

**MINUTES
SAM REGULAR BOARD MEETING
NOVEMBER 22, 1993**

CALL TO ORDER: Chairman Pastorino called the meeting to order at 7:32 P.M. in the SAM Administration Building located at 1000 N. Cabrillo Highway, Half Moon Bay.

ROLL CALL: PRESENT: Hall, Pastorino, Wall & Briody
Patterson (arrived 7:50 P.M.)
ABSENT: Prosser
ALTERNATE: Murphy

STAFF PRESENT: Manager Valladao, Operations Supervisor Pullin, Legal Counsel Copeland (arrived 8:34 p.m. for Closed Session) Accountant Salera, Recording Secretary Tracy.

CONSENT AGENDA: Director Hall requested that Items B - Check Register and Payroll and Item C - Financial Statement be held for discussion. A motion was made to approve the following items as presented:

A. Approval of Minutes - October 25, 1993
D. Monthly and Annual Flow Reports
E. Monthly NPDES Self-Monitoring Report
Briody/Hall/5 AYES, 0 NOES. The motion passed.

Item B - Approval Of Check Register and Payroll & Item C - Financial Statement
Following a discussion regarding Warrant Nos. 56128 to First National Bank, No. 56148 also to First National Bank, and No. 56182 to Sierra Detroit Diesel Allison, and a discussion regarding the financial statements for November 1993, a motion was made to approve Item B and Item C as presented.
Murphy/Hall/5 Ayes, 0 Noes. The motion passed.

PUBLIC COMMENTS/ORAL COMMUNICATIONS - None.

OLD BUSINESS

A. Plant Expansion

Manager Valladao reported that the status of the Authority's Plant Expansion Coastal Development Permit application was pending the submittal of Member Agency Assessment District Reports. He also reported that the Plant Expansion Construction Phase Engineering Services Contract had not been approved by all three member agencies at this time, and he would provide the Board with an update at the next Board meeting.

Director Patterson arrived at this time (7:50 P.M.).

B. Phase 2 of EPA Audit Resolution Assistance - EPA Construction Grants No. C-06-1022-100 and 140

Manager Valladao advised the Board that two responses were submitted to the State Water Resources Control Board in October 1993, and four additional responses were hand-delivered to the SWRCB on November 17, 1993, with the remaining two issues to be responded to by December 17, 1993. He also reported that SAM Staff is planning to meet with the SWRCB Staff to discuss all responses, and he will provide the SAM Board with an update at the next Board meeting.

C. Reporting Period for Flows and Collection Hours Used for Allocating the Authority Budget

After discussion of changing the reporting period for flows and collection hours used for budgeting purposes, a motion was made to change the 12 month reporting period to June 1 to May 31, for each Member Agency's budget purposes. Hall/Patterson/Roll Call: Murphy, AYE; Hall, AYE; Patterson, AYE; Wall, AYE, Briody, NO; Pastorino, NO. 4 AYES, 2 NOES. The motion passed.

NEW BUSINESS

A. Selection of an Employee Benefit Insurance Broker

Accountant Salera presented the report of November 17, 1993 to the Board. After discussion a motion was made to approve Paragon Business Insurance Services as the Authority's broker of record, and utilizing Paragon Business Insurance Services and C. E. Nelson Insurance Administrators to provide the Authority with a 125 Plan document at a cost not to exceed \$400.

Hall/Murphy/6 AYES, 0 NOES. The motion passed.

B. Proposed Restructuring of the Collection Maintenance Department

After presentation of Manager Valladao's report dated November 16, 1993 a motion was made to approve the proposed restructuring of the Collection System Department to replace the vacancy of Collection Systems Supervisor by promoting SAM Employee, Kevin Giovannoni from the position of Collection Maintenance Worker to the position of Collection Mechanic, and hiring the next eligible person on the still current Collection Maintenance Worker hiring list to replace Mr. Giovannoni.

Wall/Briody/6 AYES, 0 NOES. The motion passed.

MANAGERS REPORTS

A. Manager's Log and B. Manager's Monthly Report and C. Administrators Group Report.

These reports were presented as self-explanatory.

DIRECTORS REPORT

Director Patterson reported that an incorrect statement attributed to him had been reported in the newspaper after the City Council meeting. He wanted it understood that neither he nor Councilman Pastorino supported the use of chemicals in an attempt to increase the treatment plants capacity. President Pastorino confirmed Director Patterson's position.

CLOSED SESSION

The Board adjourned at 8:13 P.M to Closed Session for discussion of Personnel Matters - As Authorized by Government Code Section 54957.6 Director Murphy left at 9:00 P.M. The Board came out of Closed Session at 9:05 P.M. Chairman Pastorino reported that no action was taken.

ADJOURNMENT

A motion was made to adjourn the SAM Board meeting at 9:06 P.M.

Hall/Wall/5 AYES, 0 NOES. The motion passed.

Respectfully,

Jeannette L. Tracy
Jeannette L. Tracy
Recording Secretary

APPROVED BY:
Tom Seidel
SAM BOARD SECRETARY