

MINUTES  
SAM REGULAR BOARD MEETING  
JUNE 24, 1991

Chairman Patterson called the meeting to order at 7:31 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Okonek, Patridge,  
Wall, Patterson  
Absent: Briody  
Alternate: Wegehaupt

STAFF PRESENT: Manager Valladao, Accountant Salera,  
Recording Secretary Tracy.

CONSENT AGENDA:

The following items were motioned for approval as presented:

- A. Approval of Minutes - May 28, 1991
  - B. Approval of Check Register and Payroll for a total of \$147,208.78.
  - C. Financial Statement
  - D. Flow Report
  - E. NPDES Self-Monitoring Report
- Okonek/Schuetrum/5 AYES, Wegehaupt, ABSTAIN- Item A only.  
The motion passed.

PUBLIC COMMENTS: There were no comments from the public at this time.

OLD BUSINESS:

- A. Solids and Organic Loading Investigation

Manager Valladao reported that source monitoring and site visitation has been completed and that some source areas will be investigated further. Manager Valladao explained that SAM has not detected any single source that could alone account for the high strength waste arriving at the SAM plant. He reported that septic waste haulers servicing the coastside appear to discharge at appropriate locations outside of SAM. A discussion ensued. No action was taken.

## B. SAM Plant Stage 1 Interim Improvement Project

### 1) Project Progress to Date

Walt Bishop, of John Carollo Engineers summarized John Carollo Engineer's Report on the results of stress testing to date, and reported that the chemical addition test indicated an additional Average Daily Dry Weather Flow capacity of 0.2 MGD. He reported the stress test results were not complete because the biology did not repond as hoped. Manager Valladao advised that they were going to allow the system to go back to normal and then try the stress test again, but at a lower level using the plant's normal biological process. The stress test may be resumed in August 1991, with results being available at some later date. Upon conclusion of the stress test a final available capacity figure will be published. A discussion ensued. No ~~action~~ taken.

7/22/91

ACTION WAS

### 2) Correspondence from H. Weistrop, Attorney at Law

Manager Valladao discussed the letter received from Harry Weistrop, Attorney At Law, who is representing Mr. & Mrs. Donald Sheardown of Pilarcitos Avenue, Half Moon Bay due to their claim that odors are being generated from the SAM plant as a result of the stress testing. A discussion ensued. Chairman Patterson invited public comments. Manager Valladao advised the stress testing will stop and proceed again in August. Chairman Patterson advised that SAM will contact concerned nearby residents when the stress test starts up again and ask for their assistance in identifying odors.

Manager Valladao brought the Board's attention to the 3) Brown and Caldwell Agreement, 4) Brown and Caldwell Plant Capacity Study, and 5) Bryan and Murphy Associates Plant Capacity Study in the Agenda packets. After brief discussion no action was taken.

## C. Allocation of Plant Capacity

Manager Valladao explained that allocation of capacity as outlined in the Joint Powers Agreement, is 50% - The City of Half Moon Bay, 30% - Granada Sanitary District and 20% - Montara Sanitary District. He reviewed his Allocation of Capacity Tables 1 through 6. After discussion, the Board's consensus was that the drought factor needed to be determined before allocation of available capacity can be discussed further. SAM Staff was directed to bring this information back to the next SAM Board Meeting.

D. Design Criteria Review Study/Final

Manager Valladao reported that the results of the study will not be available until after the July 1991 SAM Board Meeting. The costs and scope of services for Final Plant Expansion Design could be presented in conjunction with the Completed Design Review Study results at a special Board meeting to be held the second week in August 1991. After discussion, the Board's consensus was that there was an interest in a special meeting for the second week in August and SAM Staff should proceed in this direction.

E. Non-Domestic Waste Source Control Program (NDWSCP)  
Ordinance June 1991

Manager Valladao reported that SAM Legal Counsel Copeland met with Granada Sanitary District (GSD) Legal Counsel and SAM Staff met with GSD's Engineer to discuss the NDWSCP Ordinance. The Member Agency Administrator's meeting in July will review how the system is going to function once it is approved.

F. SAM Proposed Budget FY 91-92

Manager Valladao advised a fifth committee meeting is scheduled to be held on June 20, 1991. The final budget will be presented for Board approval at the July 1991 SAM Board meeting. Director Patterson recommended that the committee consider additional funds in the budget for chemical treatment costs.

NEW BUSINESS

1. Coastside County Water District (CCWD) Reclamation

Manager Valladao advised that CCWD is proceeding with a Reclamation Study and has invited SAM to review and comment on preliminary work and draft document. A discussion ensued. A motion was made to make SAM files available to CCWD, and make available Staff time to review and comment on the scope of the study and the final report.  
Okonek/Patridge/4 AYES, Schuetrum ABSTAIN; WALL ABSTAIN.  
The motion passed.

2. SB 198 Injury and Illness Prevention Program

Accountant Salera summarized the items SAM needs to update in writing to make its current safety program comply with the requirements of Senate Bill 198. SAM Staff hopes to present the SAM Injury and Illness Prevention Program at the July 1991 SAM Board meeting, for Board review.

7/22/91

MANAGER'S REPORT

- A. Manager's Log
- B. Manager's Report

These reports were presented as self-explanatory.

WRITTEN COMMUNICATIONS

- A. Letter from California Regional Water Quality Control Board regarding SAM Plant Organic Loading Capacity Limitation

No action taken.

DIRECTOR'S REPORTS

None.

CLOSED SESSION

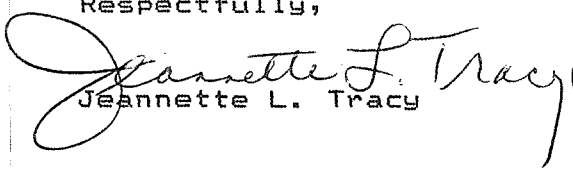
- A. Personnel Matters - As authorized by Government Code Section 54956.9 (c)

The SAM Board meeting went into closed session at 9:23 P.M. The SAM Board meeting reconvened at 9:51 P.M.

Chairman Patterson advised that regarding the SAM Manager's contract review, the SAM Board had unanimously agreed that a two (2) year contract should be prepared providing for a six percent (6%) salary increase, eliminating the administrative leave and replacing it with administrative comp time where the accrual will be a maximum of eight hours a month, up to three months ( or twenty-four (24) hours). This contract will re-open for salary adjustment in one (1) year.

A motion was made to adjourn the meeting at 9:54 P.M. Okonek/Patridge/The motion was unanimously approved.

Respectfully,

  
Jeannette L. Tracy

Approved By:

  
SAM Board Secretary