

MINUTES  
SAM REGULAR BOARD MEETING  
APRIL 22, 1991

Chairman Patterson called the meeting to order at 7:35 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Okonek, Patridge,  
Patterson  
Absent: Wall, Briody  
Alternate: Shapira, Wegehaupt

STAFF PRESENT: Manager Valladao, Legal Counsel Copeland, Accountant Salera, Recording Secretary Tracy.

SECRETARY PRO-TEM: In the absence of Director Wall, Board members concurred with Director Okonek acting as Secretary Pro-Tem.

CONSENT AGENDA:

The following items on the Consent Agenda were motioned for approval as presented:

- A. Approval of Minutes - March 25, 1991
  - B. Approval of Check Register and Payroll - \$125,504.81
  - C. Financial Statement
  - D. Flow Report
  - E. NPDES Self-Monitoring Report
  - F. Quarterly Collection Report
- M/S/C - Patridge/Schuetrum/4 AYES, Shapira, ABSTAIN; Okonek, ABSTAIN.

PUBLIC COMMENT/ORAL COMMUNICATIONS - There were no public comments at this time.

OLD BUSINESS:

- A. SAM Plant Stage 1 Interim Improvements

Manager Valladao presented his report and identified the four basic elements of the Interim Improvements: (1) Stress Test of Activated Sludge System, (2) Addition of a Second Sludge Removal Bin, (3) Evaluation of Decant Tank Use for WAS Thickening and (4) Evaluation of Chemical Addition for Improving Primary Clarifier Performance. John Carollo Engineers will assist SAM Staff in carrying out elements of the project and will produce a report. Manager Valladao explained that the Regional Water Quality Control Board was most interested in the stress test. In order to be able to address their concerns, additional engineering will be required. The estimated cost of the stress test service is \$5000, which is included in the overall engineering cost.

There will be a meeting between the Regional Water Quality Control Board, SAM Staff and John Carollo Engineers on Friday, April 24, 1991 regarding the Stress Test and Interim Improvements.

After discussion, a motion was made to direct SAM staff to proceed with the study, and authorize the following expenditures from the SAM Contingency Fund: Second Sludge Removal Bin System - \$8,500; Full Scale Test Primary Clarifier Chemical Addition - \$2,000; Engineering Services per John Carollo Engineer's proposal dated April 22, 1991 - \$20,141. SAM Staff was directed to work towards having John Carollo Engineers' report presented at the June 24, 1991 SAM Board Meeting.

M/S/C - Patridge/Okonek/Schuetrum, AYE; Okonek, AYE; Patridge, AYE; Shapira, AYE; Wegehaupt, AYE; Patterson AYE. The motion passed.

#### SAM ORGANIC AND SOLIDS LOADING INVESTIGATION.

Manager Valladao presented his report dated April 18, 1991 which discussed the Results of Loading Figure Analysis, Member Agency Loadings, Monitoring of Non-Domestic Waste Sources, Potential Problem Dischargers, Investigation of Septic Waste Dischargers and a Schedule for Completion of the Investigation.

After discussion and public comments, a motion was made to authorize the following recommendations made by Manager Valladao in his report:

1. That the loading figure analysis results be discussed by the member agency administrator's committee and that appropriate loading figures be utilized by John Carollo Engineers in the Plant Expansion Design Criteria Review Study.
2. That the member agencies consider a ban on non-domestic source garbage grinders to assist in reducing BOD loadings.
3. That the member agency loadings described in this report be discussed by the member agency administrator's committee at their May 1991 meeting, to consider use of these figures in allocating any remaining loading capacity.
4. That SAM staff meet with each member agency to discuss potential problem sources in their area. SAM will work in conjunction with the member agency to take appropriate action.

5. That SAM bring the part-time lab tech on full-time for two months to reduce the time element for completion of the loading investigation to July 1, 1991, instead of September 1, 1991. The cost to SAM is \$2,746, and is available in the SAM Budget.

6. That SAM Staff implement a public information program to make information available on how domestic users might reduce their solids loading to the Plant. This will be presented at the May 1991 SAM Board meeting.

M/S/C - Patridge/Shapira/The motion was approved unanimously.

#### C. Plant Expansion

Manager Valladao reported that SAM has met with John Carollo Engineers to negotiate a cost for the next phase of Plant Expansion Design, The Design Criteria Review Study. The cost of this study is \$34,948. Manager Valladao handed out the Scope of Services to Board Members. After discussion, a motion was made to authorize SAM to proceed with the Plant Expansion Design Criteria Review Study, pending the approval of funding by the three member agencies.

M/S/C - Patridge/Okonek/6 AYES. The motion passed.

#### D. Non-Domestic Waste Source Control Program Ordinance

Manager Valladao reported that Montara Sanitary District's Attorney has not communicated his comments regarding this Ordinance. Legal Counsel Copeland advised he would attempt to arrange a joint meeting of SAM and member agency legal counsels to discuss the Ordinance and report back to the Board at the next SAM Board Meeting. The Board concurred with this arrangement.

#### E. Proposed SAM Fiscal Year 1991-1992 Budget

The first SAM Board budget review committee meeting is set for April 30, 1991. Board members were directed to replace those pages presented in the 1991-92 Budget with the corrected pages presented in the Board Packet.

#### F. Purchase of a SAM Pick-Up Truck

SAM Staff reported that the lowest bid for the new Collection Truck was received by Folsom Lake Ford (acquired through the State Purchasing Program). The total cost for the truck is \$10,523.51. After discussion, a motion was made to authorize SAM Staff to purchase the Ford Ranger Pick-Up Truck from Eddie at Folsom Lake Ford for the price of \$10,523.51, plus the \$100 delivery fee.

M/S/C - Okonek/Patrige/The motion was approved unanimously.

G. County Claim Against SAM

SAM has consulted with Carl Warren & Company and SAM Legal Counsel to determine the best procedure for denying the claim filed by the County of San Mateo.

MANAGER'S LOG

The Manager's Log was presented as self-explanatory.

WRITTEN COMMUNICATIONS

A. Memo from Bill Esselstein, GSD Attorney Regarding Sewer Connection Moratorium

Director Okonek explained that the GSD Attorney wrote the letter in hopes that SAM would make formal findings regarding the Solids Loadings Problem. Director Okonek requested that SAM Legal Counsel contact the GSD Legal Counsel in this regard. Legal Counsel Copeland agreed to do so.

DIRECTOR'S REPORT

Director Okonek requested copies of the SAM Manager's Job Description and Evaluation Form be sent to the Granada Sanitary District Board of Directors for their review. After discussion, Legal Counsel Copeland explained that the job description and the form used to evaluate the Manager were public information and could be provided to the Granada Sanitary District Board of Directors.

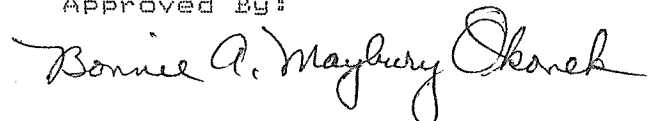
ADJOURNMENT

A motion was made to adjourn the meeting at 9:34 P.M.  
M/S/C - Patridge/Okonek/The motion was approved unanimously.

Respectfully,

Jeannette L. Tracy

Approved By:



SAM Board Secretary Pro-Tem