

MINUTES
SAM REGULAR BOARD MEETING
January 24, 2011

1. CALL TO ORDER: Chair Fraser called the meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Harvey, Lohman, Woren, Boyd, Kowalczyk
Absent: None
Alternate Present: None

STAFF PRESENT: General Manager Leonard, General Counsel Copeland, Supv. Admin. Svcs Tracy, Tech. Svcs. Supv. Pullin, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren announced the Granada Sanitary District's (GSD) quarterly special items recycle drop off for residents of El Granada is held on the fourth Saturday of the first month in each quarter from 9:00 a.m. to 1:00 p.m., at the GSD property site.

Director Lohman announced that the quarterly meeting of the San Mateo County California Special Districts Association (CSDA) will be held on Tuesday, February 1, 2011, 7:00 p.m., in Redwood City. California State Senator Leland Yee will be the guest speaker.

2A. Special Order of the Day – Operator of the Year CWEA Award Presentation by Gayle Tupper, EBMUD

General Manager Leonard introduced Gayle Tupper, representing California Water Environment Association, to the Board. Ms. Tupper presented to Tim Costello, SAM Certified Operator III, the prestigious CWEA Santa Clara Valley Section 2010 Operator of the Year Award. She informed the Board that Tim is now in the running for Operator of the Year for all of California.

2B. Special Order of the Day – Election of SAM Officers

Chair Fraser called for nominations for SAM Chair. Vice-Chair Harvey nominated Director Lohman. Director Woren moved to close nominations for the position of Chair. By roll call vote, the vote on the nomination for Lohman as Chair was 8 Ayes/0 Noes.

Chair Fraser called for nominations for Vice-Chair. Director Harvey nominated Director Kowalczyk. Hearing no further nominations, the Chair closed the nominations. By roll call vote, the vote on the nomination for Kowalczyk as Vice-Chair was 8 Ayes/0 Noes.

Chair Fraser called for nominations for Secretary. Chair Fraser nominated Director Harvey. Hearing no further nominations, the Chair closed the nominations. By roll call vote, the vote on the nomination for Harvey as Secretary was 8 Ayes/0 Noes.

Chair Fraser called for nominations for Treasurer. Director Boyd nominated Director Harvey. Director Boyd moved to close nominations for the position of Treasurer. By roll call vote, the vote on the nomination for Harvey as Treasurer was 8 Ayes/0 Noes.

Hearing no objection from the Board, Chair Lohman reordered the Agenda and moved the Closed Session to the end of the Agenda.

4. CONSENT AGENDA

Directors Boyd and Woren requested that agenda item 4B1d – Collection System Data November 2010, and agenda item 4B2d - Collection System Data December 2010 be pulled for discussion.

Director Fraser moved and Director Harvey seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – November 29, 2010, SAM Regular Board Meeting and WWFMP Committee Meeting
- B1. Receive and File Manager's Monthly Report for November 2010, including:
 - a. Monthly Flow Report
 - b. Financial Statement
 - c. Monthly NPDES Data
- B2. Receive and File Manager's Monthly Report for December 2010, including:
 - a. Monthly Flow Report
 - b. Financial Statement
 - c. Monthly NPDES Data
- C. Approve Disbursements for December 2010 and January 2011
 - a. Disbursements for December 2010 and January 2011
- D. Receive and File Update on Pilarcitos Watershed Funding Agreement
- E. Ratify Project and File Report – SAM Driveway Turnout Construction

Fraser/Harvey/8 Ayes/0 Noes. The motion passed.

B1d. Collection System Data – November 2010

B2d. Collection System Data – December 2010

Director Woren requested that agenda items B1d Collection Systems Data – November 2010 and agenda item B2d – Collection System Data – December 2010 be discussed due to an apparent correlation he saw between the cleaning schedule and sanitary sewer overflows at GSD and MWSD. A discussion ensued. Following discussion, Technical Services Supervisor Pullin stated that he will review the schedule to determine if the cleaning program should be revised.

Director Woren moved and Director Harvey seconded the motion to approve agenda item B1d – Collection System Data – November 2010, and agenda item B2d – Collection System Data, December 2010.

Woren/Harvey/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Discuss and Possible Action on Recycled Water

Chair Lohman requested that the General Manager research all grant, mini grants and loan opportunities in order to keep funding for the recycled water project moving forward. A discussion ensued. Tanya Yurovsky of SRT Consultants addressed the Board and informed that it would take approximately \$150,000 to prepare a CEQA document, and she would look into mini grant opportunities.

Director Boyd offered some ideas on how to route a recycled water line from the SAM plant to the pumps on Pilarcitos Creek. He offered four potential creek crossing scenarios. He is interested in the concept of working in conjunction with agencies developing the equestrian trail to see if a bridge could be built at the current equestrian fording location on Pilarcitos Creek. His thought is that a recycled water line could be hung from the new bridge and thus avoiding more costly creek crossing techniques. Staff agreed to look at the suggestion.

5B. Discuss and Possible Action on Wet Weather Flow Management Program (WWFMP) Project

General Manager Leonard informed the Board that he has approved the design proposal from SRT Consultants. A discussion ensued. Ms. Yurovsky informed the Board that 50% of the design will be done in February 2011 and the project will be ready for bid in April 2011. Chair Lohman thanked Ms. Yurovsky for her report.

5C. Review and Possibly Take Action on SAM JPA Amendment No. 8

Director Fraser moved and Director Kowalczyk seconded the motion to incorporate into the SAM JPA the suggested changes set forth in proposed Amendment No. 8 and send the proposed Amendment No. 8 to the SAM Member Agencies for consideration and approval. Fraser/Kowalczyk/8 Ayes/0 Noes. The motion passed.

5D. Adopt Resolution No. 1-2011, A Resolution Approving Refund of Expense net Operating Revenue to Member Agencies

Bob Ptacek of Montara Water & Sanitary District addressed the Board regarding the year end refund to MWSD. Following discussion, the General Manager advised he will review the MWSD refund with SAM staff and accountants.

Director Woren moved and Director Boyd seconded the motion to adopt Resolution No. 1-2011, A Resolution Approving Refund of Expense Net Operating Revenue to Member Agencies. Woren/Boyd/8 Ayes/0 Noes. The Resolution was passed.

6. NEW BUSINESS

A. Receive and File Report – IPS Air Valve Failure – December 2010

Tanya Yurovsky of SRT Consultants addressed the Board and informed them of the fast response and quick work done by SAM staff during the emergency replacement of the AVR. A discussion ensued.

There being no action taken, the report was accepted as presented.

B. Discussion of Potential Commemoration of SAM 35th Anniversary February 2011

General Manager Leonard presented the Board with a draft press release for the SAM 35th Anniversary and the staff report from November 2005 outlining the 30th Anniversary activities. A discussion ensued. Director Fraser suggested an Open House and Director Boyd suggested plant tours. Director Kowalczyk suggested holding a bar-b-que in recognition of SAM staff. The General Manager indicated that staff would come back with a plan and schedule.

7. GENERAL MANAGERS INFORMATIONAL REPORT

General Manager Leonard reviewed his staff report with the Board. A discussion ensued. Following discussion, Director Fraser thanked General Manager Leonard and Technical Services Supervisor Pullin for the nice job done on the SAM driveway turnout project.

8. ATTORNEY'S REPORT - NONE

9. DIRECTORS' REPORT - NONE

10. TOPICS FOR FUTURE DISCUSSION - NONE

11. PUBLIC COMMENT/ORAL COMMUNICATION

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation – Gov't Code Section 54956.9(a) – Foley v. CalPERS
- B. Conference with Legal Counsel – Anticipated Litigation – Gov't Code Section 54956.9(b) – One Matter
- C. Conference with Labor Negotiator – Gov't Code Section 54957.6 – Designated Representative: Manager or Autris Rungis (IEDA) – Employee Organization – International Union of Operating Engineers, Stationary Engineers, Local 39
- D. Conference with Labor Negotiator – Gov't Code Section 54957.6 – Unrepresented Employees at SAM

The Board went into closed session at 8:12 p.m., The Board came out of Closed Session at 8:55 P.M. Chair Lohman advised that no reportable action was taken.

12. ADJOURNMENT

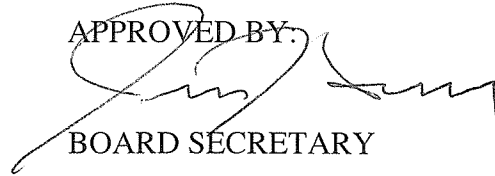
The meeting was adjourned at 8:55 P.M., to the regular SAM Board meeting, scheduled for February 28, 2011, at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY