



SEWER AUTHORITY MID-COASTSIDE
Board Operations Committee Meeting Agenda
Regular Meeting
4 PM – 5 PM, Tuesday, June 7, 2022

Directors will attend the meeting through teleconferencing pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20 and the San Mateo County Health Officer shelter in place order issued on March 16, 2020, members of the public may observe and participate in the open session portions of the meeting electronically by using the following link:

Join Zoom Meeting

[https://us02web.zoom.us/j/89541255439?pwd=aGVncno1dXQwOVFYdTFMRG95c0RN
UT09](https://us02web.zoom.us/j/89541255439?pwd=aGVncno1dXQwOVFYdTFMRG95c0RNUT09)

Meeting ID: 895 4125 5439

Passcode: 299855

One tap mobile

+16699006833,,89541255439#,,,,*299855# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

If you have a disability and require special assistance related to participating in this teleconference meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at kishen@samcleanswater.org.

1. CALL TO ORDER

A. Roll Call

Deborah Penrose (HMB)

Matthew Clark (GCSD)

Kathryn Slater-Carter (MWSD)

2. Status of Plant Operations

3. Staffing Status

4. Any Other Issues

5. NEXT MEETING

Next Board Operations Committee Meeting: July 5, 2022

INFORMATION FOR THE PUBLIC

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will call forward those wishing to speak on a matter listed on the Agenda at the appropriate time.

Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority's office.

Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.

Minutes
Board Operations Committee
Regular Meeting
April 5, 2022

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. via Zoom.

A. Roll Call

Directors Penrose, Clark, and Slater-Carter were present. Also present was General Manager Prathivadi.

2. Strategic Planning Workshop

The proposal received from Rauch Communication was discussed and it was decided that we should move forward with it but also include Member Agency Managers and SAM staff in the process.

3. Update Staffing and Contracted Services Study

The proposal received from Municipal Resource Group was discussed and staff was given direction to discuss it with Member Agency Managers and then to take it to the Board for approval.

4. Evaluate current funding sources for Non Domestic Wastewater Source Control Program and provide recommendations for an alternative structure going forward.

The proposal received from DTA was discussed in detail and since the Member Agencies were already working on it for their rate study, it was felt that this discussion should be with Member Agency Managers and then brief the Board Ops committee of the discussions.

4. NEXT MEETING

May 3, 2022, 4 pm to 6 pm.

5. ADJOURNMENT

The meeting was adjourned at 5.00 p.m.

Minutes
Board Operations Committee
April 5, 2022
Page 2

Respectfully Submitted,

Suzie Turbay
Administrative Assistant