

MINUTES  
SAM REGULAR BOARD MEETING  
JULY 23, 1990

Chairperson Briody called the meeting to order at 7:32 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Okonek, Eriksen,  
Patterson, Wall, Briody  
Absent: None.  
Alternate: None.

STAFF PRESENT: Acting General Manager Valladao, Accountant  
Salera, Recording Secretary Tracy, Legal  
Counsel Copeland

ELECTION OF OFFICERS:

*See minutes 9/24/90 for comments* →  
Chairman: Director Eriksen nominated Director Patterson for the position of Chairman. Director Okonek seconded the nomination. Director Eriksen moved that nominations be closed. The motion was unanimously approved.

Chairperson Briody turned the meeting over to the new Chairman, Director Patterson.

Vice-Chairman: Director Wall nominated Director Briody for the position of Vice-Chairman. Director Okonek seconded the nomination. Director Eriksen moved that nominations be closed. Director Okonek seconded the motion. The motion was unanimously approved.

Secretary: Director Briody nominated Director Wall for the position of Secretary. Director Okonek seconded the nomination. Director Eriksen moved that nominations be closed. Director Briody seconded the motion. The motion was unanimously approved.

Treasurer: Director Okonek nominated Director Eriksen for the position of Treasurer. Director Wall seconded the nomination. Director Schuetrum nominated Director Okonek, but the nomination failed for lack of a second. A vote on the nomination of Director Eriksen showed, 5 AYES, Schuetrum, NO. Director Schuetrum explained that she felt the SAM Board Officers should include a representative from each member agency.

CONSENT AGENDA:

Items A. (Approval of Minutes of June 25, 1990) Item E. (NPDES Self-Monitoring Report), and Item F (Quarterly Collection Report), were requested to be held for discussion by Director Okonek. Item B (Approval of Check Register Nos. 529119 thru 52978 and payroll) was requested held for discussion by Director Briody.

Item A - It was requested that on Page 3, Paragraph 2, Line 5, the sentence be deleted. A motion was made to approve the Minutes of July 23, 1990 as corrected.  
M/S/C- Wall/Briody/The motion was unanimously approved.

Item B - After discussion regarding a possible conflict of interest for a warrant to Eriksen Art and Framing and cost allocation of the warrant for Roto-Rooter, a motion was made to approve the Check Register Nos. 52914 thru 52978 and payroll, for a total amount of \$239,576.45.  
M/S/C - Okonek/Wall/The motion was approved, with Eriksen abstaining.

Item E - Acting General Manager Valladao advised why the overflow near the Portola Pump Station was not included in the NPDES Report. A motion was made to approve Item E - NPDES Self-Monitoring Report as presented.  
M/S/C- Wall/Eriksen/The motion was unanimously approved.

Item F - Acting General Manager Valladao advised that details of plugs, address/location of plugs, and locations of lines cleaned are omitted from the Quarterly Collection Report to the Board, and included in a more detailed report sent to each member agency's staff. A motion was made to approve the Collection Report as presented.  
M/S/C - Eriksen/Wall/The motion was unanimously approved.

Items C & D - A motion was made to approve Item C (Financial Statement) and Item D (Flow Reports) as presented.  
M/S/C - Wall/Okonek/The motion was unanimously approved.

PUBLIC COMMENTS/ORAL COMMUNICATIONS

There were no comments from the public.

OLD BUSINESS

Preliminary Plant Expansion Design Update

Acting General Manager Valladao advised the engineers will be generating the Final Preliminary Draft Report, and costs will be reviewed, before the draft is formally presented to the member agencies and the SAM Board. He anticipated making the presentation at the August or September SAM Board Meeting.

A discussion regarding the updating of costs published in the EIR at the Half Moon Bay Public Library ensued. Staff was directed to place Documents for Publication on the next Board meeting agenda.

Non Domestic Waste Source Control Program Update

Acting General Manager Valladao advised that the Board's sub-committee would meet after the SAM Board Meeting and that Staff from the three member agencies will be meeting with SAM Staff to discuss the ordinance and the NDWSCP.

Revised Fiscal Year 1990-91 Proposed Budget Cost Assessment

Acting General Manager Valladao reported that the Montara Sanitary District will be voting on the SAM Budget Proposal at their next meeting scheduled for August 2, 1990.

SAM Appointed North Wavecrest Redevelopment Project Consultant

After discussion, Staff was directed to write a letter to the City of Half Moon Bay clarifying the relationship between the City of Half Moon Bay and SAM on this matter. The concensus was to not support a consultant to the Development agency. SAM will not deal with the City Re-Development Agency, but rather the City Public Works Department and/or the City Administration directly.

Distribution of Interest Earned From LAIF

Accountant Salera explained that on a month to month or year to year basis, SAM does not credit each of the member agencies for this interest. If SAM ceased to exist, the interest earned through LAIF, in the operating account, would be classified as operating and would be distributed on a 50-30-20 basis. A discussion ensued. This method of accounting was approved by the Board at a prior meeting.

NEW BUSINESS

Resignation of William S. Heaslet

After discussion, a motion was made to frame a copy of Mr. Heaslet's commendation resolution and purchase a gift for an amount totaling about \$100, and to authorize Director Briody and SAM Staff to present the gift along with the framed commendation to him personally.

M/S/C - Okonek/Eriksen/The motion was unanimously approved.

Approval of Resolution No. 3-90

After discussion, a motion was made to approve Resolution No. 3-90, "A Resolution Commending William S. Heaslet For Distinguished Service As General Manager."

M/S/C- Briody/Schuetrum/The motion was unanimously approved. A copy of Resolution No. 3-90 is attached to these minutes.

Regulatory Fees - State Budget

SAM Staff requested authorization to prepare a letter to the members of the Joint Assembly-Senate Budget Conference Committee, The Governor's office and State Senate and Assembly Leaders, expressing its position against proposed mandatory regulatory fees. A motion was made directing SAM staff to prepare the letter, and have Director Briody review the letter.

M/S/C-Briody/Okonek/The motion was unanimously approved.

SAM Board Meeting Packet Distribution

After discussion, SAM Staff was directed to send a SAM Board Meeting Packet to each of the SAM Board Members, and to one Staff Member as selected by each Member Agency. All others will have to be charged for the cost of producing the packets and mailing.

Consideration of Replacement of the SAM General Manager Position

Acting General Manager Valladao recommended that a Board committee be formed to discuss options for replacing the position of SAM General Manager. Committee members selected are: Director Patterson, Director Schuetrum, Director Briody. Director Briody will Chair the Committee.

MANAGER'S REPORT

No questions were raised on the Manager's Report.

WRITTEN COMMUNICATIONS

A. Joint Member Agency and SAM Staff Meeting

Noted.

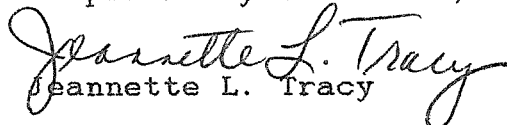
DIRECTORS REPORTS

Director Briody requested that the use of SAM Facilities for meetings by Granada Sanitary District be placed on the August or September Board Meeting Agenda, depending on when a report regarding payment of costs and the liability could be completed. Director Okonek requested Acting General Manager Valladao, or Legal Counsel Copeland, to research the Joint Powers Agreement regarding this matter.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:05 P.M.  
M/S/C - Wall/Briody/The motion was unanimously approved.

Respectfully submitted,

  
Jeannette L. Tracy

Approved by:

  
SAM BOARD SECRETARY *Pro - Lem*

*Resolution No. 3-90*

*A Resolution Commending*

*William S. Heaslet*

*for Distinguished Service as General Manager of the  
Sewer Authority Mid-Coastside*

**RESOLVED**, by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, that

**WHEREAS**, *William S. Heaslet* has served as General Manager since January 1, 1983, and has continuously participated in the planning, coordination, and direction of the technical, maintenance and operation activities of the wastewater treatment facilities;

**WHEREAS**, this Board and its many predecessors have depended on his sound advice, professional judgment, warm and pleasant demeanor and faithful devotion to the full gamut of the needs of this Authority;

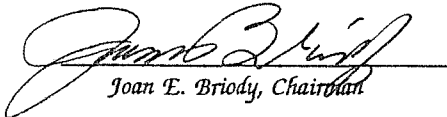
**WHEREAS**, for six and one-half years of differing personalities, views, board members and problems, he has remained patient with the new, firm with the old and friendly with all; and

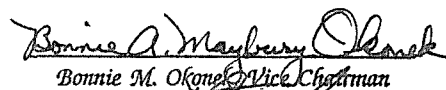
**WHEREAS**, *Mr. Heaslet's* years of service reflect extraordinary and consistent devotion to the public interest and the interests of the Authority;

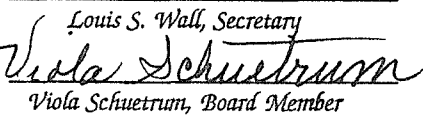
**NOW, THEREFORE, IT IS HEREBY ORDERED**, as follows:

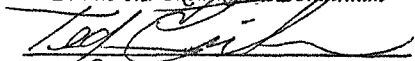
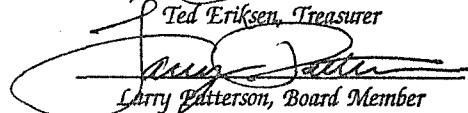
1. That this Board, on its behalf and on behalf of the inhabitants of the towns of Montara and El Granada and the City of Half Moon Bay, does hereby express its highest commendation to *William S. Heaslet* for his exceptional and outstanding contributions as General Manager of the Sewer Authority Mid-Coastside and by this Resolution does hereby express its appreciation for the outstanding service to this Authority, the Board and the community.

2. That a copy of this Resolution be spread upon the minutes of this Authority and the Secretary of this Authority be, and is hereby, directed to transmit a duplicate copy hereof to *William S. Heaslet*.

  
Joan E. Briody, Chairman

  
Bonnie M. Okonek, Vice Chairman

Louis S. Wall, Secretary  
  
Viola Schuettrum, Board Member

  
Ted Eriksen, Treasurer  
  
Larry Patterson, Board Member

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Passed and adopted by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, at a meeting thereof held on July 23, 1990.

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Secretary