM facilities, and that each of the member agencies must adopt its own SSMP. A discussion ensued. Following discussion, Director Alifano moved and Director Woren seconded a motion to adopt Resolution No. 2-2014, A Resolution of the Board of Directors of the Sewer Authority Mid-Coastside Approving the Sewer System Management Plan (SSMP), and Authorizing the General Manager to Monitor and Update the Plan.

Alifano/Woren/Roll Call Vote: Kowalczyk Aye/Alifano Aye/Harvey Aye/Boyd Aye/Woren Aye/Lohman Aye/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

B. Release of Wet Weather Flow Management Project (WWFMP) contract retention in the amount of \$5,000.00 to Stoloski & Gonzalez

General Manager Hopkins reported on meeting with Jeff Tarantino of Erler & Kalinowski, Inc. (EKI) in regard to a request to release \$5,000 of contract retention to Stoloski & Gonzalez. A discussion ensued. Chair Harvey informed the SAM Board that topsoil may be available to SAM at no charge from a water tank construction project that MWSD will be starting in the summer of 2014. General Manager Hopkins suggested that Stoloski & Gonzalez might agree to spread the donated topsoil, and re-seed the WWFMP site, in exchange for release of the \$5,000 retention.. The Board concurred to hold the retention until the General Manager discusses this option with EKI and Stoloski & Gonzalez.

6. GENERAL MANAGER'S REPORT

General Manager Hopkins updated the Board on recent activities over the previous month. He stated that a Notice to Proceed has been issued to Flow Science for the pressure surge analysis at Montara and Princeton force main projects. He reported that Tim Costello, Operator III, has been recognized by the Water Environment Foundation (WEF) for 25 years of dedicated service to the wastewater industry. He also acknowledged Technical Services Supervisor Tony Pullin's 31 year anniversary with SAM, Supervisor of Admin Services Jeannette Tracy's 29 year anniversary with SAM, and George Long, Operator III, 26 year anniversary with SAM. General Manager Hopkins also mentioned anticipated items for the June agenda.

7. ATTORNEY'S REPORT

A. Attorney's Update on Foley v. CalPERS

General Counsel Copeland reported that a CalPERS Administrative Law Judge had rendered a proposed decision in favor of CalPERS and against Mr. Foley in Foley v. CalPERS, and that the

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matter was calendared for final consideration by the CalPERS Board at its meeting on June 18, 2014.

General Counsel Copeland also updated the Board on certain Proposition 218 litigation.

8. DIRECTORS REPORT

Director Boyd reported that General Manager Hopkins attended the MWSD Board meeting on Thursday, May 15, 2014 and had good interaction with the MWSD Board.

Director Lohman reported on the quarterly meeting of the San Mateo County California Special District Association and updated the Board on a presentation given by the Harbor District. Director Lohman also informed the Board that his term as the President of the San Mateo County California Special District Association has been completed and Katherine Slater-Carter is the new President.

9. PUBLIC COMMENT/ORAL COMMUNICATION

Chair Harvey announced that the SAM Board would take a short recess before going into closed session.

10. CLOSED SESSION

- A. Labor Negotiations: Unrepresented Employee – Title: General Manager: - Government Code 54957.6 – SAM Designated Representatives: Board of Directors

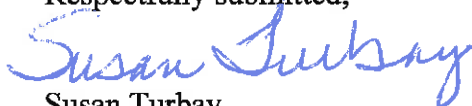
The Board went in to closed session at 9:05 P.M. The Board came out of closed session at 9:45 P.M.

Chair Harvey reported that no reportable action was taken.

11. ADJOURNMENT

Chair Harvey adjourned the meeting at 9:45 P.M. to the next regular SAM Board meeting, scheduled for June 23, 2014, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,


Susan Turbay
Recording Secretary

APPROVED BY:


BOARD SECRETARY