

**MINUTES
SAM REGULAR BOARD MEETING
MARCH 24, 1997**

CALL TO ORDER: Chairperson Okonek called the meeting to order at 7:35 P.M. in the Authority Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Prosser, Okonek, Coleman, Ruddock, Ptacek,
Thollaug
Absent: None.
Alternate: None.

STAFF PRESENT: Manager Dickson, Operations Supervisor Pullin, Legal Counsel Copeland, Accountant Salera, Recording Secretary Tracy

CONSENT AGENDA:

The following items were approved as presented:

- A. Approval of Minutes - February 24, 1997
 - B. Disbursements For February, 1997
 - C. Financial Statement - Through February, 1997
 - D. Flow Report For February, 1997
 - E. NPDES Self-Monitoring Report - February, 1997
- Ptacek/Ruddock/8 AYES, 0 NOES. The motion passed.

PUBLIC COMMENTS/ORAL COMMUNICATIONS - None.

OLD BUSINESS

A. Construction Progress Report No. 8

Manager Dickson presented Carollo Engineer's Construction Progress Report No. 8 and advised the Board that the project is moving ahead very well. He explained that the digester complex is complete, the contractor is pulling out the shoring, and the next steps of laying exterior underground piping and backfilling the area have already begun. He also advised that the excavation for the aeration basins has been completed, and most of the concrete base slab sections have been poured. He also noted that the new belt press is being installed this week and the contractor is still two months ahead of schedule.

B. Infiltration/Inflow Program Status Reports

Manager Dickson presented the most recent status reports for Montara and Granada Sanitary Districts and Director Coleman handed out the latest status report for The City of Half Moon Bay. Following discussion, no Board action was taken.

C. Allocation of Sewer Capacity for Farm Labor Housing

Manager Dickson presented Director Okonek's suggestion and Staff's analysis as reported in Manager Dickson's memo to the Board dated March 20, 1997. Following discussion, Mayor Ruddock reported that the Farm Labor Housing agreement was on the City Council's April 1st meeting agenda for consideration. Director Prosser requested that Mayor Ruddock address the issue of garbage grinders in the Farm Labor Housing Agreement.

NEW BUSINESS

A. Application For Payment No. 8 for Gateway Pacific Contractors

Manager Dickson presented Gateway Pacific's application for payment No. 8, dated March 19, 1997 in the amount of \$956,011. Following discussion, a motion was made to approve the application for a total amount of \$956,011 and to authorize the Manager to execute the application on behalf of the Authority.

Prosser/Coleman/8 AYES, 0 NOES. The motion passed.

B. Carollo Engineer's Contract For Task Order No. 16, Intertie Pipeline Evaluation Study

Manager Dickson presented and reviewed his report dated March 20, 1997 to the Board. He advised that Task Order No. 16 is divided into two sub-tasks. He stated that Task One incorporates all the scope elements presented to the Board at the January meeting, and Task Two would be optional and would include additional services needed to further explore problem areas identified in Task 1 and to implement Task 1 recommendations. Following discussion, a motion was made to approve Carollo Engineers' contract for Task Order No. 16 - Intertie Pipeline Evaluation Study for a cost not to exceed \$90,000.

Coleman/Thollaug/8 AYES, 0 NOES. The motion passed.

C. Non-Domestic Waste Source Control Program (NDWSCP) Permittees That Have Not Yet Paid Fiscal Year 1996-97 Fees. A Resolution Calling a Hearing for Consideration of Enforcement Action Against Dischargers That Have Not Yet Paid NDWSCP Fees for Fiscal Year 1996-97.

Manager Dickson reviewed his report of March 17, 1997 with the Board. Legal Counsel Copeland commended Staff on the success of the NDWSCP Program. Following discussion regarding the possibility of raising the percentage of penalty for late payments, a motion was made to adopt the Resolution Calling a Hearing for Consideration of Enforcement Action Against Dischargers That Have Not Yet Paid NDWSCP Fees for Fiscal Year 1996-97.

Coleman/Thollaug/8 AYES, 0 NOES. The motion passed.

D. Presentation of Fiscal Year 1997-1998 Budget

Accountant Salera presented the Proposed Budget for Fiscal Year 1997-98. She described the four operating budgets and three capital budgets and briefly reviewed the detail of each section. Manager Dickson recommended that the Board review the proposed budget to provide input to staff in preparing the final budget for Board Approval at the June 23, 1997 meeting. He also advised that the Budget would be placed on the next Board meeting agenda for discussion. No Board action was taken.

MANAGER'S REPORT

Manager Dickson advised the Board that Mayor Ruddock had recommended him to serve on the Public Advisory Committee to the City of Half Moon Bay to work towards a statement of principles guiding the revisions of Land Use Plans for the City of Half Moon Bay. Mayor Ruddock explained that Manager Dickson would not be representing the Authority while serving on this committee, but would be representing himself as a resident of the City of Half Moon Bay. She briefly reviewed the purpose of the Public Advisory Committee and stated that while meetings one and five were advertising for citizen input and meetings 2, 3, and 4 were work group meetings, all of the meetings were open to the public and she encouraged anyone to attend. Following discussion, Board members concurred that they had no objection to Manager Dickson serving on the Public Advisory Committee.

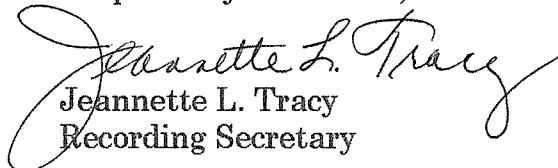
ATTORNEY'S REPORT - None.

DIRECTOR'S REPORT - None.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:34 P.M.
Prosser/Coleman/8 AYES, 0 NOES. The motion passed.

Respectfully submitted,


Jeannette L. Tracy
Recording Secretary

APPROVED BY:

BOARD SECRETARY