

MINUTES
SAM REGULAR BOARD MEETING
OCTOBER 28, 1991

Chairman Okonek called the meeting to order at 7:32 P.M. in the SAM Administration Building.

ROLL CALL: Present: Schuetrum, Okonek, Patridge,
Briody, Wall
Absent: Patterson
Alternate: None.

STAFF PRESENT: Manager Valladao, Accountant Salera,
Recording Secretary Tracy.

CONSENT AGENDA:

Director Schuetrum requested Item A- The Minutes of August 26 and September 23, 1991 be held for discussion. Director Briody requested Item B - Check Register & Payroll be held for discussion. The following Items were approved as presented:

C. Financial Statement
D. Flow Report
E. NPDES Self-Monitoring Report
F. Quarterly Collection Report
Patridge/Wall/5 AYES, 0 NOES, The motion passed.

Item A - After discussion, a motion was made to approve the Minutes of August 26, 1991 as presented. Briody/Schuetrum/4 AYES, 1 ABSTAIN - Wall, 0 NOES. The motion passed.

A motion was made to approve the Minutes of September 23, 1991 as presented. Briody/Schuetrum/5 AYES, 0 NOES. The motion passed.

Item B - After discussion, Staff was directed to hold warrant # 54215, in the amount of \$2000.00 to C.H. Ulhenberg, until audit is complete. A motion was made to approve the Check Register and Payroll in the amount of \$127,409.86. Briody/Patridge/5 AYES, 0 NOES. The motion passed.

PUBLIC COMMENT:

There were no comments from the public at this time.

OLD BUSINESS

A. SAM Plant Stress Test

Manager Valladao advised the Board that the Stress Test was suspended for two weeks due to a dramatic filamentous growth problem. The test is currently back on schedule, and John Carollo Engineer's stress test progress report is still anticipated for the November 1991 Board Meeting.

B. Allocation of Plant Capacity

Manager Valladao suggested a final joint meeting of the Board Allocation of Capacity Committee and Administrator's Group to discuss the allocation issue. After discussion, it was the Board's consensus that this committee should meet. Manager Valladao advised SAM Staff would schedule a joint meeting between the six committee members.

C. Plant Expansion

Manager Valladao explained the revised cost spread sheet advising the total cost has not been changed, but the line item termed, "Results of Negotiation" has been eliminated. He also advised all member agencies have passed resolutions authorizing SAM to enter into a contract for Plant Expansion design with John Carollo Engineers.

D. Approval of Resolution No. 4-91

Manager Valladao recommended the SAM Board pass and adopt SAM Resolution 4-91 on the condition that Montara Sanitary District approve a resolution approving the design services budget. After discussion, a motion was made to pass and approve SAM Resolution No. 4-91, "A Resolution Approving and Authorizing Execution of Agreement For Design Services, Upon Condition." Briody/Patridge/5 AYES, 0 NOES. The motion passed.

E. Non-Domestic Waste Source Control Program Ordinance (NDWSCP)

The SAM Board was advised that all three member agencies have adopted the NDWSCP Ordinance. SAM regulations will go into effect on November 15, 1991. The SAM Board will be advised of further NDWSCP developments through the Monthly Manager's Report. The fee schedule for permits will be available to the Board at the next SAM Board meeting.

F. SAM v. Glanville - Changed Condition Claim

Manager Valladao advised that a letter dated September 30, 1991 from Jack Friedman of Carroll, Burdick and McDonough, Attorneys At Law, demands the accrued interest and the \$65,000 withheld pending final audit. Manager Valladao

advised that in consultation with SAM Legal Counsel Copeland SAM has responded to Mr Friedman's letter. A discussion ensued. No Board action was taken.

G. Fiscal Year 1990-1991 Audited Financial Reports

Accountant Salera summarized her analysis and report of October 23, 1991 to the SAM Board. She reviewed that with the exception of the Industrial Waste Department, SAM was under budget in all departments. The SAM Board was advised that the auditor's Management Letter would be available at the next Board Meeting. The Board also discussed and made recommended corrections to C. H. Ulhenberg's Financial Statements for June 30, 1991. The Board requested that the corrected Financial Statement for June 30, 1991 and Management Letter be available for Board review at the November 1991 SAM Board meeting.

NEW BUSINESS

A. Grant Amendment - Ocean Outfall Project

Manager Valladao advised that SAM has been informed by the EPA and State Water Resources Control Board that funding for a grant amendment for the Ocean Outfall Project has been approved. The cost increase is \$177,000. The Federal contribution is 75%, and that State Contribution is 12.5%. The total dollar amount SAM will be receiving for the Grant amendment will be \$154,875. These monies will be turned over to the Insurers as per the agreement in the SAM v. Glanville et.al - Changed Conditions Claim Settlement and subsequent release. No action was taken.

B. Approval of Resolution No. 5-91

Manager Valladao requested the SAM Board pass and adopt SAM Resolution No. 5-91. After discussion, a motion was made to pass and approve SAM Resolution No. 5-91, "A Resolution Approving and Accepting Amendment to Grant Agreement, Step 3, Project No. C-06-1-22-144. U.S. Environmental Protection Agency (Project Unit 4). Patridge/Wall/5 AYES, 0 NOES. The motion passed.

C. Approval of Resolution No. 6-91

After discussion, a motion was made to pass and approve SAM Resolution No. 6-91, "A Resolution Approving and Accepting Fourth Amendment to Grant Contract, Step 3, Project No. C-06-1022-144, State Water Resources Control Board." Patridge/Wall/5 AYES, 0 NOES. The motion passed.

D. Sale of Surplus SAM Vehicles

After discussion, a motion was made to approve a resolution, "A Resolution to Declare SAM Vehicles Surplus" No. 7-91, making findings that the SAM vehicles (two (2) 1983 Chevrolet Pick-Ups) are surplus and directing the SAM Manager to dispose of the surplus vehicles in a suitable manner as indicated in his report to the Board. This item should be reported back to the Board at the November meeting.

Briody/Patridge/5 AYES, 0 NOES. The motion passed.

MANAGER'S REPORT

- A. Manager's Log
- B. Manager's Report

These reports were presented as self-explanatory.

DIRECTORS REPORTS

None.

CLOSED SESSION


The meeting went into closed session at 8:32 P.M. for discussion of Personnel matters authorized by Government Code Section 54957.6. The meeting reconvened at 8:39 P.M. It was the Board's consensus to unanimously approve the Mediated Proposal For a Successor Agreement between SAM and the Stationary Engineers Local 39 for July 1991 to July 1992.

A motion was made to adjourn the meeting at 8:40 P.M. Patridge/Schuetrum/5 AYES, 0 NOES. The motion passed.

Respectfully,


Jeannette L. Tracy

Approved by:


SAM BOARD SECRETARY