

**MINUTES
SAM REGULAR BOARD MEETING
APRIL 28, 1997**

CALL TO ORDER:

Chairperson Okonek called the meeting to order at 7:32 P.M. in the Authority Administration Building located at 1000 N. Cabrillo Highway in Half Moon Bay.

ROLL CALL: Present: Prosser, Okonek, Coleman, Ruddock (7:35 P.M.), Ptacek,
Absent: Thollaug
Alternate: Perkovic

STAFF PRESENT:

Manager Dickson, Operations Supervisor Pullin, Legal Counsel Copeland, Accountant Salera, Recording Secretary Tracy.

CONSENT AGENDA:

Director Perkovic requested that Item A - Minutes of March 24, 1997 be held for discussion. The following items were approved as presented:

- B. Disbursements For March, 1997
- C. Financial Statement - Through March 1997
- D. Flow Report For March 1997
- E. NPDES Self-Monitoring Report - March 1997
- F. Settlement of United Anglers v. Sewer Authority Mid-Coastside
Prosser/Coleman/8 AYES, 0 NOES. The motion passed.

A. MINUTES OF MARCH 24, 1997

Director Perkovic stated he would abstain from vote of approval due to his absence at the March 24, 1997 meeting. A motion was made to approve the Minutes of March 24, 1997 as presented.

Coleman/Prosser/7 AYES, 1 ABSTAIN, 0 NOES. The motion passed.

PUBLIC COMMENT/ORAL COMMUNICATIONS

Mr. Sam Caponio, of 609 Marseilles Way, Half Moon Bay, CA. read and submitted his letter to the Board which stated his concerns regarding the size of the meeting room, suspension of plant expansion and repair of broken or leaking sewer pipes. Director Ptacek commended staff for their quick response to his call at 9 P.M. for an overflowing manhole, which was addressed within one and one half hour after his call to the plant.

PUBLIC HEARING - CONSIDERATION OF ENFORCEMENT ACTION AGAINST NON-DOMESTIC WASTE SOURCE CONTROL PROGRAM (NDWSCP) PERMITTEES THAT HAVE NOT YET PAID FISCAL YEAR 1996-1997 FEES

Chairperson Okonek opened the hearing at 7:50 P.M. She reported that all Permittees had paid Fiscal Year 1996-97 fees. Chairperson Okonek closed the hearing at 7:51 P.M. No Board action was taken.

OLD BUSINESS

A. Funding of Salmon Trout Education Program

Manager Dickson advised the Board that under the terms of a Consent Judgment in United Anglers v. Sewer Authority Mid-Coastside, SAM had prepared a check in the amount of \$7,540 to the Salmon Trout Education Program and he presented the check to Ms. Jan Scott Jones, an elementary school teacher. Ms. Jones thanked Manager Dickson and the SAM Board, and gave a brief summary of the STEP Program and the Kids-in-Creeks Program being offered in local schools and stated she would bring a report back in December on the progress of the programs.

B. Construction Progress Report No. 9

Manager Dickson presented Carollo Engineer's Construction Progress Report No. 9 and advised the Board that the project is still moving ahead of schedule and that the 1.6 million dollar payment request from Gateway Pacific included large equipment and materials arriving on-site. He explained that the new belt press is now operating. He also advised that the start up date for the digester complex is still expected to be mid June, and that the aeration basin progress was going well.

C. Fiscal Year 1997-98 Budget

Board members and Staff discussed the deadline dates for approval and adoption of the FY 97/98 Budget and the Board recommended that staff prepare resolutions for the member agencies adoption. This item will be on the next regular Board meeting agenda for discussion. No Board action was taken.

D. Farm Labor Housing

Manager Dickson presented the draft agreement dated April 24, 1997 for the Board's review and explained that it was for information only. Following discussion, Chairperson Okonek requested that Legal Counsel Copeland review the documents.

NEW BUSINESS

A. Resolution Commending Earle C.C. Gourley on the Occasion of His Retirement from SAM

Manager Dickson presented his memo dated April 22, 1997 to the Board and asked the Board to consider the resolution commending Earle C. C. Gourley for his service to SAM. Following discussion, a motion was made to adopt the Resolution Commending Earle C. C. Gourley For Service as Operator of the Sewer Authority Mid-Coastside with corrections made as requested.

Ptacek/Ruddock/8 AYES, 0 NOES. The motion passed.

B. Application for Payment # 9 for Gateway Pacific Contractors, Inc.

Manager Dickson presented Gateway Pacific's application for payment No. 9, dated April 21, 1997 for a total amount of \$1,613,653. Following discussion, a motion was made to approve the application for a total amount of \$1,613,653 and to authorize the Manager to execute the application on behalf of the Authority.

Coleman/Ruddock/8 AYES, 0 NOES. The motion passed.

C. SAM Financial Goals and Five Year Budget

Manager Dickson presented and reviewed his memo dated April 24, 1997 to the Board and advised that he would bring back more specific forecasts at the next Board meeting. Following discussion, the Board asked Manager Dickson to define the capital projects that will be funded from SAM's reserves as well as annual assessments, to provide a schedule of member agency savings plan regarding the "net revenues", and also define what the future capital projects will be for implementation of the "sinking fund".

MANAGER'S REPORT

A. Reschedule of May 1997 Regular Monthly Board of Directors Meeting to May 27, 1997.

Manager Dickson advised the Board that due to the Memorial Day holiday, the next Board meeting will be held on Tuesday, May 27, 1997.

ATTORNEY'S REPORT - None.

DIRECTORS REPORTS

A. Presentation by Director Coleman Regarding Plant and Member Agency Flow

Director Coleman handed out and reviewed his analysis of systematic differences between wet and dry weather flows and how they could be an indicator of relative inflow and infiltration severity, and a tool for evaluating cost and effectiveness of repairs. He reviewed calculations based on flow meter readings done day to day from October 1996 to the end of March 1997. Following discussion, he suggested that possibly the annual flow report could follow his example analysis. Director Okonek suggested that Staff bring back comments on Director Coleman's report.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:30 P.M.
Ptacek/Prosser/8 AYES, 0 NOES. The motion passed.

Respectfully submitted,


Jeannette L. Tracy
Recording Secretary

Approved By:


BOARD SECRETARY