

* Adjusted to elaborate on the nature of Kuhn's inquiry.
See Page 5, Para 2.

M I N U T E S

SEWER AUTHORITY MID-COASTSIDE
Regular Meeting Of February 23, 1987

SAM Administration Building
1000 Cabrillo Highway North
Half Moon Bay, CA 94019

The Meeting was called to order at 7:33 P.M. by Madam Chairman Schuetrum.

BOARD OF DIRECTORS ROLL CALL:

Present: Schuetrum, Kuhn, Beer, Shapira, Giddings.
Alternate: Mello (HMB) For Bedesem
Absent:

STAFF PRESENT: General Manager Heaslet, Superintendent Valladao,
Legal Counsel Copeland

APPROVAL OF MINUTES:

Giddings: Page Three; Monthly Reports - Paragraph 3
Requested the following statement be included:
"Written procedure to follow."

Mello moved, and it was seconded by *Kuhn*, that the Minutes Of the Board of Directors Meeting of January 26, 1987, be so approved with the inclusion of said statement. The motion was unanimously approved.

- - -

Giddings moved, and it was seconded by *Mello*, that the Minutes of the Board of Directors Meeting of January 8 (Special/Expansion Study Meeting), 1987, be so approved as presented. The motion was unanimously approved.

ALLOWANCE FOR CLAIMS: To Manual Check No. 2119, add the amount of \$1,766 which was inadvertently omitted.

Beer moved, and it was seconded by *Giddings*, that the identified Claims & Check Lists for both the corrected manually prepared and the computer-prepared Checks for the adjusted Total Amount of \$102,812.33 be so approved for payment. The motion was unanimously approved.

CONSENT CALENDAR:

A. For Approval: G. Valladao - Jan Statement of Expenses/Mileage - \$21.64

Beer moved, and it was seconded by *Kuhn*, that this be approved for payment as presented. The motion was unanimously affirmative.

B. For Information:

1. SAM (2-05-87) Transmittal Ltr To Copeland Of MOU Signed Pages
2. SAM (1-27-87) Ltr Of Directive To St. Catherine's Answering Service Regarding Handling of SAM Telephones
3. SAM (1-28-87) Transmittal Ltr To Member Agencies Of December Minutes
4. ESSELSTEIN (1-26-87) GSD Legal Counsel Response To County Proposed Water Well Ordinance
5. RWQCB (1-21-87) Order No. 86-98 Rescinding Waste Discharge Requirements On Their Order No. 72-96
6. CASA (2-19-87) Minutes Of January '87 Annual Work Conference
7. TRI-TAC (1-28-87) Minutes Of December Meeting and Upcoming Meetings Schedule
8. TRI-TAC (2-23-87) Minutes Of December 11 Joint Technical Advisory Com Mtg
9. CA CITIES (2-12-87) Legislative Bulletin
10. CA CITIES (2-06-87) Legislative Bulletin
11. CA CITIES (2-06-87) Notice Of 2-28 - 3-3-87 Congress Of Cities Conference
12. ESSELSTEIN (1-27-87) Response To Property Owner Easement Matter (GSD)
13. SWRCB (2-02-87) Clean Water Grant Program Bulletin #130 - Abandonment of WW Treatment Works

#5 - In response to Beer's inquiry, Heaslet clarified this as non-practical and constitutes the Regional Board's clearing up its paperwork.

Not part of this packet, but in response to Giddings' inquiry, Heaslet explained on upcoming meeting with the Regional Board regarding Vallemar Lift Station overflow violations and the potential levying of fines through their administrative process. A brief discussion ensued on spills in general and pump/lift stations status.

Beer moved, and it was seconded by *Kuhn*, that Consent Calendar For Information, Items 1 THRU 13, be so adopted as presented. The motion was unanimously approved.

PERSONNEL:

1. Heaslet identified the Letter of Recommendation on MARK FLETCHER as self-explanatory. He explained his employment/involvement with SAM's industrial wastewater discharge survey, being done in accordance with our NPDES Permit requirement.
2. Heaslet identified the Article as was published in the Beachcomber - regarding Mr. Ditman and SAM's Plant-Of-The-Year Award - as self-explanatory. Heaslet reported on the latest input received regarding Mr. Ditman's progress.

WRITTEN COMMUNICATION:

Items 1 THRU 3, as identified on Agenda: Heaslet identified this as self-explanatory. Giddings thanked Copeland for the detail regarding his response to matters referring to the Local Coastal Plan (Item #3). Giddings confirmed with General Manager Heaslet that the Capacity issue will be again on the March Board Meeting agenda.

Giddings referred to Section 2.19.B of the Local Coastal Plan which refers to when after The City of Half Moon Bay is certified, a re-allocation of capacity will take place based on demonstrated need. An in-depth discussion ensued, with the major point being made that we work as a unified body and not separately on matters which concern each and all member agencies. It was noted that any communication with the County on this matter be shared with all member agencies, and it was suggested that perhaps the flow of data to and from the County regarding the L.C.P./capacity issue be through SAM and SAM Staff, for expressed purpose of all this information being copied and distributed and shared, as well as maintaining good rapport with the County as a unit rather than individual districts.

ORAL COMMUNICATION: None.

MONTHLY REPORTS: (1) Flows and (2) Collection Activities for January '87. Heaslet briefly reviewed each report and identified them as self-explanatory. He briefly reviewed SAM's methodology of more correct readings.

Heaslet reported on recently received information regarding the Project Unit 3 (Treatment Plant) construction Grant audit which was completed and accepted by both the State and Federal governments, with only \$13,977 in question which appears to have been over-reimbursed to SAM during the progress payments, and a portion of which will probably need to be returned to the State (without interest).

Heaslet noted the P.U.4 (Outfall) eligibility determination of Change Order #7 has not yet been reconciled and is still under consideration by the U.S. Army Corps of Engineers.

In response to Beer's inquiry, Heaslet elaborated on lines cleaned and scheduling and hours expended among the member agencies. He noted that, overall, the number of miles in the collection systems of each of the member agencies is similar - being between 25 and 34 miles in each. Collection crew activities also include the handling of plugs, inspections, miscellaneous callouts, and administration, which includes training, etc., as well as assisting in "treatment" functions as needed. He reviewed how the percentages are developed and how they relate to direct costs and shares of ownership.

STAFF REPORTS/ NEW BUSINESS / OLD BUSINESS:

Heaslet reported the following proposed resolutions being presented for Board adoption relate to the changeover process and concluded what the Board had previously directed with actions taken accordingly.

- A. Resolution No. 3-87: A Resolution Approving And Authorizing Execution Of Employee Dental Care Service Contract.

Resolution No. 4-87: A Resolution Approving And Authorizing Execution Of Agreement With Kaiser Foundation Health Plan, Inc.

Resolution No. 5-87: A Resolution Approving And Authorizing Application For And Obtaining Of Certain Insurance For Employees.

Giddings moved, and it was seconded by *Beer*, that SAM Resolutions Nos. 3-87, 4-87, and 5-87, as identified and presented, be so adopted. The roll call vote was unanimously affirmative.

- B. Heaslet noted proposed SAM Resolution No. 6-87 is to activate the loan from Security Pacific National Bank at 6.75% interest for the purchase of the Motorola radio telemetry equipments which was previously discussed and approved by the Board.

Beer moved, and it was seconded by *Shapira*, that SAM Resolution No. 6-87: "A Resolution Accepting Loan From Security Pacific National Bank And Providing For Matters Related Thereto" be so adopted as identified and presented. The roll call vote was unanimously affirmative.

- C. Annual Report - Overflow/Bypasses Thru 1986: Heaslet briefly reviewed this report, which was forwarded to the Regional Water Quality Control Board, and identified it as self-explanatory. He noted we will always try to be at zero regarding overflows. Valladao reported on the condition of the lift stations, and Heaslet commented on the aggressive approach of the member agencies on plans to redo them to thus rectify some threatening situations.
- D. Plant Expansion Study: Heaslet recalled the Reid Study on Allocation which was completed last year, the LCP buildout figures, and the SAM flow figures to total 4.3 MGD for Phase II ultimate buildout. The question of whether or not 221 GPD per household is a realistic figure anymore was raised since the trend is leaning towards multiple families per unit.

Heaslet noted the engineers of Kennedy/Jenks/Chilton did not take anything for granted while working on this expansion study report, but rather they relied on SAM Staff's input of data to generate their study progress reportings.

Heaslet noted the Expansion Study is basically completed; however, it is still identified as "Preliminary" should the Board have any areas they wish re-addressed. A discussion ensued on the report's provisions. The Board requested adjustments and clarifications on Pages 6-2, 6-3, 1-2, and B-2 having to do with using 1986 data rather than 1985, keeping the statistical charts uniform, and processes types reflecting maintenance costs in addition to only construction costs.

* Kuhn inquired about proposed process changes and a cost comparison. Valladao described the changes and indicated a cost comparison would be made.

A discussion ensued on Reclamation. Since the outfall is specifically sized for 2MGD, reclamation would be a viable alternative to accommodate a 4MGD treatment plant. The issue of Reclamation will be addressed in a separate chapter of this study forthcoming. The outfall and its capability of handling increased capacity was addressed, e.g. use of pumps versus gravity flow.

It was noted the \$\$ figures are not the only aspect of this proposed expansion to be considered, but also the effects on the environment overall.

Another Special Meeting was scheduled for MONDAY - APRIL 6, 1987, at 7:30 P.M. at the SAM Administrative Offices/Conference Room to address the subject of the Expansion Study, including Water Reclamation.

INSURANCE: Heaslet gave an explanation of the items identified in the agenda. He noted the "Tail" Coverage premium is down to \$15,000 in lieu of what was originally reported.

LITIGATION: SAM VS. COASTAL COMMISSION

Giddings reported MSD's willingness to open up the District land for use as public park area is having positive effects. The law suit is presently off the calendar while these new negotiations are on-going.

FINANCIAL: Heaslet identified this reporting for the month ending January 31, 1987, as self-explanatory. In response to Beer's inquiry regarding investing SAM moneys, Heaslet related SAM's adoption of Resolution No. 1-86 which provides for SAM's participation in LAIF (Local Agency Investment Fund) and investing through the State of California. A brief discussion on the pros and cons of this investment participation ensued.

Legal Counsel Copeland offered his compliments on the way the Motorola business was conducted and the fine relationship we have maintained with Security Pacific National Bank for several years now, the benefit of which allowed us to get this 6.75% fixed interest rate.

Copeland also offered his compliments regarding the handling of the changeover and all the behind-the-scenes work involved for this accomplishment.

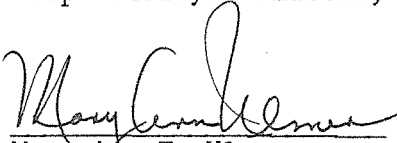
Lastly, Copeland showed a copy of the New York Times wherein the area from Half Moon Bay to Santa Cruz was featured. Beer related that the City of Half Moon Bay tried to tax the campers, but the Dept. of Parks and Recreation got that abolished through legislation - thus no transiency tax revenues from the campers is realized by the City.

Giddings reported the new trial date regarding Farallone Vista is scheduled for March 2, 1987.


It was noted Monday, May 25, 1987, is Memorial Day. Consequently, the May scheduled SAM Board of Directors Meeting will be held on TUESDAY, May 26, 1987, - same time/same place, in keeping with the Brown Act regarding meeting dates on holidays.

ADJOURNMENT: The Meeting was duly adjourned at 10:24 P.M.

Respectfully submitted,


Mary Ann T. Ulmer
Recording Secretary

APPROVED:


Darrell A. Kuhn
SAM Secretary