

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**August 25, 2014**

**1. CALL TO ORDER:** Chair Harvey called the meeting to order at 7:14 p.m. at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Directors Kowalczyk, Alifano, Harvey, Woren, Lohman  
Absent: Boyd  
Alternate Present: None

Chair Harvey informed the Board that Director Boyd would be late due to traffic.

**STAFF PRESENT:** General Manager Hopkins, General Counsel Copeland, Gabriel Aguilar Operator III, Supv. of Admin. Svcs. Tracy and Recording Secretary Turbay

**2. PUBLIC COMMENT/ ORAL COMMUNICATION**

Director Woren announced a special GCSO meeting on October 2, 2014.

**3. CONSENT AGENDA**

Following a brief discussion, Director Woren moved and Director Alifano seconded the motion to approve consent agenda items A, B and C as presented.

- A. Approve Minutes of July 28, 2014 Board Meeting
- B. Receive and File Manager's Monthly Reports for July 2014, including:
  - a. Monthly Flow Report
  - b. Financial Statement
  - c. Monthly NPDES Report
  - d. Collection System Data
- C. Approve Disbursements for August 2014

Woren/Alifano/7 Ayes/1 Absent/0 Noes. The motion passed.

**4. OLD BUSINESS**

- A. Receive update from Ad-Hoc Recycled Water Committee

Director Alifano informed the Board that the committee has had 2 productive meetings and is off to a good start. He also informed the Board of the attendance of Bruce Russell, Ocean Colony Partners, who laid out his financial guidelines. Director Alifano also discussed the committee reviewing all of the old principals and guidelines from the previous recycled water committee and, if in agreement, at the next meeting they will discuss putting up money and moving forward. He stated that if the State Water Bond passes, there will be money to apply for later and he feels everything looks positive and going in the right direction. Following discussion,

Director Alifano informed the Board that the next RWC meeting is scheduled for Thursday, August 28, 2014 at 7:00 p.m. at the SAM Administration Building.

Director Boyd joined the meeting at 7:23 p.m.

**B. Discussion and possible action – Authorize Engagement of SRT to Complete SAM WWTP Safety and Reliability Study**

General Manager Hopkins discussed his report and informed the Board that SRT was the only firm that responded and bid on the WWTP Safety and Reliability Study Project. A discussion ensued. Director Kowalczyk requested the assurance of criticality and priority of systems be taken into account, and requested consideration of a peer review be added to the agenda for the next Board meeting. Director Boyd asked Counsel to be prepared to help sort through what can and cannot be done, and how to approach the kinds of concerns that may have brought this issue forward.

Director Alifano moved and Director Lohman seconded the motion to authorize the General Manager to engage SRT Consultants to complete the Sewer Authority Mid-Coastside Wastewater Treatment Plant Safety & Reliability Study .

Alifano/Lohman/Roll Call Vote: Kowalczyk Aye/Alifano Aye/Harvey Aye/Boyd Aye/Woren Aye/Lohman Aye/8 Ayes/0 Noes. The motion passed.

**5. NEW BUSINESS**

**A. Authorize Manager to Purchase New Combination Vacuum/Flusher Truck**

Following a brief discussion, Director Alifano moved and Director Lohman seconded the motion to authorize the General Manager to purchase a new combination vacuum/flusher truck, not to exceed \$298,738.00.

Alifano/Lohman/Roll Call Vote: Kowalczyk Aye/Alifano Aye/Harvey Aye/Boyd Aye/Woren Aye/Lohman Aye/8 Ayes/0 Noes. The motion passed.

**B. Authorize Manager to Purchase Pump Base Repairs**

General Manager Hopkins reviewed the staff report to purchase repair damaged pump bases for water pumps 1&2. A discussion ensued. Following discussion, Director Woren moved and Director Kowalczyk seconded the motion to authorize the manager to purchase pump base repairs, not to exceed \$10,450.00

Woren/Kowalczyk/8 Ayes/0 Noes. The motion passed.

**C. Authorize Manager to Purchase Primary Clarifier Drive Units**

General Manager Hopkins discussed the purchase of replacement primary clarifier drive units. He informed the Board that the units have exceeded their life span of 20 to 25 years, and utilizing the original manufacturer of these units is the best financial option for SAM. A discussion ensued. Following discussion, Director Woren moved and Director Alifano seconded the motion to authorize the General Manager to purchase replacement primary clarifier drive units, not to exceed \$68,000.00, plus shipping. Woren/Alifano/8Ayes/0 Noes. The motion passed.

**6. GENERAL MANAGER'S REPORT**

General Manager Hopkins updated the Board on recent activities over the month of July as set forth in his Written Report to the Board.

**7. ATTORNEY'S REPORT - NONE**

**8. DIRECTOR'S REPORT – NONE**

**9. CLOSED SESSION**

- A. Conference with Labor Negotiators – Unrepresented Employees: Government Code 54957.6 – SAM Designated Representatives: Board of Directors**

The Board went into closed session at 8:25 p.m. The Board came out of closed session at 9:11 p.m. General Manager Hopkins reported that direction was given to staff.

**11. ADJOURNMENT**

Chair Harvey adjourned the meeting at 9:11 P.M., to the next regular SAM Board meeting, scheduled for September 22, 2014, at the SAM Administration Building, 1000 N Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay  
Recording Secretary

APPROVED BY:



BOARD SECRETARY