

**MINUTES
SAM REGULAR BOARD MEETING
FEBRUARY 24, 1997**

CALL TO ORDER: Chairperson Okonek called the meeting to order at 7:35 P.M. in the Authority Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: **Present:** Prosser, Okonek, Coleman, Ruddock (arrived at 7:45 P.M.), Ptacek, Thollaug.
 Absent: None.
 Alternate Present: None.

STAFF PRESENT: Manager Dickson, Operations Supervisor Pullin, Legal Counsel Copeland, Accountant Salera.

CONSENT AGENDA:

It was requested that Items A - Approval of Minutes of January 27, 1997, Item E - Flow Report For January, 1997 and Item G - NPDES Self Monitoring Annual Report -1996 be held for discussion. A motion was made to approve the following items as presented:

- B. Approval of Minutes of February 10, 1997
 - C. Disbursements For January, 1997
 - D. Financial Statement - Through January 1997
 - F. NPDES Self-Monitoring Report - January 1997
- Prosser/Thollaug/8 AYES, 0 NOES. The motion passed.

Item A - Approval of Minutes of January 27, 1997

It was requested that on Page One, on the listing of Consent Agenda items "Item G" be corrected to read, "Item I"; and on Page Two, Paragraph Three, Line One, it was requested that "Item G" be corrected to read, "Item I". It was also requested that on Page Three, Paragraph Three, Line Three, the word, "and" be changed to read, "at".

Item G - NPDES Self Monitoring Annual Report -1996

Director Prosser asked if the locations of overflows could be included in the report and Director Ptacek asked if the estimated amounts of gallons per each overflow could be reported to the Board in the annual and monthly reports, so that Board members may review those numbers.

Item E - Flow Report for January, 1997

Director Thollaug and Manager Dickson discussed correcting the data reported in the last year and whether there would be material worth in making those corrections. Manager Dickson advised he would check into this possibility.

A motion was made to approve Items A, E, and G of the Consent Agenda. Prosser/Thollaug/8 AYES, 0 NOES. The motion passed.

PUBLIC COMMENT/ORAL COMMUNICATIONS

Director Prosser questioned whether Staff received the latest bulletin from the Mid-Coast Community Council, and she suggested that Staff get on the Mid-Coast Community Council's mailing list so that SAM can receive information from them.

OLD BUSINESS

A. Construction Progress Report No. 7

Manager Dickson presented Carollo Engineers' Progress Report No. 7 to the Board. He advised that the project is now 27% completed and is going very well. He reported that the belt press and electrical switch-gear have arrived, the dome on Digester No. 1 has been completed, the shoring for Digester No. 2 has begun, as well as the demolition of the de-watering building and the contractor is in the process of backfilling the digester area, which will allow for berm restoration and planting of trees. Manager Dickson also reported that the contractor is two months ahead of schedule and that the change order percentage is negative.

B. Resolution Regarding Mitigation of Flows and Loadings

Manager Dickson reviewed his memo dated February 21, 1997 with the Board. He also presented Director Thollaug's revised draft resolution for Board review. Following discussion, a motion was made to approve the Resolution Regarding Mitigation of Flows and Loadings. It was requested that staff include in the March Board Meeting Packet, the Member Agencies' Infiltration and Inflow reports for review.

Thollaug/Coleman/8 AYES, 0 NOES. The motion passed.

C. Response to 1996 San Mateo Grand Jury Report

Manager Dickson presented and reviewed with the Board his draft response to the Grand Jury Report, dated February 24, 1997. Following discussions, a motion was made to approve the draft response to the Grand Jury Report.

Ptacek/Thollaug/8 AYES, 0 NOES. The motion passed.

After further review, a motion was made to reconsider the motion to approve the response to the Grand Jury Report.

Thollaug/Ruddock/8 AYES, 0 NOES. The motion passed.

A motion was made to approve the response to the Grand Jury Report to include the suggested rewording as discussed.

Ruddock/Thollaug/8 AYES, 0 NOES. The motion passed.

D. Allocation of Sewer Capacity for Farm Labor Housing

Chairperson Okonek handed out a letter regarding the allocation of sewer capacity for farm labor housing prepared by Bill Esselstein, attorney for Granada Sanitary District, for the Board's review. Following discussion, no Board action was taken.

NEW BUSINESS

A. Application for Payment #7, for Gateway Pacific Contractors, Inc.

Manager Dickson presented Gateway Pacific's application for payment No. 7, dated February 19, 1997 in the amount of \$1,260,656. After discussion, a motion was made to approve the application for a total amount of \$1,260,656 and to authorize the Manager to execute the application on behalf of the Authority. Coleman/Ruddock/8 AYES, 0 NOES. The motion passed.

MANAGER'S REPORT In response to Chairperson Okonek's question at the January Board meeting, Manager Dickson reported that staff had found no mistakes in the numbers presented the 1996 Annual Flow Report.

ATTORNEY'S REPORTS - None.

DIRECTOR'S REPORTS - None.

CLOSED SESSION - None.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:44 P.M. Prosser/Coleman/8 AYES, 0 NOES. The motion passed.

Respectfully submitted,


Jeannette L. Tracy
Recording Secretary

Approved By:


BOARD SECRETARY