

MINUTES
SAM BOARD OF DIRECTORS MEETING
Regular Board Meeting 7:00 PM, Monday February 12, 2024

1. CALL TO ORDER

Chair Dye called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

A. Roll Call

Directors Clark, Penrose, Boyd (for Director Slater-Carter), Ruddock, Dekker, and Dye were present. Also, present were General Manager Prathivadi, Finance Officer George Evans, General Counsel Jeremy Jungreis, and Plant Superintendent Tim Costello.

2. PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

NONE

3. CONSENT AGENDA (*Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board*)

A. Approve Minutes of January 22, 2024, Regular Board Meeting

B. Approve Disbursements for February 12, 2024

Director Ruddock moved, and Director Penrose seconded the motion to approve all Consent Agenda Items as presented.

Ruddock/Penrose/8 Ayes/0 Noes. The motion passed.

4. REGULAR BUSINESS (*The Board will discuss, seek public input, and possibly take action on the following items*)

A. Recognition for CSRMA Workers Compensation Excellence Award

General Manager Prathivadi Announced the CSRMA Workers Compensation Excellence Award that the SAM Team received for 2022-2023. The 2022-2023 CSRMA Workers Compensation Excellence Award program is available only to members of the CSRMA pooled Workers' Compensation program. It targets lost time in low back injuries

resulting from strain/overexertion, one of the most common lost time injuries wastewater workers experiences. Chair Dye congratulated the Sam Team.

B. Receive and File Report from Integral Consulting on Hydrodynamic Flood Modeling Studies

David Revell, and Sam McWilliams of Integral Consulting presented the Board with a presentation on the SAM Vulnerability Assessment, and its final results. They discussed the SAM facilities, outline of the project, the conceptual site model, fluvial model -delft flow – FM, New Years Eve storm of 2022, the facility flooding, coastal models Xbeach, and Modified Bruun, dune erosion evolved DEM, dune erosion tipping points, adaptation strategies, increase of the berm elevation, design storm – 500 year event, design storm 500 year event + SLR 4 ft, the results, and the next steps. A discussion ensued. Jimmy Benjamin resident of Half Moon Bay, and nearest neighbor to the SAM plant, addressed the Board and expressed his concerns regarding the loss of vegetation due to erosion issues, as well as habitat related issues, and drainage into the Kehoe Watercourse. Following a question-and-answer period, the Board thanked David and SAM for their presentation.

This presentation is now on the SAM website and can be seen at www.samcleanswater.org

C. Approval of Dental, Vision, Disability, Group Life/AD&DL, Voluntary Life, Accidental Death & Dismemberment (AD&D) Effective March 1, 2024

General Manager Prathivadi reviewed the staff report, and recommended the Board of Directors approval of dental, vision, disability, group life/AD&DL, voluntary life, accidental death & dismemberment (AD&D) effective as of March 1, 2024. Christopher Boucher of Boucher Law addressed the Board and stated that there are no additions of benefits to what SAM has already offered to staff, it is only a change of provider. Following discussion, Director Penrose moved, and Director Dekker seconded the motion to approve the Dental, Vision, Disability, Group Life/AD&DL, Voluntary Life, Accidental Death & Dismemberment (AD&D) Effective as of March 1, 2024.

Penrose/Dekker/Roll Call Vote: Clark Aye/Penrose Aye/Boyd Aye/Ruddock Aye/Dekker Aye/Dye Aye/8 Aye/0 Noes. The motion passed.

D. Status of Mid-Year Budget Adjustment

General Manager Prathivadi reviewed the staff report and updated the Board on the status of the mid-year budget adjustment. General Counsel Jungreis commented since GCSD has not yet acted on the mid-year budget adjustment it makes sense to table the other items.

E. Approval of Mid-Year Budget Adjustment to Fund Princeton Pump Station Rehabilitation Project in the Amount of \$1.339.592

General Counsel Jungreis suggested agenda items 4E, 4F, and 4G be tabled until GCSD acts on the mid-year budget adjustment, a special Board meeting is held, or wait until the next Regular Board meeting. A discussion ensued. General Manager Prathivadi suggested tabling the items and make a decision that the project could be on hold for two weeks until it is approved by GCSD. Following discussion, Chair Dye moved, and Director Clark seconded the motion to authorize the General Manager to request the contractor delay mobilization, and table items 4E and 4F for two weeks.

Dye/Clark Roll Call Vote: Clark Aye/Penrose Aye/Boyd Noe/Ruddock Aye/Dekker Noe/Dye Aye/6 Ayes/2 Noes. The motion passed.

F. Approval of Mid-Year Budget Adjustment to Fund Design of Montara Force Main in an Amount Not to Exceed \$783,100

This agenda item was tabled for two weeks.

G. Authorize General Manager to Advertise and Award Contract for Progressive Design and Build of Montara Force Main

General Manager Prathivadi reviewed the staff report and recommended the Board of Directors authorize the General Manager to advertise for progressive design and build of Montara Force Main Replacement Project if funding is not, within the next two weeks, provided for completion of final design of the MFM. Final design of the MFM must be completed for compliance with the ERF Consent decree on or before December 31, 2024. A discussion ensued. Following discussion, Director Penrose moved, and Director Ruddock seconded the motion to authorize the General Manager to advertise and award contract for progressive design and build of Montara Force Main.

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Penrose/Ruddock/Roll Call Vote: Clark Aye/Penrose Aye/Boyd Aye/Ruddock Aye/Dekker Aye/Dye Aye/8 Aye/0 Noes. The motion passed.

5. GENERAL MANAGER'S REPORT - NONE

6. ATTORNEY'S REPORT

General Counsel Jungreis discussed a bill currently pending in Legislation that would expand opportunities for remote participation, particularly dealing with committees.

7. DIRECTOR'S REPORT - NONE

8. TOPICS FOR FUTURE BOARD CONSIDERATION – NONE

9. CONVENE IN CLOSED SESSION (items discussed in Closed Session comply with the Ralph M. Brown Act.)

The Board went into Closed Session at 8:40 p.m.

10. CONVENE IN OPEN SESSION (Report Out on Closed Session Items)

The Board came out of closed session at 8:50 p.m. There was no reportable action.

11. ADJOURNMENT

Chair Dye adjourned the meeting at 8:50 p.m. to the next Regular meeting on February 26, 2024, at 7:00 p.m.

Respectfully Submitted,

Approved By:

Lorri Rovai
Administrative Assistant

Board Secretary