

MINUTES  
SAM REGULAR BOARD MEETING  
FEBRUARY 25, 1991

Chairman Patterson called the meeting to order at 7:32 P.M. in the SAM Administration Building.

Roll Call: Present: Okonek, Patridge (arrived 7:40 P.M.), Patterson, Briody, Wall  
Absent: Schuetrum  
Alternate: De Young

Staff Present: Manager Valladao, Accountant Salera, Legal Counsel Copeland, Recording Secretary Tracy.

CONSENT AGENDA

Director Okonek requested Item A - Approval of Minutes of January 28, 1991, and Item B - Approval of Check Register & Payroll be held for discussion. Director Wall requested Item C - Financial Statements be held for discussion.

A motion was made to approve the following items as presented:

D. Flow Report  
E. NPDES Self-Monitoring Report  
F. Quarterly Collection Report  
M/S/C - Briody/Okonek/The motion was unanimously approved.

Item A - Approval of Minutes of January 28, 1991

It was requested that Page three, Paragraph 6, Line 7 of the Minutes of January 28, 1991 be changed to, " have an outside person do a study to evaluate its overall needs." A motion was made to approve the minutes as corrected.  
M/S/C - Wall/Okonek/The motion was unanimously approved.

Item B - Approval of Check Register and Payroll

Following a discussion regarding warrant # 53645 to J.H. Pillow & Associates, a motion was made to approve the check register and payroll for a total amount of \$128,272.63.  
M/S/C - Wall/Okonek/The motion was unanimously approved.

Item C - Financial Statement

After discussion regarding the Treatment Budget Analysis FY 1990-1991 for 7 Months ended 01/31/91, SAM staff was directed to look into Account No. 515 Fuels & Lubricants, No. 516 Operating Expenses, No. 517 Laboratory Supplies and No. 507, Printing & Publications, and report back to the

SAM Board. A motion was made to approve the financial statements for January 1991.

M/S/C - Wall/Briody/The motion was unanimously approved.

PUBLIC COMMENT/ORAL COMMUNICATIONS

Ray Murphy, a resident of Half Moon Bay, had questions regarding SAM Plant Loadings. Chairman Patterson advised this was an agenda item and would be discussed later in the meeting.

OLD BUSINESS

A. Plant Expansion

Manager Valladao reviewed his report and recommended that the Board authorize the committee used for selecting the design engineers and negotiating the preliminary design contract (negotiating committee) be reconvened to initiate the design contract negotiations and their first task be to define the scope of services and cost estimates for a Low Flow Fixture Study and a loading expansion study

Director DeYoung advised that GSD has implemented a new ordinance requiring installation of low flow toilet fixtures. \*GSD is also developing an incentive program to encourage conversion to Low Flow Fixtures in existing residences by giving credits toward new connection permits for each conversion.

After public comment and discussion, a motion was made to authorize the Design Negotiations Committee to define the scope of services for the Low Flow Fixture Study and determine associated costs. The scope and costs estimates are to come back to the SAM Board for consideration.

M/S/C - - Okonek/De Young/6 AYES, 0 NOES. The motion was unanimously approved.

After further discussion, a motion was made to authorize the Design Negotiations Committee to define the scope of services for plant expansion related organic and solids, and determine associated costs. This information would be brought back to the SAM Board for consideration.

M/S/C - Okonek/De Young/5 AYES, BRIODY, NO. The motion passed.

B. Sam Plant Solids and Organic Loadings

Manager Valladao summarized SAM Staff progress to date in the investigation. He advised that the SAM Plant Capacity Study underway by John Carollo Engineers (JCE) was scheduled for presentation at the March 25, 1991 SAM Board Meeting. A discussion ensued. No action was taken.

3/25/91  
mtg.

\* in new construction.

C. Non-Domestic Wastewater Source Control Program (NDWSCP) Ordinance

The City of Half Moon Bay has adopted the NDWSCP ordinance as submitted to them. GSD's and MSD's attorneys are still reviewing the document. No action was taken.

NEW BUSINESS

Wastewater Reclamation

Manager Valladao recommended a committee be formed to consider options for a wastewater reclamation project. After discussion, the SAM Board consensus was that it was premature and too costly to look into this matter at this time.

MANAGERS REPORT

Manager Valladao advised that the dates for public presentation(s) of the County-Wide Sludge Management Program were March 4, 1991, at 7:30 P.M. at the Farm Bureau in Half Moon Bay and an EIR meeting on April 4, 1991, at the Pescadero Community Council meeting.

CLOSED SESSION

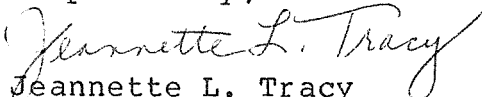
A. Potential Litigation

SAM Legal Counsel Copeland advised that a closed session was not required at this time. He advised that SAM Board should deny a claim filed by the County of San Mateo regarding the April 6, 1990 intertie pipeline break by Ghilotti Brothers contractors, because it was not presented within the six (6) months after the event or occurrence as required by law. After discussion, a motion was made to write to the claimant and advise that the claim has been denied because it was not presented within the six months as required by law. M/S/C - Briody/Wall/The motion was unanimously approved.

ADJOURNMENT

A motion was made to adjourn the SAM Board Meeting at 9:11 P.M. M/S/C - DeYoung/Wall/The motion was unanimously approved.

Respectfully,

  
Jeannette L. Tracy  
SAM Recording Secretary

APPROVED BY:

  
SAM BOARD SECRETARY