

RESOLUTION NO. 13-96

**A RESOLUTION APPROVING A POLICY ESTABLISHING MANAGER'S LEVEL OF AUTHORITY FOR APPROVAL OF CHANGE ORDERS**

RESOLVED, by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, as follows:

WHEREAS, there has been presented to this Board a policy establishing Manager's level of authority for approval of change orders;

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERD as follows:

1. The above recitals are true and correct.
2. The Policy, set forth in Exhibit A, is hereby approved.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of the Resolution duly passed and adopted by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, at a special meeting thereof held on the 7th day of August, 1996, by the following vote of its members:

AYES, and in favor thereof, Members: *Prosser, Okonek, Coleman, Donovan, Ptacek, Perkovic*

NOES, Members: *None.*

ABSENT, Members: *Thollaug,*

ABSTAIN, Members: *None.*

*Bonnie A. Mabury Clark*  
Chairperson  
Sewer Authority Mid-Coastside

**COUNTERSIGNED:**

*[Signature]*  
Secretary  
Sewer Authority Mid-Coastside

EXHIBIT A

SEWER AUTHORITY MID-COASTSIDE

POLICY ESTABLISHING MANAGER'S LEVEL OF AUTHORITY  
FOR APPROVAL OF CHANGE ORDERS

The purpose of this policy is to establish the Manager's level of authority for approving change orders related to the plant expansion project.

1. **Deductive change orders:** The Manager is authorized to approve deductive change orders in amounts up to \$25,000 without prior approval from the Board of Directors.
2. **Additive change orders up to \$10,000:** The Manager is authorized to approve additive change orders in amounts up to \$10,000 without prior approval from the Board of Directors, provided that such approval will not cause total project costs to exceed the approved project budget as established by the Agreement Concerning Funding of Phased Construction of Sewer Authority Mid-Coastside's Plant Expansion Project, approved by Resolution No. 3-96, as amended (the "Funding Agreement").
3. **Additive change orders over \$10,000 up to \$25,000:** The Manager is authorized to approve additive change orders in amounts exceeding \$10,000, up to \$25,000, without prior approval from the Board, provided that such approval will not cause total project costs to exceed the project budget as established by the Funding Agreement and that, in the Manager's judgement, the construction project schedule does not allow time to bring the proposed change order before the Board at its next regularly scheduled meeting.