

**SEWER AUTHORITY MID-COASTSIDE**

**RESOLUTION NO. 8-98**

**A RESOLUTION ESTABLISHING SCHEDULE OF PERMIT FEES FOR USE IN  
CONJUNCTION WITH THE NON-DOMESTIC WASTE SOURCE CONTROL  
PROGRAM FOR FISCAL YEAR 1998-99**

**RESOLVED**, by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, as follows:

**WHEREAS**, this Board did, by its Resolution No. 1-91, adopt regulations establishing a Non-Domestic Waste Source Control Program ("the Program");

**WHEREAS**, this Board did, by its Resolution No. 2-94, amend the regulations establishing the Program, thereby establishing the amended regulations now in effect ("the Regulations");

**WHEREAS**, the Regulations authorize this Board to establish a uniform schedule of fees to be imposed upon and collected from applicants or dischargers to defray the costs of processing and issuing permits in conjunction with the Program and carrying out the services which are a part of the Program ("Program Fees");

**WHEREAS**, there has been presented to this Board proposed Program Fees for Fiscal Year 1998-99;

**WHEREAS**, this Board did by its Resolution No. 7-98, call a hearing for consideration of proposed Program Fees for Fiscal Year 1998-99;

**WHEREAS**, the methodology establishing Program Fees and the Program Fees for Fiscal Year 1998-99 have been available for public inspection at the office of the Authority since September 16, 1998, and Public Notices indicating so have been posted since September 16, 1998;

**NOW THEREFORE**, it is determined and ordered that:

1. The Methodology used in establishing the Program Fees for Fiscal Year 1998-99 and Program Fees for Fiscal Year 1998-99 set forth in Exhibit A hereto are hereby adopted.
2. The posting of the Notice of Hearing on September 16, 1998 is hereby ratified and approved.

3. The Secretary is hereby authorized and directed to transmit a copy of this Resolution to each Member Agency.

\* \* \* \* \*

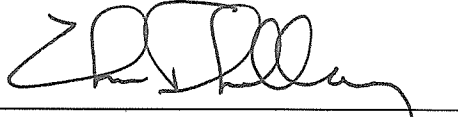
I hereby certify that the foregoing is a full, true and correct copy of the Resolution duly passed and adopted by the Board of Directors of the Sewer Authority Mid-Coastside at a regular Board meeting thereof held on the 28th day of SEPTEMBER 1998, by the following vote:

AYES, and in favor thereof, WOREN, CAPONIO, THOLLAUG, PATRIDGE, PTACEK.

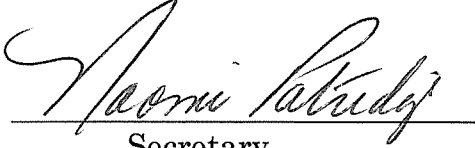
NOES, Directors: NONE.

ABSENT, Directors: DONOVAN.

ABSTAIN, Directors: NONE.

  
Chairperson  
Sewer Authority Mid-Coastside

COUNTERSIGNED:

  
Secretary  
Sewer Authority Mid-Coastside

**EXHIBIT A**

**PROPOSED FY 98-99 NDWSCP FEE SCHEDULE**

**METHODOLOGY USED IN ESTABLISHING PROGRAM FEES  
FOR FISCAL YEAR 1998 - 1999**

**AND**

**PROGRAM FEES  
FOR FISCAL YEAR 1998 -1999**

## EXHIBIT A

### PROPOSED FY 1998-99 NDWSCP FEE SCHEDULE

The following is the proposed FY 1998-99 NDWSCP Fee Schedule. The development and format of this Fee Schedule are consistent with those of previous years. Levels of inspection effort reflect the fact that more significant users (those with higher daily flows) require more staff time, whereas the small permittees require less.

The NDWSCP program budget has decreased by approximately 40% over the last fiscal year. Permit fees have also decreased overall. The minimum fee, paid by approximately 60% of our permittees, has remained \$99. Fees for larger users have generally decreased.

The following is the methodology utilized in preparing the proposed Fiscal Year 1998-99 NDWSCP Fee Schedules.

#### A. NDWSCP PREPARATION FEE

The NDWSCP Preparation Fee of \$63.00 allows the Authority to collect from Permittees the costs associated with preparing the NDWSCP Ordinance and other Program elements.

This is a one-time fee for first time NDWSCP Permittees.

#### B. NDWSCP ANNUAL OPERATING COST FEE SCHEDULE

The NDWSCP Annual Operating Cost Fee Schedule allows the Authority to collect from Permittees the costs associated with carrying out the NDWSCP program for a given fiscal year. In this case, the fee schedule is developed for FY 1998-99 costs.

The following is a description of the tables used to develop the fiscal year 1998-99 NDWSCP Annual Operating Cost Fee Schedule.

##### 1. Table 1 "Determination of Annual Operating Cost Fee"

This table identifies the number of inspections per Permittee per year and specifies determination of Permittee Fee, as follows:

##### a) Number of Inspections Per Permittee Per Year

The number of inspections per permittee per year is based on Permittee Category and, for certain categories, Permittee Flow. The number of inspections is designed to insure Permittee compliance with the program, with Permittees with a greater potential for impact on the sanitary sewer system receiving a proportionally greater number of inspections.

Categories are as follows:

- R** is Restaurant
- F** is Food / Meat / Fish Processing
- A** is Automotive
- W** is Car Wash
- M** is Medical / Dental / Mortuary / Laboratory
- X** is Agriculture
- C** is Construction
- P** is Photo Processing / Printing
- L** is Dry Cleaning
- S** is Holding Tank Waste
- H** is Meeting Hall

The number of inspections is determined as indicated in Part A of Table 1.

Note inspections may consist of field inspections, meetings, mail-in inspection forms and research.

### **b) Determination of Permittee Fees**

The baseline permit fee is \$99. Every permittee pays the baseline permit fee. This fee covers one inspection per year.

Level of Inspection effort is based on experience. Zero discharge permittees are routinely inspected by the review and verification of mailed in waste hauling manifests and forms. Low flow permittees, discharging less than 1000 gallons per day (gpd) generally have small grease traps. These categories of permittees are designated as having one inspection per year and pay only the baseline permit fee.

Permittees with higher flows generally have larger, more technically complex pretreatment systems, requiring more research and attention. Permittees with different departments, or requiring the periodic review of laboratory reports also require additional effort. These categories of permittees receive additional inspections and are charged higher fees based on the additional effort involved.

The fee for each additional inspection is \$236. An additional inspection is scheduled for each 1000 gpd of flow over 1000 gpd. The cost per additional inspection is calculated based on the number of additional inspections and NDWSCP program costs not covered by the baseline permit fee. This calculation is shown in Part B of Table 1.

### **2. Table 2 “NDWSCP Permit Fee Rates”**

Table 2 presents the Permit Fee for each Permittee. The table includes permittee flow (when applicable) and the number of inspections per year.

S E W E R   A U T H O R I T Y   M I D - C O A S T S I D E

T A B L E   1

D E T E R M I N A T I O N   O F   A N N U A L   O P E R A T I N G   C O S T   F E E

F I S C A L   Y E A R   1 9 9 8 - 9 9

FLOW GPD	of Inspections	Fees	
0 - 1000	1	\$99	
1001 - 2000	2	\$335	
2001 - 3000	3	\$570	
3001 - 4000	4	\$806	
<b>A. NUMBER OF INSPECTIONS PER PERMITTEE PER YEAR</b>			
1) FOR PERMITTEE CATEGORIES:		1 Inspection Per Year	
A, M, C, P, L, S, H, X :			
2) FOR PERMITTEE CATEGORIES		1 Inspection Per 1000 gpd Permittee	
R, F, W: (PRETREATMENT)		Average Daily Flow	
<b>B. DETERMINATION OF COST ALLOCATION PER ADDITIONAL INSPECTION</b>			
NDWSCP Budget		\$20,296	
1 Baseline @ \$99 x 105 Permittees		\$10,395	
Remaining \$9,901 / Remaining 42 Inspections		\$236	
1) Cost Per Baseline Inspection		\$99	
2) Cost per Additional Inspection		\$236	

T A B L E 2

FISCAL YEAR 1998-99

NDWSCP PERMIT FEE RATES

Flow Based					
PERMITTEE	PERMITTEE	FLOW	No. Insp	PERMIT	PREP
NUMBER	NAME	(gpd)	I	FEE	FEE
GA001	Pillar Point Harbor	N/A	3	\$570	
GF002	Exclusive Freshness	1510	2	\$335	
GF004	Pemberton Fish	707	1	\$99	
GF005	Fresh Fish House	334	1	\$99	
GR001	The Anchorage	1596	2	\$335	
GR002	Barbara's Fish Trap	3170	4	\$806	
GR003	Gin Wan Restaurant	520	1	\$99	
GR004	Ketch Joanne	2022	3	\$570	
GR005	Miramar Beach Inn	2068	3	\$570	
GR006	Moon Bay Restaurant	973	1	\$99	
GR007	The Shorebird	2076	3	\$570	
GR008	The Village Green	516	1	\$99	
GR009	Highway 1 Diner	871	1	\$99	
GR010	Cafe Classique	543	1	\$99	
GR011	Princeton Seafood Co.	1373	2	\$335	
GR012	Mezza Luna	768	1	\$99	
GR013	Roadhouse Cafe	270	1	\$99	
GR014	Elegant Cheesecakes	664	1	\$99	
GR016	Beach House	39	1	\$99	
GR017	Ship to Shore	319	1	\$99	
GX001	Romeo Packing Co.	N/A	1	\$99	
GX002	Nurseryman's Exchange	N/A	1	\$99	
HA001	Bob's Car Wash	1683	2	\$335	
HA002	Bay Chevron	N/A	1	\$99	
HA004	Curley & Reds Body Shop	N/A	1	\$99	
HA005	Main Street Chevron	N/A	1	\$99	
HA006	Half Moon Bay Shell	885	1	\$99	
HA007	James Ford	N/A	1	\$99	

PERMITTEE NUMBER	PERMITTEE NAME	FLOW (gpd)	No. Insps I	PERMIT FEE	PREP FEE
HA008	C.U.S.D. Bus Yard	N/A	1	\$99	
HA009	Phils Auto and Brake	N/A	1	\$99	
HA011	Angelos Mufflers	N/A	1	\$99	
HA012	Coast Transmission	N/A	1	\$99	
HA015	Half Moon Bay Golf Links	N/A	1	\$99	
HA016	Half Moon Bay Auto Repai	N/A	1	\$99	
HA019	Half Moon Bay Motors	N/A	1	\$99	
HA020	Ginos Auto Body	N/A	1	\$99	
HA022	Paulos Auto Repair	N/A	1	\$99	\$63
HF002	Half Moon Bay Fish Mkt.	368	1	\$99	
HF003	Safeway Stores	3809	4	\$806	
HF004	Lucky Stores Inc.	2134	3	\$570	
HL001	Greenhouse Cleaners	N/A	1	\$99	
HL002	Crown Cleaners	N/A	1	\$99	
HM002	Dr. Rand Ollerton DDS	N/A	1	\$99	
HM003	Davis Maahs DDS	N/A	1	\$99	
HM005	Dr. Moody DMD	N/A	1	\$99	
HM006	Dr. Shepard DDS	N/A	1	\$99	
HM007	Dr. Halterman DDS	N/A	1	\$99	
HM009	Dr. Kenneth Stasun DDS	N/A	1	\$99	
HM010	Coastside Medical Clinic	N/A	1	\$99	
HM013	Half Moon Bay Medical	N/A	1	\$99	
HM014	Irwin Cohen DPM	N/A	1	\$99	
HM015	HMB Vet Hospital	N/A	1	\$99	
HM017	John Rutherford DVM	N/A	1	\$99	
HM018	Eric Shapira DDS	N/A	1	\$99	
HM019	Heath Family Chiropracti	N/A	1	\$99	
HM020	Seton-Mullikin MD Center	N/A	1	\$99	
HM021	William Odom DDS	N/A	1	\$99	
HP001	Picture Perfect	N/A	1	\$99	
HP002	Coastside Photography	N/A	1	\$99	
HP003	Ocean Shore Printing	N/A	1	\$99	
HP004	Half Moon Bay Review	N/A	1	\$99	
HP005	Coastside Printing and P	N/A	1	\$99	
HP006	Longs Photo Lab	N/A	1	\$99	
HR002	Burger King	1348	2	\$335	



PERMITTEE NUMBER	PERMITTEE NAME	FLOW (gpd)	No. Insps I	PERMIT FEE	PREP FEE
HR003	Bangkok House	1621	2	\$335	
HR004	El Perico	935	1	\$99	
HR005	Caddy's	898	1	\$99	
HR007	Half Moon Bay Bakery	355	1	\$99	
HR008	Happy Cooker	1858	2	\$335	
HR009	Happy Taco	256	1	\$99	
HR010	Mainstreet Grill	436	1	\$99	
HR011	Mc Donald's	1783	2	\$335	
HR012	Straw Hat Pizza	1029	2	\$335	
HR013	Original Johnny's	623	1	\$99	
HR014	Pasta Moon	1010	2	\$335	
HR015	Round Table Pizza	1858	2	\$335	
HR016	Sam's Coffee Shop	380	1	\$99	
HR017	San Benito House	530	1	\$99	
HR018	Spanishtown Mexican	692	1	\$99	
HR019	Taqueria La Mexicana	312	1	\$99	
HR020	Half Moon Bay High Schoo	N/A	1	\$99	
HR021	Tres Amigos	1895	2	\$335	
HR022	China Express	199	1	\$99	
HR023	Papa George	873	1	\$99	
HR024	Cameron's Inn	866	1	\$99	
HR025	Sunshine Donuts	206	1	\$99	
HR026	IDES Hall	N/A	1	\$99	
HR027	Flying Fish Grill	368	1	\$99	
HR028	Two Fools Cafe	2269	3	\$570	
HR029	Moonside Bakery and Cafe	324	1	\$99	
HR030	Chateau des Fleurs	623	1	\$99	
HR031	Sushi Main Street	1976	2	\$335	
HR032	Half Moon Bay Coffee Co	1066	2	\$335	
HR033	Z-Cuisine	220	1	\$99	\$63
HR034	It's Italia		1	\$99	
HS001	State Parks and Beaches	N/A	1	\$99	
HS002	Pelican Point R. V. Park	N/A	1	\$99	
MA003	Master Auto Tech	N/A	1	\$99	
MR001	The Chart House	3783	4	\$806	
MR002	Dan's Place	1020	2	\$335	

PERMITTEE	PERMITTEE	FLOW	No. Insp	PERMIT	PREP
NUMBER	NAME	(gpd)	I	FEE	FEE
MR003	El Gran Amiga	427	1	\$99	
MR005	The Moss Beach Distiller	2436	3	\$570	
MR008	Seton Medical Center Coa	NA	4	\$806	
MR009	Three Bells of Montara	1984	2	\$335	
MR011	Gibraltar Cafe	299	1	\$99	
<b>TOTALS</b>	<b>105</b>	<b>65976</b>	<b>147</b>	<b>\$20,296</b>	<b>\$126</b>