

MINUTES
SAM REGULAR BOARD MEETING
August 26, 1991

Chairman Okonek called the meeting to order at 7:35 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Patridge, Patterson,
Briody, Okonek
Absent: Wall
Alternate: None

STAFF PRESENT: Manager Valladao, Accountant Salera, Legal Counsel Copeland, Recording Secretary Tracy.

CONSENT AGENDA:

Director Briody requested Item C - Check Register & Payroll be held for discussion. The following items were motioned for approval as presented:

- A. Approval of Minutes of July 22, 1991
 - B. Approval of Minutes of August 14, 1991
 - D. Financial Statement
 - E. Flow Report
 - F. NPDES Self-Monitoring Report
- M/S/C - Briody/Patridge/The motion was approved unanimously.

Item C - Following discussion on the payment to Board members for Special Board Meeting Attendance, and discussion of Warrant No. 54031 to Brown and Wood, it was requested that SAM Legal Counsel make a report to the Board on CASA meetings attended. A motion was made to approve Item C - Check Register and Payroll for a total of \$159,012.84.
M/S/C - Briody/Patridge/The motion was approved unanimously.

OLD BUSINESS

- A. Stress Test Project August 1991

Manager Valladao reviewed his report to the Board, advising that a draft of the procedures for conducting the Stress Test nitrification mode will be reviewed at the September 1991 Administrators meeting. He reviewed the schedule for Stress Test Project Completion reporting that the anticipated completion date for the nitrification mode is November 1991 and the anticipated completion date for testing in the carbonaceous mode if approved, would be March 1992, unless wet weather required a halt to testing.

Board discussion ensued. Board members also discussed the City of Half Moon Bay's payment for engineering service during possible carbonaceous mode stress testing. Regarding public discussion of the Stress Test, the Board advised SAM staff to speak to the one or two interested parties, as needed, rather than hold a public hearing.

B. Allocation of Plant Capacity

Manager Valladao reported that in-plant chemical testing indicated approximately 200,000 gallons per day (gpd) plant capacity remaining. He also reported the Administrator's Group was not able to reach a consensus on what an appropriate drought factor would be. He advised the SAM Board could allocate the remaining 200,000 gpd at this time, but the Stress Test, when complete, could prove a greater than 200,000 gpd remaining capacity. After discussion, SAM staff was advised to schedule a joint meeting between Member Agency's staff and Board Committee members to determine the drought factor, and bring a report back to the SAM Board. Pursuant to Granada Sanitary District Board direction, representative Schuetrum advised that Granada Sanitary District's ownership of available capacity should not be taken/used by the other member agencies.

C. Plant Expansion

John Carollo Engineer's response to concerns raised by Board members at the August 14, 1991 Special SAM Board Meeting was reviewed by Manager Valladao. He also reviewed John Carollo Engineer's revised Final Plant Expansion Design Scope of Services and Revised Cost Summary Sheet, which did include a fixed billing rate. A discussion ensued and Board member Briody requested that Septic Dump Revamping be deleted from John Carollo Engineer's Scope of Service. Board Members were advised that Member Agencies need to take formal action to proceed with the project by resolution, and that they should communicate their action to proceed to SAM. Following the three member agencies action to proceed, SAM will then take formal action to proceed and award the contract.

D. Non-Domestic Waste Source Control Program (NDWSCP) Ordinance August 1991

A marked-up version (showing corrections, deletions, and additions) of the Ordinance was enclosed in SAM Board Members Packets for review. Manager Valladao advised that a copy of the final version of the Ordinance will be mailed to each member agency for adoption as the agency's own ordinance at their September 1991 Board meetings. He recommended SAM Board Members adopt Resolution 1-91 and

advised that SAM will implement the Ordinance as regulations, once each member agency has adopted the Ordinance. After discussion, a motion was made to adopt Resolution No. 1-91, "A Resolution Adopting Regulations Establishing Standards and Regulations For Wastewater Treatment, Authorizing Transmittal, and Requesting Adoption Thereof By The Member Agencies" and for SAM to implement the Ordinance as regulations once each member agency has adopted the Ordinance.

M/S/C - Briody/Patterson/The motion was approved unanimously.

E. SAM Proposed Budget For Fiscal Year 1991-1992 August 1991

Chairman Okonek advised that Granada Sanitary District has not yet seen the final revised figures for the FY91-92 SAM budget, and has not approved the budget at this time. Manager Valladao advised that The City of Half Moon Bay and Montara Sanitary District approved the budget and that the budget would be brought back at the next SAM Board Meeting following approval by Granada Sanitary District.

NEW BUSINESS

A. Release For SAM V. Glanville, Et. Al - Changed Condition of Claim

Manager Valladao advised that SAM has received a signed release from the Insurers involved in this claim. A discussion ensued regarding the payment of \$197,500 to the insurers and how best to respond to a letter sent by the Insurers. After discussion, a motion was made to return the basic amount of \$197,500 to the insurance company, for SAM to sign the release form, and for Manager Valladao to respond to the insurers questions.

M/S/C - Okonek/Briody/The motion was unanimously approved.

B. California Environmental Quality Act

Legal Counsel Copeland advised the Board that the current SAM California Environmental Quality Act guidelines needed to be revised to reflect the more recent revisions to the State guidelines. After discussion, Board Members concurred that when the 1991 Amendments are available, Legal Counsel Copeland should implement the revisions to SAM guidelines.

MANAGER'S REPORT

- A. Manager's Log
- B. Manager's Report

These reports were presented as self-explanatory. The Manager was requested to provide a more detailed report on his attendance at future CASA meetings.

WRITTEN COMMUNICATIONS

- A. Letter from Coastal Commission Requesting SAM Memos Regarding Allocation of Remaining Plant Capacity

No action was taken.

DIRECTORS REPORTS

None.

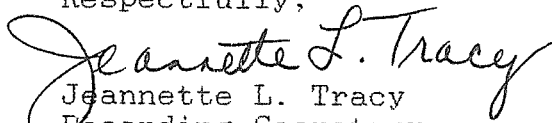
CLOSED SESSION

The meeting went into closed session at 9:45 P.M. for discussion of Personnel matters as authorized by Government Code Section 54957.6

The meeting reconvened at 10:15 P.M. No action was taken during closed session.

A motion was made to adjourn the meeting at 10:16 P.M. Patridge/Schuetrum/The motion was unanimously approved.

Respectfully,


Jeannette L. Tracy
Recording Secretary

Approved By:


SAM Board Secretary