

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**June 27, 2011**

**1. CALL TO ORDER:** Chair Lohman called the meeting to order at 7:04 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Perkovic (Alternate for Harvey), Fraser, Lohman, Kowalczyk, Boyd, Woren  
Absent: None

**STAFF PRESENT:** General Manager Leonard, General Counsel Copeland, Tech. Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy, and Recording Secretary Turbay.

**2. PUBLIC COMMENT/ ORAL COMMUNICATION**

John Szabo, employee of SAM, addressed the Board regarding the SAM Medical Insurance Cost Savings Plan and having it reinstated. After discussion, Chair Lohman thanked Mr. Szabo for his comments.

**3. CLOSED SESSION**

- A. Conference with Labor Negotiator, Section 54957.6 – Designated Representative: General Manager - Employee Organization - Unrepresented Employees (Technical Services Supervisor, and Supervisor of Administrative Services)
- B. Conference with Legal Counsel – Anticipated Litigation – Gov't Code Section 54956.9(a) – John Szabo

The Board went into Closed Session at 7:08 p.m. The Board came out of Closed Session at 7:39 p.m. General Counsel Copeland reported there was nothing to report.

At the request of Chair Lohman, Director Fraser was appointed to serve as Secretary Pro Tem due to Director Harvey's absence.

**4. CONSENT AGENDA**

Director Woren requested that Agenda Item 4Ba – Monthly Flow Report be pulled and tabled indefinitely. Chair Lohman moved and Director Fraser seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – May 23, 2011 SAM Special Board Meeting, May 23, 2011 Regular Board Meeting and June 9, 2011 WWFMP Board Special Meeting
  - B. Receive and File Manager's Monthly Report for May 2011, including:
    - b. Financial Statement
    - c. Monthly NPDES Data
    - d. Collection System Data
  - C. Approve Disbursements for June 2011
  - D. Receive and File Admin Policy for Unrepresented Employees
  - E. Authorize General Manager to Purchase Weir Washer
  - F. Authorize General Manager to Hire Firm for NPDES Permit Renewal Assistance
- Lohman/Fraser/8 Ayes/0 Noes. The motion passed.

## **5. OLD BUSINESS**

### **5A. Discuss and Possible Action on Recycled Water**

Chair Lohman suggested that a regularly scheduled agenda item for recycled water be removed from future agendas until there is a need to discuss the matter.

### **5B. Discuss and Possible Action on Wet Weather Flow Management Program (WWFMP) Project**

Director Boyd informed the Board that MWSD and GSD have agreed to bid the Wet Weather Flow Project and break ground in the spring of 2012.

### **5C. Adopt Resolution 2-2011, A Resolution Approving and Adopting Collection System Budget for FY 2011-12**

General Manager Leonard reviewed the staff report to adopt the SAM Collections System Budget for FY 2011-12. A discussion ensued. Following discussion, Director Kowalczyk moved and Director Perkovic seconded the motion to adopt Resolution 2-2011, A Resolution Adopting Collections System Budget for Fiscal Year 2011-12.

Kowalczyk/Perkovic/8 Ayes/0 Noes. The resolution was adopted.

### **5D. Adopt Resolution (next in sequence), A Resolution Approving and Adopting JPA General And Project Budget for FY 2011-12**

General Counsel Copeland distributed a revised resolution which incorporated revisions requested by GSD counsel. General Manager Leonard indicated that the June 27, 2011 general and project budget incorporated the revisions requested by the member agencies in the prior draft budget that had been submitted to them. A lengthy discussion ensued. Following discussion, Director Kowalczyk moved and Director Fraser seconded the motion to adopt resolution approving and adopting the June 27, 2011 SAM General and Project Budget for FY 2011-12. A discussion ensued. Bob Ptacek, Treasurer, MWSD, addressed the Board with his concerns and recommendations regarding the Budget and its process. Chair Lohman thanked him for his comments. Kowalczyk/Fraser/4Ayes/4 Noes. The motion did not pass. The resolution was not adopted.

Following additional discussion, Director Boyd moved and Director Woren seconded a motion to have the June 27, 2011 SAM General and Project Budget for FY 2011-12 distributed to the SAM member agencies. Boyd/Woren/8 Ayes/0 Noes. The motion passed.

## **6. NEW BUSINESS**

### **A. Review and Post the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2010**

General Manager Leonard presented the Board with the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2010. He thanked Supervisor of Admin. Services, Jeannette Tracy, for her commitment to sound financial planning and reporting as well as recognizing the hard work of dedicated staff and business partners.

**B. Discuss and Possibly Take Action on Flow Report**

General Manager Leonard reviewed the results of the re-calibration of the SAM Pump Station meters. Based on the results of the tests, staff has concluded that the meter errors developed after March 28, 2011. General Manager Leonard asked the Board for direction as to how they would like the meters calibrated in the future. A discussion ensued. Following discussion, Director Perkovic requested that page 6 of 12 in the SRT Flow Meter report be reviewed and Director Boyd requested the January 2004 Montara reading be reviewed for accuracy.

**7. GENERAL MANAGERS INFORMATIONAL REPORT**

General Manager Leonard reviewed his activities for the month of June in his staff report. Following discussion, no Board action was taken.

**8. ATTORNEY'S REPORT**

General Counsel Copeland updated the Board on previously reported proposed federal legislation related to amendments of the Clean Water Act. He informed the Board that he would keep them updated on legislation and bills being proposed that he has previously reported on.

**9. DIRECTORS' REPORT - NONE**

**10. TOPICS FOR FUTURE DISCUSSION - NONE**

**11. PUBLIC COMMENT/ORAL COMMUNICATION - NONE**

**12. ADJOURNMENT**

The meeting was adjourned at 9:38 P.M., to the next Regular Board meeting, scheduled for July 25, 2011, 7:00 P.M., at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,



Susan Turbay  
Recording Secretary

APPROVED BY:

  
BOARD SECRETARY