

MINUTES
SAM REGULAR BOARD MEETING
August 22, 2011

1. CALL TO ORDER: Chair Lohman called the meeting to order at 7:06 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Harvey, Fraser, Lohman, Kowalczyk, Boyd, Woren
Absent: None

STAFF PRESENT: General Manager Leonard, General Counsel Copeland, Tech. Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Kathryn Slater-Carter, President of MWSD, speaking as an individual, addressed the Board with her concerns regarding newspaper articles on the consolidation effort of the water and sewer districts. Chair Lohman thanked Kathryn Slater-Carter for her comments. Director Woren informed the Board that the Pilarcitos Quarry on Highway 92 will be having an open house on Saturday, October 1, 2011, from 11 a.m. to 2p.m.. Chair Lohman thanked the Board for changing to an electronic media format of the Board packet in lieu of using a printed packet at Board meetings.

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation – Government Code Section 54956.9(a) – Foley v CalPERS
- B. Conference with Legal Counsel – Initiation of Litigation – Government Code 54956.9(c) – One Matter
- C. Public Employee Performance Evaluation – Title: General Manager – Government Code 54957

The Board went into Closed Session at 7:18 p.m. The Board came out of Closed Session at 7:51 p.m. General Counsel Copeland reported there was no reportable action.

4. CONSENT AGENDA

Director Woren requested that Agenda Item 4Ba – Monthly Flow Report be pulled from the Consent Agenda. Director Boyd moved and Director Woren seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – July 25, 2011 Board Meeting
- B. Receive and File Manager’s Monthly Report for July 2011, including:
 - b. Financial Statement
 - c. Monthly NPDES Data
 - d. Collection System Data
- C. Approve Disbursements for August 2011
- D. Receive and File SAS 114
- E. NDWSCP Permit for Nurseryman’s Exchange (new customer)

Boyd/Woren/8 Ayes/0 Noes. The motion passed.

With concurrence of the Board, Chair Lohman directed that, until further notice, the Monthly Flow Report be removed from the Consent Agenda Item and placed on the Agenda under Old Business.

5. OLD BUSINESS

A. Discuss and Possible Action on Wet Weather Flow Management Program (WWFMP) Project

a. Receive and Discuss WWFMP Status Report.

General Manager Leonard informed the Board that the SRT design package is currently under peer review by Kennedy Jenks Consultants, and is still on schedule.

b. Confirming that SAM General Manager Will Apply for Grant from the Environmental Enhancement Fund (EEF) for WWFMP Construction

General Manager Leonard informed the Board that GSD is not pursuing the grant from the Environmental Enhancement Fund (EEF), so SAM will be moving forward with the grant application.

B. Status Report – Member Agency Flow Reporting

General Manager Leonard reviewed the staff report with the Board. He reported that the mid-plant weir has been replaced and can now be used as an accurate measure of the treatment plant flow. A discussion ensued. General Manager Leonard suggested a monthly progress report until the issues have been cleared up. Director Kowalczyk requested, from staff a schematic of where the flow meters are located.

6. New Business

A. Adopt Resolution 4-2011 – A Resolution Establishing a Procedure for the Repair or Replacement of Facilities in the Event of an Emergency

General Manager Leonard presented the staff report to adopt a Resolution Establishing a Procedure for the Repair or Replacement of Facilities in the Event of an Emergency. A discussion ensued. Director Woren suggested an addition that all Directors be notified within 24 hours of the emergency. Following discussion, Director Woren moved and Director Boyd seconded the motion to adopt Resolution 4-2011 – a Resolution Establishing a Procedure for the Repair or Replacement of Facilities in the Event of an Emergency, with the addition that all Directors be notified within 24 hours of the emergency.

Woren/Boyd/8 Ayes/0 Noes. The motion passed, the resolution was adopted.

B. Authorize General Manager to approve and execute SRT proposal to develop a design and bid package for Air Vac Replacement and Bypass Station Installation on the IPS

General Manager Leonard reviewed the staff report to authorize the General Manager to accept the SRT proposal. A discussion ensued. Following discussion, Director Harvey moved and Director Fraser seconded the motion to authorize General Manager to accept the proposal.

Harvey/Fraser/8Ayes/0 Noes. The motion passed.

Director Harvey commented on the non-support of the Intertie Pipeline System from the City of Half Moon Bay. Director Boyd urged the City of Half Moon Bay to support the Intertie Pipeline System. Director Harvey stated that, at SAM's July Board meeting, the Board members representing the Montara Water and Sanitary District (MWSD) and Granada Sanitary District (GSD), voted in favor of the proposed SAM budget including funds for the operation and maintenance of the intertie pipe system (IPS) which connects MWSD sewer flow with that of Granada Sanitary District (GSD) in El Granada and eventually to the SAM treatment plant which happens to be located in Half Moon Bay (HMB). Although the City of Half Moon Bay's representatives excluded themselves from supporting the maintenance of the SAM IPS system, including replacement of leaky vacuum valves used to keep the lines flowing and of new pumps and sections of pipes, the entire IPS is part of SAM, and Half Moon Bay has been supporting its operation and maintenance for 30 years as mandated by the Joint Power Agreement (JPA) which binds MWSD, HMB, and GSD to cooperate in running the common treatment plant.

Director Harvey further stated that, despite the refusal of HMB to help pay for the operation and maintenance of the IPS, the members of the SAM Board representing MWSD and GSD, voted to pass the budget for the sake of community and public safety. If there is a spill in the IPS, HMB will be responsible for the entire EPA fine because of their refusal to support the operation and maintenance of the SAM IPS.

C. Discussion of Content of SAM 2011 "Clean Water Monitor" Newsletter

General Manager Leonard reviewed the staff report to discuss the content of the SAM 2011 "Clear Water Monitor" newsletter. A discussion ensued. Kathryn Slater-Carter, President of MWSD, speaking as an individual, addressed the Board with her concerns that, because MWSD has its own newsletter, a SAM newsletter might contain duplicate information. Director Fraser indicated that HMB also had its own newsletter. The Board directed staff to prepare information related to SAM and send it to the member agencies in order that the SAM information may be incorporated into their newsletters. Chair Lohman thanked Kathryn Slater-Carter for her comments.

7. ATTORNEY'S REPORT - NONE

8. DIRECTORS' REPORT

Director Lohman reported on the quarterly California Special Districts Association (CSDA) meeting. He stated he will be forwarding to the Board information obtained at the meeting.

9. TOPICS FOR FUTURE DISCUSSION - NONE

10. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

11. ADJOURNMENT

The meeting was adjourned at 8:38 P.M., to the next Regular Board meeting, scheduled for September 26, 2011, 7:00 P.M., at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,


Susan Turbay

Recording Secretary

APPROVED BY:


BOARD SECRETARY