

**MINUTES
SAM REGULAR BOARD MEETING
June 23, 2014**

1. CALL TO ORDER: Chair Harvey called the meeting to order at 7:07 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Alifano, Harvey, Boyd, Woren, Lohman, Patridge
(arr. 7:10 p.m.)

Absent: Kowalczyk

Alternate Present: Patridge

STAFF PRESENT: General Manager Hopkins, General Counsel Copeland, Technical Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy and Recording Secretary Turbay

MEMBERS OF THE PUBLIC PRESENT:

Kevin Andersen, Parsons Andersen CPA's, LLP

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren announced that on Friday, June 27, 2014 at 8:30 P.M., in Foster City, there will be a conference to discuss planning for sea level rise in San Mateo County.

Director Lohman informed the Board of ongoing discussions regarding crossing safety and traffic issues along Highway 1. He stated there will be a presentation and further discussion at the next Mid-Coast Community Council meeting. He suggested going on their website and following the links for more information.

3. CONSENT AGENDA

Director Lohman informed the Board that he did not resign from his position of President of the San Mateo County Chapter of the California Special District Association as written in the minutes of the 5-19-14 Board meeting. He informed the Board that it is a per year position and his term was completed. He requested that the minutes be appropriately corrected.

Director Boyd moved and Director Woren seconded the motion to approve the consent agenda with corrections to the May 19, 2014 minutes as amended.

- A. Approve Minutes of May 19, 2014 Board Meeting
- B. Receive and File Manager's Monthly Report for May 2014, including:
 - b. Financial Statement
 - c. Monthly NPDES Data
 - d. Collection System Data
- C. Approve Disbursements for June 2014
- D. Ratify engagement of C.G. Uhlenberg LLP Certified Public Accountants and

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Consultants for Auditing Services for Fiscal Year Ending June 30, 2014
Boyd/Woren/8 Ayes/0 Noes. The motion passed.

4. OLD BUSINESS

A. Receive Update from SAM Ad-Hoc Code of Conduct Committee

Director Woren reported that there was nothing to report and requested this item be agendized for the July 28, 2014 Board meeting.

B. Receive Update from Recycled Water Committee

Director Alifano informed the Board that the recycled water committee met 2 weeks ago and discussed bringing in representatives from CCWD and MWSD. A discussion ensued. Following discussion, Director Alifano advised the Board that once the Recycled Water Committee meets with the 2 water agencies, they should contact the golf course to see where they are at regarding use of recycled water.

C. Receive Update on Wet Weather Flow Management Project Release of Contract Retention negotiations with Stoloski & Gonzalez

General Manager Hopkins reported on his meeting with Mark Stoloski of Stoloski & Gonzalez. He stated that Mr. Stoloski did not feel it was within financial reason for Stoloski & Gonzalez to re-seed the area that is in question. After consulting with Jeff Tarantino of Erler & Kalinowski and WRA Environmental Consultants, and based on the consultant's analysis, General Manager Hopkins recommended returning the \$5000 retention to Stoloski & Gonzalez. A discussion ensued. Director Woren stated that he did not agree the contract was fulfilled. Following discussion, Director Boyd moved and Director Harvey seconded the motion to release the final contract retention.

Boyd/Harvey/Lohman/3 Ayes/1 Noe (Woren). The motion passed by the members of the Wet Weather Flow Management Project Committee.

5. NEW BUSINESS

A. Adopt Resolution 3-2014, "A Resolution Approving and Adopting General Budget for Fiscal Year 2014-15"

General Manager Hopkins informed the Board that staff has received authorization from the three member agencies to approve the general budget. A discussion ensued. Following discussion, Director Boyd moved and Director Harvey seconded the motion to adopt Resolution 3-2014, a Resolution Approving and Adopting General Budget for Fiscal Year 2014-15, as written with a strike out of "capitalized maintenance budget" (lower case) to be replaced with "facilities maintenance budget" in the first Whereas paragraph.

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Boyd/Lohman/Roll Call Vote: Patridge Aye/Alifano Aye/Harvey Aye/Boyd Aye/Woren Aye/Lohman Aye/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

B. Adopt Resolution 4-2014, “A Resolution Approving and Adopting Collections Budget for Fiscal Year 2014-15”

Following a brief discussion, Director Woren moved and Director Boyd seconded the motion to adopt Resolution 4-2014, “A Resolution Approving and Adopting Collections Budget for Fiscal Year 2014-15.

Woren/Boyd/Roll Call Vote: Patridge Aye/Alifano Aye/Harvey Aye/ Boyd Aye/Woren Aye/Lohman Aye/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

6. GENERAL MANAGER’S REPORT

General Manager Hopkins updated the Board on recent activities over the month of June. He informed the Board that Flow Science has submitted their first invoice, Vivian Housen of V.W. Housen and Associates provided training to SAM staff on the SSMP, an interview panel has been put together and interviews for open positions in Collections will tentatively take place the week of July 14th, SAM membership in the National Joint Powers Authority (NJPA), SAM Administrative staff meeting next month with Regional Government Services (RGS), a California joint powers authority, regarding staffing challenges, meeting with Cameron Communications regarding updating of the current phone system, request for proposals for the WWTP Reliability Study release, clean-up of the plant, review of leachate delivery trucks, failed generator testing in the Plant, and various meetings with vendors and staff along with anticipated items for the July agenda.

7. ATTORNEY’S REPORT – NONE

Chair Harvey thanked General Counsel Copeland for all the work he has done on various issues.

8. DIRECTORS REPORT

Director Alifano recommended the Board agendize a discussion item for potential updating of the SAM JPA agreement for the July 28, 2014 Board meeting. He also suggested staff prepare a timeline for a completion of major replacement projects and consider hiring a financial firm that will take the dollar amount and come back to the Board with information on how future major replacement projects can be financed.

Director Woren requested the meeting be adjourned in memory of Eddie Andreini.

Alternate Director Patridge commented how she enjoyed the meeting and thanked General Manager Hopkins for his staff reports.

9. PUBLIC COMMENT/ORAL COMMUNICATION – NONE

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At 8:34 p.m. Chair Harvey announced that the SAM Board would take a short recess before going into closed session.

10. CLOSED SESSION

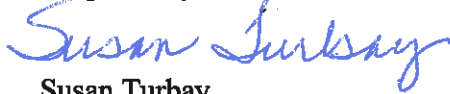
- A. Labor Negotiations: Unrepresented Employee – Title: General Manager: - Government Code 54957.6 – SAM Designated Representatives: Board of Directors

The Board went in to closed session at 8:50 P.M. The Board came out of closed session at 9:05 P.M. Chair Harvey reported that no reportable action was taken.

11. ADJOURNMENT

Chair Harvey adjourned the meeting at 9:05 P.M. in memory of Eddie Andreini, to the next regular SAM Board meeting, scheduled for July 28, 2014, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY