

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**August 24, 2015**

**1. CALL TO ORDER:** Chair Lohman called the meeting to order at 7:11 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Directors Ruddock , Kowalczyk, Lohman, Boyd, Woren, Slater-Carter

**STAFF PRESENT:** Acting Manager Heldmaier, General Counsel Copeland, Engineering and Construction Contract Manager Prathivadi, Supervisor of Operations Costello, Supv. of Admin. Svcs. Tracy and Recording Secretary Turbay.

**2. PUBLIC COMMENT/ ORAL COMMUNICATION**

Director Woren announced that, for the month of September, the Granada Community Services District will have one combined meeting for the months of August and September, and it will be held on September 3, 2015.

**4. CONSENT AGENDA**

Director Boyd moved and Director Kowalczyk seconded the motion to approve the following consent agenda items as presented:

4A. Approve Minutes of July 27, 2015 Board Meeting

4B. Approve Minutes of August 4, 2015 Recycled Water Committee Meeting

4C. Manager's Monthly Reports for July consisting of:

a. Monthly Flow Report

b. Financial Statement

c. Monthly NPDES Report

d. Collection Systems Data

4D. Disbursements for August 2015

Boyd/Kowalczyk/8 Ayes/0 Noes. The motion passed.

**5. OLD BUSINESS**

**A. Intertie Pipeline System Reinforcement Project Status Update**

Engineering and Construction Contract Manager Prathivadi updated the Board on the IPS Reinforcement Project. He stated that K.J. Woods was awarded the contract, that there was a construction meeting held on August 4, 2015, shop drawing submittal is in progress, the notice to proceed has been given to the contractor, material procurement had already begun with longest lead time being procurement of the chopper pump which is expected to come early in February 2016 and pipes will be coming by mid-September. He also informed the Board that notifying the residents of the neighborhood will begin around September 14, 2015 and the project is expected to be completed by March 1, 2016. The Board thanked him for the update.

**B. Recycled Water Project Status Update**

Acting Manager Heldmaier informed the Board that SRT Consultants final update of the 2010 Recycled Water Facilities Plant Study was received in time for the Recycled Water Committee meeting held on August 4, 2015. He stated that the committee had met with Ocean Colony Partners and Coastside County Water District and reviewed the Principals of Agreement. He also informed the Board that SAM staff had met with Ocean Colony Partners and Coastside County Water District and their consultant Kennedy Jenks on August 18, 2015. Engineering and Construction Contract Manager Prathivadi informed the Board that SAM advertised for an

Engineering Services RFP that was published in the August 19<sup>th</sup> Half Moon Bay Review and the San Mateo County Times and will be published in both papers again on August 26<sup>th</sup>. Proposals are to be received on or before September 15, 2015. He stated that 10 Firms have inquired about the RFP. He informed the Board that staff had met with the Regional Water Quality Control Board and found out formalities required to do the project. He also discussed two funding opportunities with the Prop. 1 State Coastal Conservancy, due on September 30, and the California Financing Coordinating Committee which consists of 6 funding members (4 from State and 2 from Federal). He stated that they have fairs periodically, the next one on September 2<sup>nd</sup> in Watsonville. A discussion ensued. Following discussion, Chair Lohman thanked him for the update.

**C. Update on Hiring of New General Manager**

Acting Manager Heldmaier informed the Board that there are 14 applicants for the Interim Manager position. He requested a Special Meeting in the beginning of September for the Board to interview some of the candidates. A discussion ensued. Following discussion the Board concurred to hold a special meeting on August 31, 2015. Director Kowalczyk requested sending out a meeting invitation.

**D. SAM Audit FY2015-15 Update**

Acting Manager Heldmaier informed the Board that C.G. Uhlenberg started the audit on August 5<sup>th</sup> and will be returning to SAM in September to continue performing the audit.

**6. NEW BUSINESS - NONE**

**7. ACTING MANAGER'S REPORT - NONE**

**8. ATTORNEY'S REPORT – NONE**

**9. DIRECTOR'S REPORT - NONE**

**10. PUBLIC COMMENT / ORAL COMMUNICATION - NONE**

**3. CLOSED SESSION**

- A. Public Employee Appointment – Title: Interim General Manager - Government Code 54957(b)1
- B. Conference with Labor Negotiator – Designated Representative: Acting Manager – Clemens Heldmaier Employee Organization – International Union of Operating Engineers, Stationary Engineers Local 39 – Government Code Section 54957.6
- C. Conference with Legal Counsel –Anticipated Litigation - Significant Exposure to Litigation – Government Code Section 54956.9 (d) (2)

The Board went in to Closed Session at 7:13 P.M. The Board came out of Closed Session at 9:01 P.M. General Counsel Copeland reported that direction was given to the Acting Manager on Closed Session Item A, direction was given to SAM Labor Negotiator on Closed Session Item B, and direction was given to SAM Legal Counsel on Closed Session Item C.

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**11. ADJOURNMENT**

Chair Lohman adjourned the meeting at 9:18 P.M., to the next regular Board meeting, scheduled for September 28, 2015, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted



Susan Turbay

Recording Secretary

APPROVED BY:



BOARD SECRETARY