

MINUTES
SAM REGULAR BOARD MEETING
May 28, 1991

Chairman Patterson called the meeting to order at 7:32 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Okonek, Patterson, Wall
Briody
Absent: Patridge
Alternate: Bedesem

STAFF PRESENT: Manager Valladao, Accountant Salera, Legal Counsel Copeland, Recording Secretary Tracy.

Due to illness, Chairman Patterson advised that Vice-Chairman Briody would act as Chairman of this meeting.

CONSENT AGENDA:

Director Okonek requested Item B - Approval of Check Register and Payroll be held for discussion. A motion was made to approve the following Items:

- A. Approval of Minutes - April 22, 1991
- C. Financial Statement
- D. Flow Report
- E. NPDES Self-Monitoring Report

Wall/Patterson/5 AYES; Bedesem, ABSTAIN- Item A only. The motion passed.

ITEM B - Approval of Check Register and Payroll

After discussion on warrant # 53812 to Curley & Red's in the amount of \$833.81, regarding a no-fault accident involving SAM Collection Vehicle # 3, a motion was made to approve the Check Register and Payroll in the amount of \$141,860.81. Okonek/Bedesem/6 AYES - The motion passed.

PUBLIC COMMENT/ORAL COMMUNICATIONS

There were no comments from the public at this time.

no corrections

OLD BUSINESS

A. SAM Plant Stage 1 Interim Improvement Project

Manager Valladao reviewed his report and advised that SAM is on schedule with the Interim Improvement Project. John Carollo Engineer's Report is planned for presentation at the June 24, 1991 SAM Board Meeting.

Manager Valladao requested the selection of a SAM Board Committee to meet the week of June 17, 1991 to review John Carollo Engineer's draft report, and to discuss the allocation of any remaining plant capacity between each of the member agencies.

After discussion, a motion was made to approve establishing a committee of one (1) Board Member from each member agency, to work with SAM Staff to determine the balance of capacity available (both solids and liquids) and then present the consensus to the SAM Board at the June 24, 1991 Meeting. Patterson/Wall/6 AYES The motion passed.

Director Okonek, Director Patterson and Director Wall were appointed to serve as members of the above mentioned Committee.

A question arose regarding the Brown and Caldwell Study commissioned by the City of Half Moon Bay. It was requested that a copy of the Brown and Caldwell Study, along with the City of Half Moon Bay's RFP, be included in the June 24, 1991 SAM Board Packets for Board Members' review and discussion.

B. Solids and Organic Loading Investigation

Manager Valladao summarized SAM Staff progress toward completing the Residential and Source Area Samplings, the Comprehensive Individual Source Site Visitations, and Investigation of Septic Waste Dischargers. A Final Loading Investigations Report should be available at the June 24, 1991 SAM Board Meeting. After discussion, a motion was made to authorize SAM Staff and Director Okonek to prepare a Notice to the Public regarding how users might reduce their loadings on the Plant, and to contact the Park and Recreation Department of the City of Half Moon Bay, with respect to distribution of the Notice with its recreation newsletter at no cost to SAM. Wall/Schuetrum/6 AYES. The motion passed.

C. Plant Expansion

Manager Valladao explained that if possible, a range of Final Plant Expansion Design costs will be provided at the June 24, 1991 Sam Board meeting and a specific Final Plant Design Cost, based on the conclusions of the Design Criteria Review Study, will be available at the July 22, 1991 SAM Board Meeting.

Manager Valladao advised that in order to comply with the Final Plant Expansion Design Schedule, presented by John Carollo Engineers in their Final Design Project Scope of Services (Task Order No. 6), he would need the SAM Board's approval to proceed with the Final Plant Expansion Design by the July 22, 1991 SAM Board Meeting. A discussion took place regarding John Carollo Engineer's Task Order No. Six (6). SAM Board Members will contact Manager Valladao or member agency technical staff with any concerns and comments to this document by June 17, 1991.

D. Non-Domestic Waste Source Program (NDWSCP) Ordinance

Manager Valladao announced that both the City of Half Moon Bay, and Montara Sanitary District have approved the ordinance. Following meetings between SAM's Legal Counsel and Granada Sanitary District's Legal Counsel and Engineer, SAM proposed to produce a final version of the Non-Domestic Waste Source Control Program (NDWSCP) Ordinance and bring it back to the SAM Board for adoption by resolution at the next Board meeting. It will then be sent to the member agencies for their adoption.

E. SAM Proposed Budget for FY 91/92

Manager Valladao advised that the budget review committee meetings were held on April 30, and May 15, 1991. A third committee meeting is scheduled for June 5, 1991, with a proposed presentation of the final budget to the SAM Board for approval by June 24, 1991.

MANAGER'S REPORT

A. Manager's Log

This report was presented as self-explanatory.

B. Manager's Report

Manager Valladao reviewed his report and commented on the section titled "Reclamation (Now termed "Water Recycling)". He requested to be allowed to spend a limited amount of time with Coastside County Water District (CCWD) to determine the extent of time and resources SAM would need to devote to a Reclamation project and then report this information back to the SAM Board. Chairman Briody explained that this item was not on the agenda, that the Board had already considered not proceeding with Reclamation at this time, and re-consideration of the item could not be acted upon at this meeting. A discussion ensued. Director Okonek requested that "Reclamation" be placed on the June 24, 1991 SAM Board Meeting agenda.

WRITTEN COMMUNICATIONS

A. Proposed Conceptual Reclamation Study - Coastside County Water District

Noted.

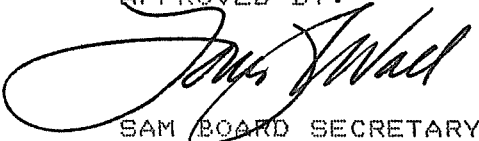
ADJOURNMENT

A motion was made to adjourn the meeting at 9:15 P.M. Patterson/Briody/6 AYES, The motion passed.

Respectfully,

Jeannette L. Tracy
Recording Secretary

APPROVED BY:


SAM BOARD SECRETARY