

MINUTES
SAM REGULAR BOARD MEETING
July 25, 2011

1. CALL TO ORDER: Chair Lohman called the meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Harvey, Fraser, Lohman, Kowalczyk, Boyd, Woren
Absent: None

STAFF PRESENT: General Manager Leonard, General Counsel Copeland, Tech. Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren reminded the Board that Saturday, July 30, 2011 is the quarterly special items recycle drop-off in El Granada.

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation – Government Code Section 54956.9(a) – Foley v CalPERS
- B. Conference with Legal Counsel – Initiation of Litigation – Government Code 54956.9(c) – One Matter
- C. Public Employee Performance Evaluation – Title: General Manager – Government Code 54957

The Board went into Closed Session at 7:05 p.m. The Board came out of Closed Session at 7:22 p.m. General Counsel Copeland reported that, in connection with Closed Session Item 3C – Public Employee Performance Evaluation – Title: General Manager- Government Code 54957, an ad hoc committee was approved, consisting of Directors Harvey, Fraser and Woren.

4. CONSENT AGENDA

Director Woren requested that Agenda Item 4Ba – Monthly Flow Report be pulled. General Manager Leonard informed Director Woren that this item will be discussed later in the meeting. Director Boyd moved and Director Woren seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – June 27, 2011 SAM Board Meeting
 - B. Receive and File Manager's Monthly Report for May 2011, including:
 - b. Financial Statement
 - c. Monthly NPDES Data
 - d. Collection System Data
 - C. Approve Disbursements for July 2011
 - D. Receive and File Weed Abatement Report
 - E. Receive and File Funding Agreement Interest Schedule as of June 30, 2011
- Boyd/Woren/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

- A. Discuss and Possible Action on Wet Weather Flow Management Program (WWFMP) Project

a. Receive and Discuss WWFMP Status Report.

General Manager Leonard reviewed the status report from SRT Consultants. He informed the Board that the design and specifications are complete and are being reviewed by the geotechnical consultant, ROMIG Engineers. Following their review, the design package will undergo a peer review by Kennedy Jenks Consultants, with an expectation that the project go out to bid by September 2011.

b. Approve SAM General Manager Applying for Grant from the Environmental Enhancement Fund (EEF) for WWFMP Construction.

General Manager Leonard discussed the grant application from the Environmental Enhancement Fund (EEF) for the WWFMP Construction. He informed the Board that the State of California is offering grants to benefit coastal habitat. This grant is up to \$300,000.00 per year for qualifying projects. A discussion ensued. Following discussion, Director Woren moved and Director Boyd seconded the motion to approve the General Manager applying for a grant for the WWFMP construction. Chair Lohman suggested that, to avoid duplication, General Manager Leonard should first check with GSD General Manager, as the GSD GM might also be looking into the grant application for the WWFMP. Woren/Boyd/8 Ayes/0 Noes. The motion passed.

B. Status Report – Member Agency Flow Reporting

General Manager Leonard reviewed the status report for the member agency flow measurement and reporting. He reported that the review is incomplete but progress is being made regarding looking into the flow issues. He stated that he intends to provide the Board with a comprehensive report and action proposal at the August 22 Board meeting. A discussion ensued. Director Woren suggested looking at the numbers from Half Moon Bay and its effect on the readings from El Granada. He also suggested using the mid-plant meter instead of the influent meter and that the fixed numbers used for Frenchman's Creek needs to be recalculated.

C. Adopt Resolution 3-2011, A Resolution Approving and Adopting SAM JPA Budget for FY 2011-12

General Manager Leonard reviewed the re-circulated the June 27, 2011 draft of the SAM 2011-12. A discussion ensued. Following discussion, Vice-Chair Kowalczyk moved and Director Fraser seconded the motion to adopt Resolution 3-2011, A Resolution Approving and Adopting SAM JPA Budget FY 2011-12. Vice-Chair Kowalczyk suggested that in the future, General Manager Leonard could guide the Board on the Budget approval process. Kowalczyk/Fraser/8 Ayes/0 Noes. The Resolution was adopted.

6. NEW BUSINESS

A. Discuss and Possibly Take Action on Video of Future SAM Board Meetings

General Manager Leonard presented the staff report describing the proposal from Pacifica Community Television for video services of the SAM Board meetings. Following discussion, Director Woren moved and Director Boyd seconded the motion to authorize General Manager Leonard to accept the proposal of Pacifica Community Television. Director Boyd thanked the camera operators from MCTV that have tirelessly committed themselves to the taping of many meetings. Woren/Boyd/8 Ayes/0 Noes. The motion passed.

7. GENERAL MANAGERS INFORMATIONAL REPORT

General Manager Leonard reviewed his activities for the month of July in his staff report.

8. ATTORNEY'S REPORT

General Counsel Copeland asked that the Board members follow up with their respective member agencies on the status of their approval of the proposed 8th Amendment to the Joint Powers Agreement.

9. DIRECTORS' REPORT

Chair Lohman announced that his Mother took second place in the 100 meter dash at the Senior Olympics. Board members conveyed their congratulations.

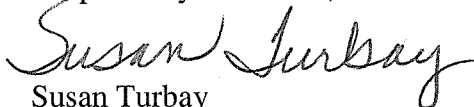
10. TOPICS FOR FUTURE DISCUSSION - NONE

11. PUBLIC COMMENT/ORAL COMMUNICATION - NONE

12. ADJOURNMENT

The meeting was adjourned at 7:59 P.M., to the next Regular Board meeting, scheduled for August 22, 2011, 7:00 P.M., at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay
Recording Secretary

APPROVED BY:



BOARD SECRETARY