



UTILITY WORKER

ESSENTIAL FUNCTION

Performs a variety of semi-skilled and mechanical duties supporting the operation of the wastewater treatment plant and collection system facilities and equipment.

DISTINGUISHING CHARACTERISTICS

This is an entry-level job classification and employees receive on-the-job training and experience in the maintenance of a wastewater system. Utility Workers are expected to perform more routine and repetitive maintenance tasks. Positions in this classification are required to have a limited range of maintenance and mechanical skills. Supervision is provided by the Supervisor of Treatment Operations. Technical or functional supervision may be provided by other personnel.

ESSENTIAL DUTIES

Employees in this classification may perform any combination of duties assigned to this series. The following list of duties is intended only to describe the various types of work that may be performed and the level of technical complexity of the assignment(s) and is not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the classification.

Cleans wastewater tanks and related facilities, which includes removing screening and grit, and cleaning plugged lines.

Performs minor repairs and cosmetic restoration of SAM facilities and equipment, which includes but is not limited to, security devices, irrigation components, lighting components, plumbing fixtures, office furniture, drywall, doors, locks, and windows.

Performs general mechanical and maintenance tasks to ensure clean, orderly, and safe working conditions using a variety of light construction equipment, power tools, hand tools, and vehicles.

Cleans and services mechanical equipment.

Operates vehicles and stationery machinery, as required.

Maintains records and logs of work performed.

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Loads and unloads materials, supplies, and equipment.

Handles, measures, and stores chemicals and bulk materials.

Performs janitorial and landscape maintenance work.

Performs basic carpentry, plumbing, painting, and related work.

Moves, sets up, and takes down furniture and equipment for a variety of functions.

Performs any other duties that are appropriate for the scope and level of responsibility of this series.

KNOWLEDGE AND ABILITIES

Knowledge of the following is required to perform the essential duties of this classification.

- Methods, practices, materials, tools and equipment used in janitorial, landscape maintenance, building and mechanical maintenance work including basic carpentry, electrical, plumbing, painting, and groundskeeping.
- Safe working practices, safety hazards and appropriate precautions applicable to work assignments.

Ability to do the following is required to perform the essential duties of this classification.

- Identify and obtain materials, supplies, and equipment needed to accomplish assigned tasks.
- Learn the use and operation of a variety of equipment, tools, and vehicles.
- Learn preventive maintenance and inspection methods.
- Perform basic arithmetic and mathematical calculations.
- Communicate effectively, both orally and in writing; understand and carry out oral and written instructions and follow work rules and procedures.
- Frequently use hands to finger, handle, or feel, and talk or hear in person or on the telephone or radio. The noise level in the work environment is usually moderate with occasional exposure to loud equipment.
- Frequently stand, walk, sit, reach with hands and arms, climb or balance, stoop, kneel, crouch, crawl, twist while picking up weeds, tools, looking in drains.
- Intermittently lift and move up to 25 pounds to shoulder height, up 50 pounds to waist height, and up to 100 pounds up to 9" off the ground (such as for a manhole cover).

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- Perform tasks with specific vision ability including close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Perform tasks in high, precarious places, and climb stairs and ladders reaching up to 35 feet.
- Work outdoors while exposed to inclement weather, cold, heat, noise, vibration, domestic waste, confining workspaces, unpleasant odors, and hazardous substances and fumes.
- Work effectively and cooperatively with other staff and the general public.
- Use a computer and learn applicable software programs.
- Learn and observe all safety precautions as required by SAM including, but not limited to, Cal/OSHA General Industry Safety Orders, SAM's Respiratory Protection Program, and District Safety Directives.
- Wear personal protection equipment (PPE) and respiratory device for dust protection and while painting and using certain chemicals and solvents. Must be able to wear S.C.B.A. and perform job duties while wearing protective clothing and equipment including S.C.B.A. weighing 32 pounds.

EXPERIENCE AND EDUCATION

Any combination of training and experience that demonstrates that a person has obtained the required knowledge and is able to perform the required work (with reasonable accommodation, if needed) will be considered. A person with the following training and experience would typically qualify to compete in a selection process.

Experience

One year experience in building and grounds maintenance, mechanical maintenance, vehicle and equipment maintenance, or construction.

Education

High School Diploma or equivalent.

License or Certificate

Must have and maintain a satisfactory driving record and be insurable by SAM for the operation of SAM vehicles. Possession of a valid State of California driver's license of the required category, compliance with established SAM vehicle operation standards.

Have or obtain valid First Aid and CPR certificates within one year of hire.

Employees of SAM are, by State and Federal law, Disaster Service Workers. In the event of a declaration of emergency, any employee may be assigned activities that promote the

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protection of public health and safety or the preservation of lives and property, either at the District or within the local or their own community.

EMPLOYMENT CONDITIONS

Fair Labor Standards Act Overtime: Non-Exempt

Collective Bargaining Representation Unit: Local 39

Appointment and Removal Authority: General Manager

Approved: September 10, 2018