

MINUTES
SAM REGULAR BOARD MEETING
April 25, 2011

1. CALL TO ORDER: Vice-Chair Kowalczyk called the meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

A teleconference location was identified in the agenda as 1946 13th Avenue Drive SE, Hickory, North Carolina 98602. Director Boyd, being the member of the Board at the teleconference location, confirmed that the Agenda for the meeting was posted at the teleconference location.

ROLL CALL: Present: Harvey, Fraser, Clark (Alternate), Kowalczyk, Woren, Boyd
Absent: None

STAFF PRESENT: General Manager Leonard, General Counsel Copeland, Tech. Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren announced Snapshot Day will be held this year on Saturday, May 7, 2011. Training for San Mateo County will be held on Monday, May 2, 2011 in San Gregorio at the San Gregorio General Store. He advised that volunteers are welcome and still needed for this important event.

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation – Gov't Code Section 54956.9(a) – Barton
- B. Conference with Labor Negotiator – Gov't Code Section 54957.6 – Designated Representative: Manager or Austris Rungis (IEDA) – Employee Organization – International Union of Operating Engineers, Stationary Engineers, Local 39

The Board went into Closed Session at 7:05 p.m. The Board came out of Closed Session at 7:26 p.m. After closed session, General Manager Leonard reported the Board suggested a special meeting be held regarding negotiations with the International Union of Operating Engineers, Stationary Engineers, Local 39. The meeting will be held on Monday, May 23, 2011 at 6:00 p.m.

4. CONSENT AGENDA

Vice-Chair Kowalczyk clarified in the minutes for the March 28, 2011 SAM Board meeting, the proposed SAM budget for FY2011-12 was approved for transmittal to SAM member agencies for review and will then come back to the SAM Board for final approval. Director Woren commented on the payment to James Ford for service to SAM vehicles. A discussion ensued. Following discussion, Director Harvey moved and Director Fraser seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – March 28 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for March 2011, including:
 - a. Monthly Flow Report
 - b. Financial Statement
 - c. Monthly NPDES Data
 - d. Collection System Data

C. Approve Disbursements for April 2011

D. Authorize Manager to Repair Montara Pump Station Generator Room

By roll call vote, Ayes: Harvey, Fraser, Clark, Kowalczyk, Woren and Boyd; 0 Noes. The motion passed.

5. OLD BUSINESS

5A. Discuss and Possible Action on Recycled Water

General Manager Leonard updated the Board on his continuing review of past proposals of wastewater agencies, to get a sense of what SAM can model from. He informed the Board of SAM's enrollment in the grants.com website which allows filing for grants electronically and makes the process faster. He also informed the Board of a grant from the Bureau of Reclamation called the Water Smart Grant. He is currently looking into this grant to see if it is suitable for SAM's purposes.

5B. Discuss and Possible Action on Wet Weather Flow Management Program (WWFMP) Project

General Manager Leonard informed the Board that SRT has supplied 90% drawings for the WWFMP project and they are currently being reviewed. He stated that the project should be ready by summer. A discussion ensued. Director Woren requested a time line of items for the Board to review.

5C. Receive and File Report on NDWSCP FY2010-11

General Manager Leonard informed the Board that all NDWSCP participants had paid and there is no need for a public hearing.

6A. NEW BUSINESS

A. Recognition of SAM Employee Tim Costello for Operator Excellence

At the January 24, 2011 SAM Board meeting, Tim Costello, SAM certified Operator III, was presented the prestigious CWEA Santa Clara Valley Section 2010 Operator of the Year Award. This nomination went on to the State level where he was awarded 2nd place in all of California. Vice-Chair Kowalczyk asked that Manager Leonard pass on the Board's appreciation. Director Fraser asked that Directors make note of this at each of their respective agencies.

B. Receive and File Information on Snapshot Day 2011

General Manager Leonard reviewed the staff report and information regarding Snapshot Day 2011.

7. GENERAL MANAGERS INFORMATIONAL REPORT

General Manager Leonard reviewed his activities for the month of April, which included his meeting with Clemens Heldmaier, General Manager of MWSD, Chuck Duffy, General Manager of GSD, and Laura Snideman, City Manager of HMB, to review the proposed SAM budgets for FY 2011-12. He also informed the Board of his participation in a webinar presented by the US EPA entitled "Asset Management 101 for Drinking Water and Wastewater Systems", his attendance at a meeting of the Pilarcitos Restoration Workgroup, his meeting with MWSD's General Manager to review solar installation on its water facilities, and his meeting with a representative from REC Solar about the possible installation of solar on SAM's facilities. He informed

the Board of his plans to attend the CASA Spring Conference in Sacramento, April 27-29 and the “Integrated Regional Water Management” meeting hosted by the Department of Water Resources in Sacramento May 24-25.

8. ATTORNEY’S REPORT - NONE
9. DIRECTORS’ REPORT - NONE
10. TOPICS FOR FUTURE DISCUSSION - NONE
11. PUBLIC COMMENT/ORAL COMMUNICATION - NONE
12. ADJOURNMENT

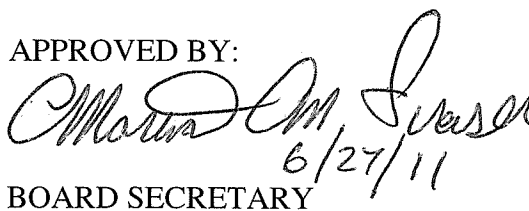
The meeting was adjourned at 8:03 P.M., to the next Regular Board meeting, scheduled for May 23, 2011, 7:00 P.M., at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay
Recording Secretary

APPROVED BY:



6/27/11

BOARD SECRETARY