

MINUTES
SAM REGULAR BOARD MEETING
January 25, 1993

CALL TO ORDER:

Vice-Chairman Briody, due to the absence of Chairman Okonek, called the meeting to order at 7:40 P.M. in the SAM Administration Building at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Prosser, Pastorino, Patterson,
Wall, Briody
Absent: Okonek
Alternate: None.

STAFF PRESENT: Manager Valladao, Operations Supervisor Pullin, Accountant Salera, Legal Counsel Copeland, Alternate Recording Secretary Pardini.

CONSENT AGENDA:

A motion was made to approve the following items as presented:

- A. Minutes of December 28, 1992
 - B. Check Register & Payroll - \$149,080.59
 - C. Financial Statement
 - D. Monthly Flow Report
 - E. NPDES Self-Monitoring Report
 - F. Quarterly Collection Report
- Patterson/Prosser/5 AYES, 0 NOES. The motion passed.

PUBLIC COMMENT/ORAL COMMUNICATION

There were no comments from the public at this time.

OLD BUSINESS

A. Plant Expansion

Manager Valladao reviewed his report dated January 20, 1992. He advised the Design Project Progress meeting was held on January 8, 1993 with John Carollo Engineers (JCE), that the Cogeneration System Design documents are currently 30% complete and that following completion, the Final Plant Expansion Design documents will be submitted for review in March 1993. He advised the plant boundary survey has been completed, and that the digester construction will take place within the boundary, not disturbing a drainage ditch on the north side of the plant. A discussion ensued regarding property owned by the Half Moon Bay Fire Protection District for use as the contractor staging area during plant expansion, and examination of the costs of fire protection requirements during plant expansion.

B. Design Engineers Progress Report for December 1992

This report was presented as self-explanatory.

C. Cogeneration Design Progress Payment

After discussion, a motion was made to approve John Carollo Engineer's Cogeneration System Design Progress payment invoice of December 31, 1992, in the amount of \$6,108.93. Pastorino/Wall/5 AYES, 0 NOES. The motion passed.

D. Amendment To The Plant Expansion Final Design Contract

Walt Bishop reviewed John Carollo Engineers' position regarding the 20% cost reduction request on Amendment No. 1 to Task No. 6 of the Plant Expansion Final Design Contract. Following discussion, a motion was made requesting John Carollo Engineers to reconsider the 20% reduction in cost to Amendment No. 1 to Task Order No. 6 of the Final Design Contract.

Wall/No second/The motion failed.

After further discussion, it was the consensus of the SAM Board to have the issue returned to the Montara Sanitary District (MSD) Board to approve or reject Amendment No. 1 to Task Order No. 6. John Carollo Engineers agreed to present its position to the MSD Board at no cost to SAM.

E. CSRMA Property Program Appraisal Agreement

Manager Valladao explained that the matter is pending receipt of the additional information requested of CSRMA by the SAM Board.

NEW BUSINESS

A. Auditor Selection Committee

Following discussion, the following Directors were selected to serve on the Audit Selection Committee in order to prepare an audit request for proposal by the March 1993 SAM Board meeting: Director Pastorino, Director Prosser, and Director Briody.

MANAGER'S REPORT

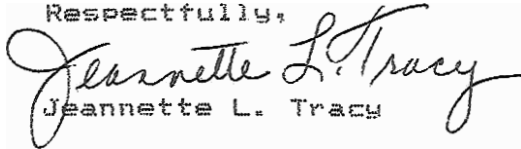
- A. Manager's Log
- B. Manager's Report
- C. Administrator's Group Report

These reports were presented as self-explanatory.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:35 P.M.
Patterson/Pastorino/5 AYES, 0 NOES. The motion passed.

Respectfully,


Jeannette L. Tracy

APPROVED BY:


SAM BOARD SECRETARY