

MINUTES
SAM SPECIAL BOARD MEETING
June 8, 2015

1. CALL TO ORDER: Chair Lohman called the meeting to order at 7:19 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Ruddock, Kowalczyk, Lohman, Boyd, Woren, Harvey

STAFF PRESENT: Acting Manager Heldmaier, General Counsel Copeland, Supv. of Treatment Ops/Field Ops Costello,
Supv. of Admin. Services Tracy, Recording Secretary Turbay

2. PUBLIC COMMENT/ORAL COMMUNICATION

Chair Lohman reordered the Agenda to allow for Agenda Item 5C to be considered after Agenda Item 2.

5. NEW BUSINESS

- C. Authorize West Bay Sanitary District to Conduct an Assessment of SAM Non Domestic Waste Source Control Program (NDWSCP)

Acting Manager Heldmaier reviewed the staff report and introduced John Simonetti of the West Bay Sanitary District. Mr. Simonetti discussed the scope of work and the proposed cost to assess SAM's current program. A discussion ensued. Following discussion, Director Kowalczyk moved and Director Boyd seconded the motion to authorize West Bay Sanitary District to conduct an assessment of the SAM Non Domestic Waste Source Control Program for an amount not to exceed \$12,000.00. Kowalczyk/Boyd/8 Ayes/0 Noes. The motion passed.

3. CLOSED SESSION

- A. Significant Exposure to Litigation – Government Code 54956.9(b) – Number of Cases: 1
- B. Public Employee Appointment – Government Code Section 54957(b)1 Title: Interim Manager
- C. Hiring of Engineering & Construction Contract Manager – Government Code Section 54957(b)1.

The Board went into closed session at 7:41 p.m. The Board came out of closed session at 8:52 p.m. General Counsel Copeland reported that direction was given to staff on closed session items A, B and C.

4. OLD BUSINESS

- A. Update on Hiring of New General Manager

Acting Manager Heldmaier reported that the process has been started and an ad will be placed for the General Manager position in the Western Cities and other similar type magazines with an end date of July 24, 2015. Director Kowalczyk suggested Bob Murray & Associates look for recruits in the Bay Area.

5. NEW BUSINESS (cont.)

A. Approve SAM Resolution 3-2015 for Wire Transfers to First National Bank of Northern California

Following a brief discussion, Director Woren moved and Director Ruddock seconded the motion to approve a SAM Resolution, 3-2015, for wire transfers to First National Bank of Northern California.

Director Boyd requested that the minutes reflect that written authorization from Manager is required before the Supervisor of Admin Services Tracy does a transfer.

Woren/Ruddock/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

B. Authorize Bid Documents and Bid Procedures for IPS Replacement Project Phase 3 – Presentation by Tim Monahan, SRT Consultants

Acting Manager Heldmaier reviewed the staff report and recommended authorizing the work before the rainy season starts. Tim Monahan of SRT Consultants addressed the Board and discussed the project background and purpose, scope, budget and schedule. A discussion ensued. Following discussion, Director Boyd moved and Director Woren seconded the motion to authorize bid documents and bid procedures for IPS Reinforcement Project Phase 3.

Boyd/Woren/8 Ayes/0 Noes. The motion passed.

D. Authorize the Contracted Services of Former SAM Employees or CalPERS Retired Annuitants

Acting Manager Heldmaier presented the staff report. Following a brief discussion, no Board action was taken.

6. ACTING MANAGER REPORT - NONE

7. ATTORNEY'S REPORT - NONE

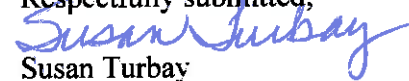
8. DIRECTORS REPORT

Chair Lohman reported that SRT Consultants will be presenting an updated report on the recycled water project (authorized at the April 27, 2015 Board meeting) at the June 29, 2015 Board meeting. Acting Manager Heldmaier informed the Board that SAM is now on the invitation list for future meetings regarding San Mateo County Sea Level Rise Vulnerability Study.

9. ADJOURNMENT

Chair Lohman ordered the adjournment of the meeting at 9:20 p.m. to the next regular meeting, to be held on, Monday, June 29, 2015, at 7:00 p.m., at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,


Susan Turbay
Recording Secretary

APPROVED BY:


BOARD SECRETARY