

RESOLUTION NO. 5-84

A RESOLUTION FIXING TIME AND PLACE FOR THE REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE SEWER AUTHORITY MID-COASTSIDE, THE LOCATION OF THE AUTHORITY'S OFFICE, DESIGNATING AN OFFICIAL MAILING ADDRESS, AND ESTABLISHING THE ORDER OF BUSINESS AND RULES FOR ITS PROCEEDINGS

IT IS HEREBY RESOLVED by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, as follows:

1. Regular Meetings. The regular meetings of the Board of Directors of the Sewer Authority Mid-Coastside shall hereafter be held on the 2nd and 4th Mondays of each and every calendar month at the hour of 8:00 o'clock P.M.

2. Office and Meeting place. The office of the Authority is hereby fixed and established as the Sewer Authority Mid-Coastside Administration Building, 1000 North Cabrillo Highway, Half Moon Bay, California. All regular meetings of the Board shall be held at the office of the Authority.

3. Order of Business. The order of business at the regular meetings of the Board shall be as follows:

- a) Roll Call
- b) Approval of Minutes
- c) Consent Calendar
- d) Reports
 - (1) Board of Directors
 - (2) Staff
- e) Oral Communications
- f) Old Business
- g) New Business
- h) Allowance for Claims
- i) Adjournment

4. Rules of Proceedings.

a) Quorum. That number of Board members representing a simple majority of the votes on the Board shall constitute a quorum of the Board for the transaction of business, except that less than a quorum may adjourn from time to time.

b) Method of Action. The Board shall act only by ordinance, resolution or motion which, to become effective, shall be adopted by at least five affirmative votes except for those actions requiring more than five affirmative votes as set forth in the agreement establishing the Authority.

c) Recording Vote. Except where action shall be taken by the unanimous vote of all Directors present and voting, the ayes and noes shall be taken on all actions had.

d) Brown Act. The Ralph M. Brown Act (Government Code §54950 et. seq.) shall govern on all matters therein set forth.

e) Roberts Rules. Parliamentary rules and procedures for such meetings shall be those prescribed in Roberts Rules of Order.

5. Mailing Address. The official mailing address of the Authority is hereby established as P.O. Box 862, Half Moon Bay, California 94019.

6. Resolution Nos. 3-76, 11-76, 2-79 and 15-79 are hereby rescinded.

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I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Board of Directors of the Sewer Authority Mid-Coastside at a meeting thereof held on the 23rd day of January, 1984, by the following vote:

AYES, and in favor thereof, Directors: Bishop, Eriksen,
Crawford, Leger, Shapira and Moulton.


NOES, Directors: None.

ABSENT, Directors: None.



Chairman

COUNTERSIGNED:



Secretary