

MINUTES
SAM REGULAR BOARD MEETING
July 23, 2012

1. CALL TO ORDER: Chair Kowalczyk called the meeting to order at 7:06 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Directors Harvey, Alifano, Kowalczyk, Woren, Boyd, and Clark (Alternate for Director Lohman)
Absent: Lohman

STAFF PRESENT: General Manager Leonard, General Counsel Copeland, Technical Svcs. Supervisor Pullin, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - NONE

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9
(a) John Szabo v. Sewer Authority Mid-Coastside and York Insurance Group, Case Nos. ADJ3466128; ADJ3155316; ADJ7184416
- B. Conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section 54956.9 (c) (One matter)
- C. Conference with Labor Negotiator – Government Code Section 54957.6 – Designated Representative: Manager or Austris Rungus (IEDA) – Employee Organization – IUOE, Stationary Engineers, Local 39
- D. Public Employee Performance Evaluation – Title: General Manager – Government Code 54957

The Board went into Closed Session at 7:07 p.m. The Board came out of Closed Session at 8:15 p.m. General Counsel Copeland reported that no reportable action was taken and direction was given to staff and Counsel.

4. CONSENT AGENDA

Director Harvey moved and Director Alifano seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes of June 26, 2012 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for June 2012, including:
 - a. Financial Statement
 - b. Monthly NPDES Data
 - c. Collection System Data
- C. Approve Disbursements for July 2012
- D. Adopt SAM Resolution 5-2012 JPA (O&M and Project) Budget FY2012-13
- E. Adopt SAM Resolution 6-2012 Collections Budget FY2012-13

By roll call Vote: Harvey, Alifano, Kowalczyk, Woren, Boyd, and Clark Aye/8 Ayes/0 Noes. The motion was passed, and the resolutions were adopted.

5. OLD BUSINESS

A. Adopt June 2012 Flow Report

General Manager Leonard reviewed the staff report and recommended that the monthly flow report be moved back to the consent agenda. A discussion ensued. Following discussion, Director Harvey moved and Director Alifano seconded the motion to accept the flow report for June 2012.

Harvey/Alifano/8 Ayes/0 Noes. The motion was passed.

Director Woren moved for the flow report to go back on the consent agenda, with the proviso that staff evaluate it each month to make sure that that particular month looks okay and it makes sense to leave it on the consent agenda and Director Boyd seconded the motion with the understanding that staff will always bring this item to the Board for anomalous events.

Woren/Boyd/8 Ayes/0 Noes. The motion was passed.

B. Staff Recommendations – Flow metering and management

General Manager Leonard reviewed the staff report for flow metering and management. He discussed and identified four areas that need resolution and recommended that the metering scheme for member agencies be updated to measure HMB flows directly. He also recommended using the mid-plant meter for determining plant flow, and adding an inline meter ahead of the Parshall flume. A discussion ensued. Director Boyd suggested taking the discussion back to each member agency for consideration. Chair Kowalczyk concurred and suggested this item be brought back to the next SAM Board meeting. Vice-Chair Woren requested the General Manager e-mail the General Managers of the member agencies to let them know what is coming back to them for discussion. Director Boyd requested a spreadsheet with flow patterns for the last decade and Vice-chair Woren suggested the spreadsheet be put on the SAM website.

C. Authorize GM to Advertise for Public Bidding on Granada Force Main Repairs - SRT

General Manager Leonard introduced Tanya Yurovsky of SRT Consultants. Ms. Yurovsky reviewed the needed repairs for the Granada Force Main and discussed the next steps and schedule for this project. A discussion ensued. Chair Kowalczyk suggested the bid documents be e-mailed to the Board Members and their member agency engineers for review. Vice-Chair Woren moved and Director Boyd seconded the motion to authorize the General Manager to advertise for Public Bidding on the Granada Force Main repairs unless two directors or the Chair contacts the General Manager by Thursday morning, July 26, 2012, or if General Counsel or staff request additional time for review. The advertising for the Granada Force Main repair could go out for public bidding on July 26, 2012 instead of July 24, 2012.

Woren/Boyd/8 Ayes/0 Noes. The motion passed.

6. NEW BUSINESS

A. Adopt Resolution Commending Pat McGowan for 29 Years of Service with SAM

General Manager Leonard informed the Board of the retirement of Pat McGowan, Lead Collection Worker, from SAM after 29 years of service. He commended Pat on his many contributions to keeping equipment at

overflows, and his Collection Worker of the Year award from the Santa Clara Valley section of the CWEA. A discussion ensued.

Following discussion, Director Boyd moved and Director Harvey seconded the motion to adopt Resolution 7-2012, a Resolution Commending Pat McGowan for 29 Years of SAM Service.

By roll call vote: Harvey, Alifano, Kowalczyk, Woren, Boyd and Clark /8 Ayes/0 Noes. The motion passed, the resolution was adopted.

7. MANAGER'S REPORT

General Manager Leonard discussed the sign developed for the WWFMP, the press release, the positive press coverage, and indicated that the site has now been fenced and the first part of the work is scheduled for the beginning of August.

He also informed the Board that the temporary chlorine tanks at the plant are now on-line, new tanks are still being specked, the cost of a replacement tank is being looked into, and an inspection is being undertaken to see why the tank failed.

Chair Kowalczyk asked for updated information on the reserve policy. General Manager Leonard stated that it will be on the Agenda for the next scheduled SAM Board meeting.

8. ATTORNEY'S REPORT

General Counsel Copeland informed the Board that, due to the budget crisis, certain provisions of the Brown Act (related to required State reimbursements) have been suspended. He recommended that publications and postings be continued in accordance with the existing law, notwithstanding the suspensions. The Board concurred in that recommendation.

9. DIRECTORS' REPORT

Director Boyd voiced his support as to the reporting requirements of the General Manager, and that the correct and proper place is to the SAM Board. Chair Kowalczyk stated that there should be a working relationship between all of the General Managers.

10. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

11. ADJOURNMENT

The meeting was adjourned at 9:36 P.M., to the next regular Board Meeting scheduled for August 27, 2012, 7:00 P.M., at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY