

MINUTES
SAM REGULAR BOARD MEETING
April 26, 1993

CALL TO ORDER: Vice-Chairman Briody called the meeting to order at 7:36 P.M. in the SAM Administration Building at 1000 N. Cabrillo Highway, Half Moon Bay.

ROLL CALL: Present: Prosser, Pastorino, Wall, Briody.
Absent: Patterson, Hall
Alternates: None.

STAFF PRESENT: Manager Valladao, Accountant Salera, Operations Supervisor Pullin, Legal Counsel Copeland, and Recording Secretary Tracy.

ACCEPTANCE OF DIRECTOR OKONEK'S RESIGNATION

A motion was made to accept with regret, the resignation of SAM Board Member and Chairman Bonnie Okonek due to personal matters.

Wall/Prosser/4 AYES, 0 NOES. The motion passed.

SAM staff was asked to agendize the Election of SAM Officers for the May 24, 1993 meeting.

CONSENT AGENDA

A motion was made to approve the following items as presented: a) Approval of Minutes of March 22, 1993, b) Approval of Check Register & Payroll for \$150,413.41, c) Financial Statement, d) Monthly Flow Report, e) Monthly NPDES Self-Monitoring Report.

Wall/Pastorino/4 AYES, 0 NOES. The motion passed.

PUBLIC COMMENT/ORAL COMMUNICATIONS - None. However, Manager Valladao took this opportunity to introduce Humberto Molina, SAM's Lead Plant Operator.

OLD BUSINESS

A. Plant Expansion

Manager Valladao advised that due to a delay in obtaining electrical specification information, John Carollo Engineers will present the 100% design submittal for both Final Plant Design and Cogeneration System Design at the May 24, 1993 SAM meeting. He also advised that specifications for removal of the sludge from the aerobic digester must be developed before the project goes out to bid and that a recommendation and scope of service for this task is scheduled for the May Board meeting.

Manager Valladao requested the Board reduce the Construction Engineering Negotiation Committee to Board members and SAM

staff only, since technical issues have been resolved and only economic issues remain to be negotiated. After discussion, a motion was made to reduce the committee for Construction Engineering Negotiations to the three Board members who currently serve as Budget Committee members: Directors Prosser, Pastorino, and Briody. Wall/Prosser/4 AYES, 0 NOES. The motion passed.

B. Design Engineers Progress Report For March 1993
This report was presented as self-explanatory.

C. Cogeneration Design Progress Payment
After discussion, a motion was made to approve payment of John Carollo Engineer's invoice No. 32240 for the total amount due of \$1,426.80. Pastorino/Wall/4 AYES, 0 NOES. The motion passed.

D. Fiscal Year 1993/1994 Proposed SAM Budget
Manager Valladao advised that the first Budget Committee meeting had been held, and committee input was being incorporated into the proposed FY 93/94 Budget. The second committee meeting would be following the April 1992 SAM Board meeting.

NEW BUSINESS - None.

MANAGERS REPORTS

A. Manager's Log B. Manager's Report C. Administrators Group Report

Reports were presented as self-explanatory. Board Members congratulated SAM employee Paul Lowenstein for his achievement of Grade I Plant Operator.

ATTORNEYS REPORT - None.

DIRECTORS REPORT - None.

CLOSED SESSION - None.

ADJOURNMENT

A motion was made to adjourn the SAM Board Meeting at 8:00 P.M.. Pastorino/Prosser/4 AYES, 0 NOES. The motion passed.

Respectfully,

Jeannette L. Tracy
Jeannette L. Tracy
SAM Recording Secretary

APPROVED BY:

John Prosser
SAM BOARD SECRETARY