

MINUTES
SAM REGULAR BOARD MEETING
NOVEMBER 26, 1990

Chairman Patterson called the meeting to order at 7:31 P.M. in the SAM administration building.

ROLL CALL: Present: Schuetrum, Okonek, Patridge, Briody,
Patterson
Absent: Wall
Alternate: Wegehaupt

STAFF PRESENT: Manager Valladao, Accountant Salera, Legal Counsel Copeland, Recording Secretary Tracy.

SECRETARY PRO-TEM:

Director Briody nominated Director Schuetrum as Secretary Pro-Tem in the absence of Director Wall.

CONSENT AGENDA:

Director Okonek requested that Item B - Approval of Check Register be held for discussion.

The following items were motioned for approval as presented:

- A. Minutes of October 22, 1990
- C. Financial Statements
- D. Flow Report
- E. NPDES Self-Monitoring Report
- F. Personnel Achievements

M/S/C - Briody/Patridge/The motion was unanimously approved.

Item B. - Approval of Check Register for a total of \$140,280.27.

After discussion regarding warrant Nos. 53420 to Kaldveer Associates and 53446 to Super Janitorial Service, a motion was made to approve Item B - Approval of Check Register.
M/S/C - Okonek/Patridge/The motion was unanimously approved.

PUBLIC COMMENTS/ORAL COMMUNICATION

There were no comments from the public present.

OLD BUSINESS:

Plant Expansion Update

Manager Valladao presented his update on plant expansion. After discussion, a motion was made to approve the final payment of \$9,330.13, to John Carollo Engineers for preliminary plant expansion design.
M/S/C - Patridge/Briody/The motion was unanimously approved.

Director Okonek recommended a low flow toilet study be pursued in order to reduce costs of Plant Expansion Design. Manager Valladao handed out a report entitled, "Consideration of Low Flow Toilet Study". After discussion, a motion was made to accept the Preliminary Plant Expansion Design Report.
M/S/C - Patridge/Briody/Schuetrum, ABSTAIN; Okonek, NO; Patridge, AYE; Wegehaupt, AYE; Briody, AYE; Patterson AYE. The motion passed.

Directors Okonek and Schuetrum requested that Manager Valladao attend the Granada Sanitary District Board Meeting December 11, 1990, to discuss the low flow toilet issue.

The SAM Board made the recommendation that Manager Valladao and the GSD Engineer, Kamil Azoury, confer prior to the above meeting.

Chairman Patterson recommended that Final Design and Member Agency Funding be placed on the SAM December Regular Board Meeting.

Non-Domestic Waste Source Control Program (NDWSCP)

Manager Valladao reported that the NDWSCP Committee has made its final revisions to the proposed ordinance and that the revised ordinance had been distributed to the SAM Board for review. After discussion, it was the Board's consensus that each of the member agencies would place this subject on their agendas for review, and that the proposed ordinance be placed on the February 1991 SAM agenda for further discussion.

Member Agency Use of SAM Facilities/Utilities November 1990

12/26/90 *
 Manager Valladao reviewed his report to the Board. Director Okonek advised that Granada Sanitary District will not pay Montara Sanitary District for depreciation on its meeting rental space. After discussion, a motion was made to have Montara Sanitary District pay SAM \$275 a month and The City of Half Moon Bay pay SAM \$11 a month, for the use of SAM facilities. These payments would be made on either a monthly or annual basis and become due effective December 1, 1990. M/S/C - Briody/Patridge/Schuetrum, AYE; Okonek, NO; Patridge, AYE; Wegehaupt, AYE; Briody, AYE; Patterson, AYE. The motion passed.

Purchase of Pick Up Truck November 1990 Update

Manager Valladao reported SAM Staff is researching the use of the State Cooperative Purchasing Program and requested the Board's direction to report back when pricing is available from the State. After discussion, the Board directed Staff to pursue this matter and report back at the January 1991 Board Meeting with comparative costs.

NEW BUSINESS

Air Toxics Update - November 1990

Manager Valladao reviewed his report and requested authorization to continue participation in the Bay Area Air Toxics Group through the "Phase 4" scope of services, at a cost not to exceed \$750 or (\$500 per mgd). After discussion, a motion was made to authorize up to \$750 for SAM participation through Phase 4, and for Staff to pursue removal of SAM from the Management District's list of participating agencies.

M/S/C- Patridge/Schuetrum/The motion was approved unanimously.

HMB Fire District Request To Connect To The Portola Pump Station Emergency Generator.

Manager Valladao reported the Half Moon Bay Fire Protection District has requested to connect the El Granada Fire Station to the Portola Pump Station emergency generator for use during power outages. After discussion, Staff was directed to investigate the feasibility of connection and

*12/26/90 "because GSD paid 60% for the construction of the building."

HMB Fire District (continued)

report back to the Board. This report would include possible impacts to the SAM operation and an estimate of electrical connection costs. In addition, SAM would request an advance payment from the Half Moon Bay Fire Protection District for the connection costs, and also request that the Fire Protection District have their attorney draft an agreement with a "hold harmless" clause, liability insurance, and other customary contract provisions to be reviewed by the SAM Board.

Selection of Date for the December 1990 Board Meeting

Since the scheduled December 1990 Board Meeting (the fourth Monday in December) falls on Christmas Eve, it was the Board's consensus to move the date of the Regular Board Meeting of Monday, December 24, 1990 to Wednesday, December 26, 1990.

MANAGER'S REPORTS

Manager Valladao explained his meeting with representatives of BFI was for discussion on the future of sludge disposal at the Ox Mountain Landfill. Manager Valladao advised that he would have a report to the Board on sludge disposal at the December 1990 Board Meeting.

DIRECTOR'S REPORTS

Chairman Patterson announced that Naomi Patridge has permanently replaced Ted Eriksen on the SAM Board and requested election for a new SAM Board Treasurer be placed on the December 1990 Board Meeting agenda, since this was Ted Eriksen's position on the SAM Board.

WRITTEN COMMUNICATIONS

Noted.

ADJOURNMENT

A motion was made to adjourn the SAM Board Meeting at 9:06 P.M. to Wednesday, December 26, 1990 at 7:30 P.M .

Respectfully,

Jeannette L. Tracy
Jeannette L. Tracy
Recording Secretary

Approved by: _____
Vivian Schueler
SAM BOARD SECRETARY Pro-Tem