

**MINUTES  
SAM REGULAR BOARD MEETING  
MARCH 22, 1993**

**CALL TO ORDER:** Chairman Okonek called the meeting to order at 7:38 P.M. in the SAM Administration Building at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Prosser, Pastorino, Patterson, Wall, Briody, Okonek  
Absent: None.  
Alternate: None.

**STAFF PRESENT:** Manager Valladao, Operations Supervisor Pullin, Legal Counsel Copeland, Accountant Salera, Recording Secretary Tracy.

**CONSENT AGENDA:**

A motion was made to approve the following items as presented:

- A. Approval of Minutes - February 23, 1993
  - B. Approval of Check Register & Payroll - \$174,917.48
  - C. Financial Statement
  - D. Monthly Flow Report
  - E. Monthly NPDES Self-Monitoring Report
- Patterson/Briody/6 AYES, 0 NOES. The motion passed, with Okonek abstaining on Item A - Minutes of February 23, 1993 only.

**PUBLIC COMMENT/ORAL COMMUNICATION**

Chuck Van Ling, owner of the Shorebird Restaurant property located in El Granada, CA. addressed the SAM Board to express his concern for his increasing sewer service charges, the cost for installing a grease trap at the Shorebird Restaurant and the current fees for his Non-Domestic Waste Source Control Permit.

**OLD BUSINESS**

**A. Plant Expansion**

Manager Valladao advised that John Carollo Engineers (JCE) and SAM Staff met on March 10, 1993 to review plant expansion design progress. He reported that the 100% design submittal documents are scheduled to be complete and presented at the April 1993 SAM Board meeting. He also advised that the California Coastal Commission (CCC) responded to SAM's request for a hearing date of June 11, 1993 in San Rafael. He reported the CCC requires final

assessment district reports before its staff report can be completed and a hearing date can be set. Montara and Granada Sanitary District representatives to the SAM Board advised that San Mateo County's approval of their special assessment district is still pending. Director Patterson advised that City of Half Moon Bay will be holding meetings on its assessment district within the next few weeks.

**B. Design Engineers Progress Report for February 1993**

Manager Valladao presented this report as self-explanatory.

**C. Cogeneration Design Progress Payment**

Manager Valladao presented his report of March 15, 1993, and requested approval of payment to John Carollo Engineers invoice no. 31969. A motion was made to approve JCE's invoice no. 31369 for the total amount of \$17,523.10. Briody/Pastorino/6 AYES, 0 NOES. The motion passed.

**D. Amendment to the Plant Expansion Final Design Contract- Adoption of Resolution Approving & Authorizing Execution of Amendments to Agreement for Design Services - Subject to Conditions**

Manager Valladao presented Amendment No. 1 to Task Order No. 6 - Final Design of Wastewater Treatment Plant Enlargement Contract. This document includes a condition of payment section identifying that payment would not be made until funding was available from the MSD and GSD special assessment district proceedings. He then requested the SAM Board approve Resolution No. 1-93, A Resolution Approving & Authorizing Execution of Amendment to Agreement for Design Services - Subject to Conditions. After discussion, a motion was made to approve Resolution No. 1-93. Pastorino/Wall/6 AYES, 0 NOES. The motion passed.

**E. SAM Audit for Fiscal Year 92/93**

Accountant Salera advised that the 1992-1993 Request for Proposal (RFP) for Audit was forwarded to Johnston, Gremaux and Rossi (JGR), per SAM Board recommendation. She explained that the comments of the Audit Committee had been integrated into the proposal received by JGR. She noted that due to a decrease in fee rates and an increase in man-hours, the cost was \$50 higher than last year's audit. After discussion, a motion was made to approve the utilization of Johnston, Gremaux, and Rossi for the Audit for Fiscal Year 1992-93. Briody/Pastorino/6 AYES, 0 NOES. The motion passed.

**NEW BUSINESS**

**A. Fiscal Year 1993-1994 Proposed SAM Budget**

Accountant Salera presented the proposed SAM Budget for Fiscal Year 1993/94. After discussion, Directors Pastorino, Prosser, and Briody were selected as FY 93/94 Budget Committee members.

**B. SAM-Union Successor Agreement for Fiscal Year 1993/94**

Manager Valladao presented his report to the SAM Board dated March 17, 1993. After discussion, a motion was made to appoint the following SAM Directors as Personnel Negotiations Committee members: Directors Briody, Prosser, and Pastorino. Director Briody was appointed as Chairman of the committee.

Briody/Wall/6 AYES, 0 NOES. The motion passed.

**MANAGERS REPORT**

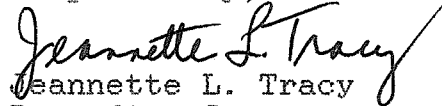
- A. Manager's Log
- B. Manager's Report
- C. Administrators' Group Report

Manager Valladao presented these reports as self-explanatory. It was recommended that the Manager's Log, Page 2, items 15, 16, and 17 be corrected to delete the word, "problem".

**ADJOURNMENT**

A motion was made to adjourn the meeting at 8:43 P.M. Patterson/Wall/6 AYES, 0 NOES. The motion passed.

Respectfully,

  
Jeannette L. Tracy  
Recording Secretary

APPROVED BY:  
  
SAM BOARD SECRETARY