

MINUTES
SAM REGULAR BOARD MEETING
June 29, 2015

1. CALL TO ORDER: Chair Lohman called the meeting to order at 7:08 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Ruddock, Kowalczyk, Lohman, Boyd, Woren, Harvey

STAFF PRESENT: Acting Manager Heldmaier, General Counsel Copeland, Supervisor of Operations Costello, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Chair Lohman reordered the Agenda to allow for Agenda Item 5A, Update on Recycled Water Study, to be considered after Agenda Item 2A, Special Order of the Day. Chair Lohman also reordered the Agenda to allow for Agenda Item 3, Closed Session, to be considered after Agenda Item 9, Director's Report.

A. Special Order of the Day: A Resolution to Acknowledge Allan Alifano

Chair Lohman presented former Board member Allan Alifano with a resolution acknowledging his time of service from 2012 thru 2014 on the SAM Board of Directors. The Board thanked former Director Alifano for his time served on the Board.

5. OLD BUSINESS

A. Update on Recycled Water Study

Tanya Yurovsky of SRT Consultants addressed the Board and presented them with the Recycled Water Facilities Study Update. She discussed the background and purpose of the project; the Coastside Recycled Water Project history, the updated goals and key assumptions for the project, and the water conservation efforts of the Ocean Colony Golf Course. She also reviewed recycled water treatment goals, quality criteria, design assumptions, the 0.8 MGD RWP site plan along with the piping layout, flow diagram, transmission line, the cost estimate, cost analysis and the next steps needed to move the project forward. A discussion ensued. Following discussion, Director Kowalczyk directed staff to prepare an RFQ that would include but not limited to project advisor experience with expertise in recycled water projects, environmental engineering, technology review, regulatory compliance, permitting and funding.

4. CONSENT AGENDA

Director Woren requested agenda item 4A – Approve Minutes of the May 26, 2015 regular Board meeting and June 8, 2015 Special Board meeting be pulled for review by Acting Manager Heldmaier.

Director Boyd moved and Director Ruddock seconded the motion to approve the following consent agenda items as presented:

4B. Manager's Monthly Reports for May consisting of:

- a. Monthly Flow Report
- b. Financial Statement
- c. Monthly NPDES Report
- d. Collection Systems Data

Minutes

SAM Regular Board Meeting 6-29-15

Page 2 of 3

4C. Disbursements for June 2015

4D. Authorize Manager to Make Payment to Raider Paint Company for Completion of Additional Painting in an Amount Not to Exceed \$14,800
Boyd/Ruddock/8 Ayes/0 Noes. The motion passed.

4A. Approve Minutes of May 26, 2015 and June 8, 2015 Board Meetings

General Counsel Copeland requested that the minutes of May 26, 2015 Board meeting and June 8, 2015 Special Board meeting be held until the July 27, 2015 Board meeting so they can be reviewed by General Counsel and Acting Manager Heldmaier who just returned from vacation. Director Woren, as requested at a previous Board meeting, asked that no action is taken on the July 1, 2015 salary increases until the issue of previous raises being incorrectly computed is handled.

5. OLD BUSINESS (cont.)

- B. Adopt Resolution 4-2015 – A Resolution Approving and Adopting General Budget dated for Fiscal Year 2015-16, dated May 26, 2015
- C. Adopt Resolution 5-2015 – A Resolution Approving and Adopting Collections Budget for Fiscal Year 2015-16, dated May 26, 2015

Acting Manager Heldmaier suggested a revision to the resolutions by adding the date of May 26, 2015 to the title of the budgets in order for it to be clear which draft of the budget is being approved. Director Woren moved and Director Boyd seconded the motion to approve agenda items 5B - Approving and Adopting General Budget for FY2015-16, and 5C - Approving and Adopting Collections Budget for FY2015-16 including the suggested revisions.

Woren/Boyd/8 Ayes/0 Noes. The motion passed. The resolutions were adopted.

6. NEW BUSINESS – NONE

7. ACTING MANAGER'S REPORT – NONE

8. ATTORNEY'S REPORT – NONE

9. DIRECTOR'S REPORT – NONE

10. PUBLIC COMMENT / ORAL COMMUNICATION

Chair Lohman adjourned the meeting to Closed Session at 8:40 P.M.

3. CLOSED SESSION

- A. Significant Exposure to Litigation – Government Code 54956.9(b) Number of Cases: 1
- B. Public Employee Appointment – Government Code 54957(b)1 Title: Interim General Manager
- C. Hiring of Engineering & Construction Contract Manager – Government Code Section 54957(b)1

The Board went in to Closed Session at 8:40 P.M. The Board came out of Closed Session at 9:30 P.M.

Minutes

SAM Regular Board Meeting 6-29-15

Page 3 of 3

General Counsel Copeland announced that the Board took no reportable action during the Closed Session.

11. ADJOURNMENT

Chair Lohman adjourned the meeting at 9:30 P.M., to the next regular Board meeting, scheduled for July 27, 2015, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY

